

ADDITIONAL MARION NATIONAL CEMETERY
PROJECT INFORMATION AND REQUIREMENTS

A. CEMETERY LOCATION: The work will be performed at one (1) location:

Marion National Cemetery
1700 East 38th Street
Marion, IN 46952

Phone (765) 674-0284 Dave Drake, Foreman

B. GENERAL INFO:

Job Foreman: A job foreman shall be provided whenever work is being performed to ensure employees are adequately supervised and proper conduct is maintained.

Period of Performance: The Contractor shall complete this work within 60 calendar days from start to finish after Notice To Proceed has been issued.

Work Hours: All work shall be performed between the normal business hours (7:30 a.m. to 4:00 p.m.), Monday through Friday.

Pre-bid Site Visit: Bidders are required to make a pre-bid site visit. Such visits must be pre-scheduled and arranged by contacting the Marion National Cemetery office.

1. The National Cemetery Administration honors veterans with a final resting place and lasting memorials that commemorate their service to our Nation. National Cemeteries are national shrines. The standards of work, appearance, and procedures performed by the contractor at this cemetery shall reflect this nations concern for those interred there. Due to the sensitive mission of the cemetery, contractor personnel must exercise and exhibit absolute decorum, composure, and stability at all times.

2. The Contractor is responsible to ensure that all work shall be done in a manner that safeguards all NCA visitors, employees, and public. A competent crew leader shall be provided by the Contractor for whenever work is being performed to ensure employees are adequately supervised and proper conduct is maintained.

3. Be required to be fully clothed at all times, to include upper garment to cover body from the waist to the neck and long pants or slacks.

4. The Contractor/personnel shall not engage in loud or boisterous behavior, angry outbursts or use profane or abusive language at anytime on Government property. Playing radios and/or electronic games/devices, is not permitted.

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