

SECTION 28 13 16
ACCESS CONTROL SYSTEM AND DATABASE MANAGEMENT

PART 1 - GENERAL

1.1 DESCRIPTION

Provide and install a complete Lenel Systems Access Control System and Database Management as specified in this section. Access Control System shall be purchased from a Lenel authorized vender for the area of installation (Open System Integrators, Pete McMillan, (518)786-5180). Security contractor shall provide a new Access Control security system for the new Emergency Department with a connection to the existing Hospital Access Control System. Contractor shall provide all equipment and accessories for a complete and operational system. The new access control system and CCTV system shall be on their own network, and not part of the existing hospitals network.

1.2 RELATED WORK

- A. For firestopping application and use, Section 07 84 00, FIRESTOPPING.
- B. For all signage and labeling applications and use, Section 10 14 00, SIGNAGE.
- C. For power connections and cables, Section 26 05 21, LOW VOLTAGE ELECTRICAL POWER CONDUCTORS AND CABLES (600 VOLTS AND BELOW).
- D. For grounding of equipment, Section 26 05 26, GROUNDING AND BONDING FOR ELECTRICAL SYSTEMS.
- E. For infrastructure, Section 26 05 33, RACEWAY AND BOXES FOR ELECTRICAL SYSTEMS.
- F. For infrastructure, Section 26 05 36, CABLE TRAYS FOR ELECTRICAL SYSTEMS.
- G. For perimeter lighting, Section 26 56 00, EXTERIOR LIGHTING.
- H. For Warranty of Construction see GENERAL CONDITIONS.
- I. For General Requirements, Section 01 00 00, GENERAL REQUIREMENTS.

1.3 QUALITY ASSURANCE

- A. The Contractor shall be responsible for providing, installing, and the operation of the Access Control System and Database Management as shown. The Contractor shall also provide certification as required.
- B. The security system shall be installed and tested to ensure all components are fully compatible as a system and can be integrated

with all associated security subsystems, whether the security system is stand-alone or a part of a Information Technology (IT) computer network.

- C. The Contractor or security sub-contractor shall be a licensed security Contractor as required within the state or jurisdiction of where the installation work is being conducted.

1.4 SUBMITTALS

- A. Submit below items in conjunction with Master Specification Sections 01 33 23, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES, and Section 02 41 00, DEMOLITION.
- B. Provide certificates of compliance with Section 1.3, Quality Assurance.
- C. Provide a pre-installation and as-built design package in both electronic format and on paper, minimum size 48 x 48 inches (1220 x 1220 millimeters); drawing submittals shall be per the established project schedule.
- D. Pre-installation design and as-built packages shall include, but not be limited to:
 - 1. Index Sheet that shall:
 - a. Define each page of the design package to include facility name, building name, floor, and sheet number.
 - b. Provide a list of all security abbreviations and symbols.
 - c. Reference all general notes that are utilized within the design package.
 - d. Specification and scope of work pages for all security systems that are applicable to the design package that will:
 - 1) Outline all general and job specific work required within the design package.
 - 2) Provide a device identification table outlining device Identification (ID) and use for all security systems equipment utilized in the design package.
 - 2. Drawing sheets that will be plotted on the individual floor plans or site plans shall:
 - a. Include a title block as defined above.
 - b. Define the drawings scale in both standard and metric measurements.
 - c. Provide device identification and location.

- d. Address all signal and power conduit runs and sizes that are associated with the design of the electronic security system and other security elements (e.g., barriers, etc.).
 - e. Identify all pull box and conduit locations, sizes, and fill capacities.
 - f. Address all general and drawing specific notes for a particular drawing sheet.
3. A riser drawing for each applicable security subsystem shall:
- a. Indicate the sequence of operation.
 - b. Relationship of integrated components on one diagram.
 - c. Include the number, size, identification, and maximum lengths of interconnecting wires.
 - d. Wire/cable types shall be defined by a wire and cable schedule. The schedule shall utilize a lettering system that will correspond to the wire/cable it represents (example: A = 18 AWG/1 Pair Twisted, Unshielded). This schedule shall also provide the manufacturer's name and part number for the wire/cable being installed.
4. A system drawing for each applicable security system shall:
- a. Identify how all equipment within the system, from main panel to device, shall be laid out and connected.
 - b. Provide full detail of all system components wiring from point-to-point.
 - c. Identify wire types utilized for connection, interconnection with associate security subsystems.
 - d. Show device locations that correspond to the floor plans.
 - e. All general and drawing specific notes shall be included with the system drawings.
5. A schedule for all of the applicable security subsystems shall be included. All schedules shall provide the following information:
- a. Device ID.
 - b. Device Location (e.g. site, building, floor, room number, location, and description).
 - c. Mounting type (e.g. flush, wall, surface, etc.).
 - d. Power supply or circuit breaker and power panel number.

- e. In addition, for the CCTV Systems, provide the camera ID, camera type (e.g. fixed or pan/tilt/zoom (P/T/Z), lens type (e.g. for fixed cameras only) and housing model number.
- 6. Detail and elevation drawings for all devices that define how they were installed and mounted.
- E. Pre-installation design packages shall be reviewed by the Contractor along with a VA representative to ensure all work has been completed. All reviews shall be conducted in accordance with the project schedule. There shall be four (4) stages to the review process:
 - 1. 35 percent
 - 2. 65 percent
 - 3. 90 percent
 - 4. 100 percent
- F. Provide manufacturer security system product cut-sheets. Submit for approval at least 30 days prior to commencement of formal testing, a Security System Operational Test Plan. Include procedures for operational testing of each component and security subsystem, to include performance of an integrated system test.
- G. Submit manufacture's certification of Underwriters Laboratories, Inc. (UL) listing as specified. Provide all maintenance and operating manuals per Section 01 00 00, GENERAL REQUIREMENTS.

1.5 APPLICABLE PUBLICATIONS

- A. The publications listed below (including amendments, addenda, revisions, supplement, and errata) form a part of this specification to the extent referenced. The publications are referenced in the text by the basic designation only.
- B. American National Standards Institute (ANSI)/Electronic Industries Alliance (EIA):
 - 310D.....Racks, Panels, and Associated Equipment
- C. National Electrical Manufacturers Association (NEMA):
 - 250-03.....Enclosures for Electrical Equipment
- D. National Fire Protection Association (NFPA):
 - 70-05.....Article 780-National Electrical Code
- E. Underwriters Laboratories, Inc. (UL):
 - 827-96.....Central Station Alarm Services
 - 1981-03.....Central Station Automation System
- F. Uniform Federal Accessibility Standards (UFAS) 1984

G. Americans with Disabilities Act (ADA) 1975

ADA Standards for Accessible Design 1994

1.6 WARRANTY OF CONSTRUCTION.

Warrant CCTV System work subject to the Article "Warranty of Construction" of FAR clause 52.246-21.

PART 2 - PRODUCTS

2.1 EQUIPMENT AND MATERIALS

- A. All equipment associated within the Access Control System and Database Management shall be UL 827 and UL 1981 compliant and rated for continuous operation. Environmental conditions (i.e. temperature, humidity, wind, and seismic activity) shall be taken under consideration at each facility and site location prior to installation of the equipment.
- B. All equipment shall operate on a 120 or 240 volts alternating current (VAC); 50 Hz or 60 Hz AC power system unless documented otherwise in subsequent sections listed within this specification. All equipment shall have a back-up source of power that will provide a minimum of 6-8 hours of run time in the event of a loss of primary power to the facility.
- C. The system shall be designed, installed, and programmed in a manner that will allow for easy of operation, programming, servicing, maintenance, testing, and upgrading of the system.
- D. All equipment and materials for the system will be compatible to ensure correct operation.

2.2 EQUIPMENT ITEMS

- A. The Access Control System and Database Management shall be set up as a Security System Network (SSN).
- B. A SSN shall provide full interface with all components of the security subsystem as follows:
 - 1. Shall allow for communication between the Access Control System and Database Management and all subordinate work and monitoring stations, enrollment centers for badging and biometric devices as part of the PACS, local annunciation centers, the electronic Security Management System (SMS), and all other VA redundant or backup command center or other workstations locations.
 - 2. Shall provide automatic continuous communication with all systems that are monitored by the Access Control System and

Database Management, and shall automatically annunciate any communication failures or system alarms to the Access Control System and Database Management operator providing identification of the system, nature of the alarm, and location of the alarm.

3. Controlling devices shall be utilized to interface the Access Control System and Database Management with all field devices.
 4. The Access Control System and Database Management and security console will be supported by an uninterrupted power supply (UPS) or dedicated backup generator power circuit.
 5. The Access Control System and Database Management shall house the following equipment i.e. refer to individual master specifications for each security subsystem's specific requirements:
 - a. Security Network Server and Workstation
 - b. CCTV Monitoring, Controlling, and Recording Equipment
 - c. PACS Monitoring and Controlling Equipment
 - d. IDS Monitoring and Controlling Equipment
 - e. Security Access Detection Monitoring Equipment
 - f. EPPS Monitoring and Controlling Equipment
 - g. Main Panels for all Security Systems
 - h. Power Supply Units (PSU) for all field devices
 - i. Life safety and power monitoring equipment
 - j. All other building systems deemed necessary by the VA to include, but not limited to, heating, ventilation and air conditioning (HVAC), elevator control, portable radio, fire alarm monitoring, and other potential systems.
- D. Access Control System and Database Management and Security
1. Access shall meet UFAS and ADA accessibility requirements.
 2. Construction shall be slab to slab and free of windows, with the exception of a service window. All penetrations into the room shall be sealed with fire stopping materials. This material shall apply in accordance with Section 07 84 00, FIRESTOPPING.
 3. Access shall be monitored and controlled by the PACS via card reader and fixed camera that utilizes a 2.8mm lens. A 1 in. (2.5 cm) deadbolt shall be utilized as a mechanical

override for the door in the event of electrical failure of the PACS, card reader, or locking mechanism.

4. Their shall only be one point of ingress and egress to and from the Access Control System and Database Management. The door shall be made of solid core wood or better. If a window is required for the door, then the window shall be ballistic resistant with a Millar covering.
5. All controlling equipment and power supplies that must be wall mounted shall be mounted in a manner that maximizes usability of the Access Control System and Database Management wall space. All equipment shall be mounted to three quarter inch fire retardant plywood. The plywood shall be fastened to the wall from slab to slab and fixed to the existing walls supports.
6. There shall be a louver installed in the control room door to assist with ventilation of the room. The louver shall be exactly 12 x 12 inches (30 x 30 cm) and closeable.

E. Wires and Cables:

1. Shall meet or exceed the manufactures recommendation for power and signals.
2. Shall be carried in an enclosed conduit system, utilizing electromagnetic tubing (EMT) to include the equivalent in flexible metal, rigid galvanized steel (RGS) to include the equivalent of liquid tight, polyvinylchloride (PVC) schedule 40 or 80.
3. All conduits will be sized and installed per the NEC. All security system signal and power cables that traverse or originate in a high security office space will contained in either EMT or RGS conduit.
4. All conduit, pull boxes, and junction boxes shall be marked with colored permanent tape or paint that will allow it to be distinguished from all other infrastructure conduit.
5. Conduit fills shall not exceed 50 percent unless otherwise documented.
6. A pull string shall be pulled along and provided with signal and power cables to assist in future installations.

7. At all locations where there is a wall penetration or core drilling is conducted to allow for conduit to be installed, fire stopping materials shall be applied to that area.
8. High voltage and signal cables shall not share the same conduit and shall be kept separate up to the point of connection. High voltage for the security subsystems shall be any cable or sets of cables carrying 30 VDC/VAC or higher.
9. For all equipment that is carrying digital data between the Access Control System and Database Management or at a remote monitoring station, it shall not be less than 20 AWG and stranded copper wire for each conductor. The cable or each individual conductor within the cable shall have a shield that provides 100% coverage. Cables with a single overall shield shall have a tinned copper shield drain wire.
10. All cables and conductors, except fiber optic cables, that act as a control, communication, or signal lines shall include surge protection. Surge protection shall be furnished at the equipment end and additional triple electrode gas surge protectors rated for the application on each wire line circuit shall be installed within three (3) ft. (one (1) m.) of the building cable entrance. The inputs and outputs shall be tested in both normal and common mode using the following wave forms:
 - a. A 10 microsecond rise time by 1000 microsecond pulse width waveform with a peak voltage of 1500 volts and peak current of 60 amperes.
 - b. An 8 microsecond rise time by 20 microsecond pulse width wave form with a peak voltage of 1000 volts and peak current of 500 amperes.
11. The surge suppression device shall not attenuate or reduce the video or sync signal under normal conditions. Fuses and relays shall not be used as a means of surge protection.

2.3 INSTALLATION KIT

A. General:

1. The kit shall be provided that, at a minimum, includes all connectors and terminals, labeling systems, audio spade lugs, barrier strips, punch blocks or wire wrap terminals, heat shrink tubing, cable ties, solder, hangers, clamps, bolts,

conduit, cable duct, and/or cable tray, etc., required to accomplish a neat and secure installation. All wires shall terminate in a spade lug and barrier strip, wire wrap terminal or punch block. Unfinished or unlabeled wire connections shall not be allowed. All unused and partially opened installation kit boxes, coaxial, fiber-optic, and twisted pair cable reels, conduit, cable tray, and/or cable duct bundles, wire rolls, physical installation hardware shall be turned over to the Contracting Officer. The following sections outline the minimum required installation sub-kits to be used:

2. System Grounding:
 - a. The grounding kit shall include all cable and installation hardware required. All head end equipment and power supplies shall be connected to earth ground via internal building wiring, according to the NEC.
 - b. This includes, but is not limited to:
 - 1) Coaxial Cable Shields
 - 2) Control Cable Shields
 - 3) Data Cable Shields
 - 4) Equipment Racks
 - 5) Equipment Cabinets
 - 6) Conduits
 - 7) Cable Duct blocks
 - 8) Cable Trays
 - 9) Power Panels
 - 10) Grounding
 - 11) Connector Panels
3. Coaxial Cable: The coaxial cable kit shall include all coaxial connectors, cable tying straps, heat shrink tabbing, hangers, clamps, etc., required to accomplish a neat and secure installation.
4. Wire and Cable: The wire and cable kit shall include all connectors and terminals, audio spade lugs, barrier straps, punch blocks, wire wrap strips, heat shrink tubing, tie wraps, solder, hangers, clamps, labels etc., required to accomplish a neat and orderly installation.
5. Conduit, Cable Duct, and Cable Tray: The kit shall include all conduit, duct, trays, junction boxes, back boxes, cover

plates, feed through nipples, hangers, clamps, other hardware required to accomplish a neat and secure conduit, cable duct, and/or cable tray installation in accordance with the NEC and this document.

6. Equipment Interface: The equipment kit shall include any item or quantity of equipment, cable, mounting hardware and materials needed to interface the systems with the identified sub-system(s) according to the OEM requirements and this document.
7. Labels: The labeling kit shall include any item or quantity of labels, tools, stencils, and materials needed to label each subsystem according to the OEM requirements, as-installed drawings, and this document.
8. Documentation: The documentation kit shall include any item or quantity of items, computer discs, as installed drawings, equipment, maintenance, and operation manuals, and OEM materials needed to provide the system documentation as required by this document and explained herein.

PART 3

3.1 INSTALLATION

- A. System installation shall be in accordance with manufacturer and related documents and references, for each type of security subsystem designed, engineered and installed.
- B. All equipment shall be installed per the design package and the manufacturer's installation specifications.
- C. The Access Control System and Database Management will be designed, engineered, installed, and tested to ensure all components are fully compatible as a system and can be integrated with all associated security subsystems, whether the system is a stand alone or a network.
- D. For integration purposes, the Access Control System and Database Management shall operate and control the following associated security subsystems:
 1. The Access Control System and Database Management shall be the central point of monitoring, controlling, programming, and recording all security subsystems utilizing the Electronic Security Management System (SMS).

2. The SMS shall utilize a central computer station that is capable of being connected to the VA's Local Area Network (LAN) or Internet.
- E. Integration with security subsystems shall be achieved by computer programming and the direct hardwiring of the systems. Determination of methodology should be addressed and outlined in advance with the Contracting Officer prior to the system(s) is/are being designed and engineered.
- F. For programming purposes, the Contractor shall refer to the manufacturer's requirements for correct system operations. Ensure computers being utilized for system integration meet or exceed the minimum system requirements outlined on the systems software packages.
- G. The Contractor shall visit the site and verify that site conditions are in agreement with the design package. The Contractor shall report all changes to the site or conditions that will affect performance of the security subsystems. The Contractor shall not take any corrective action without written permission from the Contracting Officer.
- H. System Startup:
1. The Contractor shall not apply power to the Access Control System and Database Management or security console until the following items have been completed:
 - a. Access Control System and Database Management equipment items and have been set up in accordance with manufacturer's instructions.
 - b. A visual inspection of the Access Control System and Database Management has been conducted to ensure that defective equipment items have not been installed and that there are no loose connections.
 - c. System wiring has been tested and verified as correctly connected as indicated.
 - d. All system grounding and transient protection systems have been verified as installed and connected as indicated.
 - e. Power to be connected to all systems has been verified as the correct voltage, phasing, and frequency as indicated.
 2. Satisfaction of the above requirements shall not relieve the Contractor of responsibility for incorrect installations,

defective equipment items, or collateral damage as a result of Contractor work/equipment installation efforts.

I. Supplemental Contractor Quality Control:

1. The following requirements supplement the contractor quality control requirements specified elsewhere in the contract:
 - a. The Contractor shall provide the services of technical representatives who are familiar with all components and installation procedures of the installed Access Control System and Database Management and security console; and are approved by the Contracting Officer in advance.
 - b. The Contractor representatives will be present on the job site during the preparatory and initial phases of quality control to provide technical assistance.
 - c. The Contractor representatives shall also be available on an as needed basis to provide assistance with follow-up phases of quality control.
 - d. The Contractor technical representatives shall participate in the testing and validation of the system and shall provide certification that their respective system portions meet its contractual requirements.

3.2 TESTING AND TRAINING

All testing and training shall be compliant with the VA General Requirements, Section 01 00 00, GENERAL REQUIREMENTS.

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