

SEED PROJECT: *RENOVATE MRI WOMEN'S DRESSING ROOM MR110*

A. GENERAL INFORMATION

1. Title of Project: **MRI Women's Dressing Room MR110**
2. Scope of Work: The contractor shall provide all labor, materials, equipment, supervision, and quality control to renovate Room MR110 in MRI for a Women's Dressing Room.
3. Background: Changing areas with lockers for female staff are needed in the MRI suite. There is currently a soiled utility room that has not been used that has an appropriate location and size for a female changing room.
4. Performance Period: The contractor shall complete the work required under this SOW within 60 calendar days from receipt of Notice To Proceed. If the contractor proposes an earlier completion date, and the Government accepts the contractor's proposal, the contractor's proposed completion date shall prevail.

B. CONTRACT AWARD MEETING

The contractor shall not commence performance on the tasks in this SOW until the CO has conducted a kick off meeting and issued a formal Notice To Proceed.

C. CONSTRUCTION

1. DIVISION 08: OPENINGS

- a. **DOOR**: Remove existing door and hardware. Frame to remain. Install new door and hardware. New door is to be 1-3/4" x 3'-0" x 7'-0". Door is to be Type "C" – 45-minute fire rated solid core rotary cut red oak veneer door with clear finish. Install Best lever style mortise lockset, privacy function, with occupancy indicator 45H-0-L-3-R-626-LH-VIN. Install hinges, door stop, and kick/mop plate to match existing.

2. DIVISION 09: FINISHES

- a. **FLOORING**: Remove existing floor tile. Prep subfloor and install luxury vinyl plank flooring. Plank flooring is to be 3" Mannington Nature's Path Heritage Cherry. Use latex type adhesive for flooring, as recommended by the manufacturer to suit substrate conditions. Install rubber cover base. Rubber base to be 4" Johnsonite Zephyr.
- b. **WALLS**: Patch and repair walls after demolition. Prepare to receive new paint finish. Eggshell paint finish. Paint color to be determined by VA Interior Designer.

- c. CEILING: Remove existing ceiling tiles and suspension system. Provide and install 2'x2' lay-in ceiling panels USG 2110 Radar with heavy duty suspension system with seismic mounting USG Donn DX/DXL26. Follow manufacturer instructions for seismic installation. Install per layout on the provided reflective ceiling plan. Maintain existing 9'-0" ceiling height.
 - d. SOFFIT: Remove existing soffit above cabinet. Patch and repair walls after demolition and paint to match surrounding walls. Install 24" H x 25" D soffit per the attached drawings. Soffit will run the width of the room (5'-4"). Finish soffit with paint to match the walls. Paint underside in flat, ceiling white.
3. DIVISION 10: SPECIALTIES
- a. MIRROR: Install 24"x72" wall mirror with minimum 1/4" thick glass as shown on drawings. Mirror to have brushed stainless steel frame with a minimum thickness of 3/8".
4. DIVISION 12: FURNISHINGS
- a. DEMOLITION: Remove all cabinets, piping, countertops, and hardware as shown on the demolition drawing provided. Patch and repair walls after demolition to match surrounding walls.
 - b. MANUFACTURED WOOD CASEWORK:
 - 1) Construct casework as detailed on elevation drawing. Laminate faced plywood to be Wilsonart 7054-60 Wild Cherry with color matched PVC edge banding. Interior surfaces use standard white melamine.
 - 2) For drawers, provide full extension steel slides with nylon ball-bearing rollers, slides must have positive stop and equip drawers with rubber bumpers. Drawers to have ADA recessed pulls, fabricated of either chromium-plated brass, chromium plated steel, stainless steel, or anodized aluminum.
 - 3) For doors, use 3 concealed hinges on each, with minimum 2 bumpers on each. Doors to have ADA wire pulls. Provide tumbler cabinet locks keyed separate.
 - c. COUNTERTOP: Install solid surface material (SSM) for bench seating. SSM is to be Array Surfaces Frost A901. SSM countertop finished 2" thickness with 1" drip edge. Install backsplash as shown on elevation drawing. Backsplash is to be 1/2" thick.
5. DIVISION 21: FIRE SUPPRESSION
- a. SPRINKLER: Re-pipe and install new quick response sprinkler head. Sprinkler head to be located per reflective ceiling plan.

6. DIVISION 23: MECHANICAL

- a. HVAC GRILLE: Remove existing grille. Install new 12"x12" eggcrate. Extend ductwork and install grille as shown on reflective ceiling plan.

7. DIVISION 26: ELECTRICAL

a. LIGHTING:

- 1) Remove 2'x4' light fixture. Install 2'x2' LED Volumetric Troffer Lithonia 2VTL2 24L ADP D24 PWS 1836 LP850 NX USPOM. Fixture is to be located per the reflective ceiling plan. Reuse existing lighting circuit. Install new toggle switch.
- 2) Install 4" EVO A-Series LED, Open Reflector, ALED 41/06 4PR 277 USPOM in new soffit. Fixture is to be located per the reflective ceiling plan. Connect to existing lighting circuit. Provide a separate toggle switch to control this light fixture.

D. SPECIFIC MANDATORY TASKS AND ASSOCIATED DELIVERABLES

Description of Tasks and Associated Deliverables: The contractor shall provide the specific deliverables described below within the performance period stated in Section A.4 of this SOW.

Task One: Submittals

Deliverable One: Provide submittals in PDF for VA review within 7 days of award.

Task Two: Work performance.

Deliverable Two: Provide completed work that is fully inspected and ready within 60 days of award.

E. SCHEDULE FOR DELIVERABLES

1. If for any reason any deliverable cannot be delivered within the scheduled time frame, the contractor is required to explain why in writing to the CO, including a firm commitment of when the work shall be completed. This notice to the CO shall cite the reasons for the delay, and the impact on the overall project. The CO will then review the facts and issue a response, in accordance with applicable regulations. If deliverable cannot be delivered within the scheduled time frame, compensation may be taken from the contractor.

G. CHANGES TO STATEMENT OF WORK

Any changes to this SOW shall be authorized and approved only through written modifications to the contract by the CO. A copy of each modification will be kept in a project folder along with all other products of the project. Costs incurred by the contractor through the actions of parties other than the CO shall be borne by the contractor.

H. REPORTING REQUIREMENTS

1. Daily Log.

I. CONTRACTOR EXPERIENCE REQUIREMENTS

- The contractor must inform the VHA Contracting Officer (CO) when personnel are removed from the contract for any reason.
- If a key person becomes unavailable to complete the contract, proposed substitutions of key personnel shall be made to the COR and CO.

J. SECURITY AND CONFIDENTIALITY

It is agreed that:

1. The preliminary and final deliverables, and all associated working papers, application source code, and other material deemed relevant by VA which have been generated by the contractor in the performance of this contract, are the exclusive property of the U.S. Government and shall be submitted to the CO at the conclusion of the contract.

2. The CO will be the sole authorized official to release, verbally or in writing, any data, draft deliverables, final deliverables, or any other written or printed materials pertaining to this contract. No information shall be released by the contractor. Any request for information relating to this contract, presented to the contractor, shall be submitted to the CO for response.

3. Press releases, marketing material, or any other printed or electronic documentation related to this project, shall not be publicized without the written approval of the CO.

4. Employees shall not be on site without appropriate badge. Employees are responsible for reporting to VA Police with acceptable photo ID to obtain a badge. VA approved badge shall be worn with the identification facing forward and visible above the waist. The employees may also be subject to inspection of their personal effects when entering or leaving the facility.

5. No photography or video recording of VA premises is allowed without prior authorization.

6. VA issued keys are to remain on VA property. Keys that are checked out from the Engineering Office shall be returned each day.

7. Privacy – VA Mandatory Training

- a. VA Privacy Training for employees without access to VA computer systems or VA sensitive information.
- b. VA Talent Management System (TMS) training course VA20939 provides the mandatory Privacy Training requirements for any contractor without access to VA computer systems or VA sensitive information.
- c. Each employee self-enrolls for a profile on the VA TMS by visiting <https://www.tms.va.gov/plateau/user/login.jsp>. Once there, employees should follow the steps below to create a profile, launch the mandatory training, and complete the content prior to starting work at VA.
- d. Provide the COR with each employee's printed certificate of completion from the TMS. This certificate displays the employee's TMS User ID.