BACKGROUND INFORMATION:

The Louis Stokes Cleveland Veterans Affairs Medical Center, (CLE VAMC) requires a single source supplier of reagents, kits and materials for their GeneXpert equipment. Until the new contract is awarded the CLE VAMC is utilizing weekly, monthly and urgent requests to support the need of Laboratory Services. The new contract will be a Firm Fixed Price, Indefinite Delivery, Indefinite Quantity Contract with one (1) base year plus four (4), one (1) year option periods, for a total of five years if applicable.

1. **DATE PREPARED:** October 20, 2017	2. **PREPARED BY:** Rachelle J. Hamer
3. DESCRIPTION OF REQUIREMENT: The reagents are needed for various molecular tests on VA patients including MRSA, CDIFF, STD, and to screen for genetic mutation and flu testing.	
4. PRODUCT OR SERVICE? Cepheid Reagents	**5.NAICS/FSC/PSC:** 334516/6550
6. REQUESTOR: Evelyn Craw	**7. PHONE NO:** 216-791-3800 x2258
8. PLANNED/ACTUAL DATE SUBMITTED: September 13, 2017	**9. PLANNED AWARD DATE:** December 22, 2017
10. ESTIMATED TOTAL COST: $2,412,746.42	**11. ESTIMATED BASE PERIOD COST:** $436,646.30
12. RISKS: In order to prevent Government loss and to minimize risks involved with the acquisition, there will be peer and technical reviews conducted to ensure the integrity of the contract. The only concern would be the timeliness of the fabrication of the reagents and that the patients receive timely care.	
13. OTHER CONSIDERATIONS: This contract will be a Firm Fixed Price, Indefinite Delivery, Indefinite Quantity Contract with a base year and four (4) option years if applicable. Exclusionary Lists and Determinations of Contractor Responsibility: Prior to making contract award, and as a part of the process of making determinations of contractor responsibility, the Contracting Officer (CO) shall designate the COR to monitor the daily performance of the contract. The COR will have sufficient and adequate training and will be thoroughly briefed as to the role and responsibilities required to ensure this contract is successfully executed.	

14. COMPETITIVE? YES ☐ NO ☒	**15. REASON FOR OTHER THAN FULL AND OPEN COMPETITION:** IAW 41 USC 1901, implemented via FAR 13.106-1(b)(2) for FAR 13.5 procurements.

16. POTENTIAL SOURCES:

Cepheid: Other than Small Business

17. DESCRIPTION OF MARKET RESEARCH EFFORTS CONDUCTED OR TO BE CONDUCTED (USE RESULTS FROM ATTACHMENT 3 MARKET RESEARCH REPORT TEMPLATE):

In accordance with (IAW) FAR Part 10 and FAR Part 12, market research was conducted by reviewing the history of previous acquisitions, and a review of current Federal Supply Schedule holders was conducted and found that only Cepheid can satisfy this requirement.

Previous acquisitions of Cepheid reagents and associated kits include the following contracts and dollar amounts:

VA541P79344, awarded on 06/26/2017 in the amount of $3,180.00 for Microbiology Analyzer Kit.
VA541P79089, awarded on 06/16/2017 in the amount of $3.021.00 for Infectious Disease Testing Kit.
VA541P78793, awarded on 06/09/2017 in the amount of $3,180.00 for Microbiology Analyzer Kit.
VA541P78624, awarded on 06/05/2017 in the amount of $3,166.77 for Microbiology Analyzer Kit.
VA541P78622, awarded on 06/05/2017 in the amount of $3,054.83 for Infectious Disease Testing Kit.

A Sources Sought was posted on FBO from October 4, 2017 through October 18, 2017 with two responses. The responses were from two (2) Service Disabled Veteran Owned Small Businesses (SDVOSB); Orion Services, Inc., and Veterans Healthcare Supply Solutions (VHSS). Both Contractors do not have authorized distributor letters, and are not authorized by Cepheid to distribute to the VA. Cepheid does not have distributors for VA, at this time.

An Intent to Sole Source will be posted on FBO from October 20, 2017 through November 2, 2017.

18. *SMALL BUSINESS PROGRAMS ***VA must be cognizant of socioeconomic set-aside considerations, including the Veterans First Contracting Program/ 38 U.S.C. 8127's "Rule of Two."** *See "**Attachment 4: Additional Requirements for Bundling**" if applicable	☐ Service-Disabled Veteran-Owned Business Set-aside	☐ Veteran-Owned Business Set-aside	☐ 8(a) Set-Aside
	☐ HUBZone Set-Aside	☐ Small Business Set-Aside	☐ Women- Owned Small Business Set Aside

19. PLANNED CONTRACT TYPE: Firm Fixed Price (FFP), Indefinite Delivery, Indefinite Quantity Contract with one (1) base year plus four (4), one (1) year option periods, for a total of five years if applicable.	
20a. COMMERCIAL ITEM OR SERVICE? YES ☒ NO ☐	**20b. If NO, could the requirement be changed to provide for commercial item or service?** YES ☐ NO ☐
21. IF SERVICES, ARE INHERENTLY GOVERNMENTAL FUNCTIONS INVOLVED? YES ☐ NO ☐ N/A ☒	
22a. SUITABLE FOR PERFORMANCE-BASED? YES ☐ NO ☐ N/A ☒	**22b. If performance-based unacceptable, provide explanation:** N/A
23a. OPTIONS: YES ☒ NO ☐	**23b. If YES, number and type:** One (1) base year plus four (4), one (1) year option periods / IDIQ
24a. GOVERNMENT PROPERTY TO BE FURNISHED? YES ☐ NO ☒	**24b. If YES, describe (attach additional sheets, if necessary):** N/A
25a. GOVERNMENT INFORMATION TO BE PROVIDED? YES ☐ NO ☒	**25b. If YES, describe:** N/A
26. ENVIRONMENTAL AND ENERGY CONSERVATION OBJECTIVES: FAR Subpart 23.7 is not applicable to this procurement, so there are no environmental and energy conservation objectives applicable to this procurement.	
27. SECURITY CONSIDERATIONS: The VA Handbook 6500.6 Appendix A does not involve "VA sensitive information." This acquisition is only of commodities that doesn't require services of contractor personnel.	
28. EVALUATION FACTORS: This procurement is Other than Full and Open Competition, with one source per FAR 13.106-1(b)(2).	

29. MILESTONES	
MILESTONE	*PLANNED DATE*
1) Completion of acquisition package -Purchase Request (VA Form 2237) -Statement of Need/ Statement of Work/Statement of Objectives -Specifications -Data requirements -Evaluation factors -Quality Assurance Plan	October 18, 2017
2) Sources Sought	October 4, 2017
3) Intent to Sole Source	October 20, 2017
4) Acquisition plan approvals	October 25, 2017
5) Solicitation reviews completed	November 3, 2017
6) Issuance of combined synopsis/solicitation	November 3, 2017
7) Quotes Due	November 21, 2017
8) Evaluation of Quotes	December 11, 2017
9) Contract preparation, reviews, and clearances obtained:	December 15, 2017
10) Contract Award	December 22, 2017

SIGNATURES OF APPROVAL IAW - VHAPM Part 807.1 Acquisition Planning SOP	
Contracting Officer Name: Gina P. Crank Signature:	Date: 10-20-17