

RFP Attachment 1 - Past Performance Questionnaire

Part 1

Offeror: _____

Contractor Performing Work: _____

Project: _____

Rater Completing Form: _____

Rater Phone: _____

Rater Email: _____

Date: _____

Part 2 - Provide a rating of Exceeds, Acceptable, Marginal, Unacceptable, or Neutral for each of the following questions. How would you rate:

Question	E	A	M	U	N	Comments
1. Contractor's ability to comply with the contract requirements?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2. Contractor's overall ability to effectively manage the schedule of the project?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3. Contractor's overall ability to effectively manage risk on the project?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4. Contractor's ability to effectively implement a quality control program for the project?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5. Contractor's site visit or survey management and conduct?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6. Contractor's timeliness and quality in addressing questions and requests?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7. Your overall satisfaction with the end product?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8. Your overall satisfaction with the Contractor's performance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Part 3 – In answering the following questions, please provide insights on how the project has progressed over the course of the performance period, Contractor's management approach and capabilities, and compliance with project requirements.

Question	Comment
1. Have critical milestone been successfully met? If not, why?	
2. Was the Contractor cooperative in resolving issues?	
3. Were there any significant risks involved in performance of this effort?	
4. Did the company appear to apply sufficient resources (personnel and facilities) to the effort?	
5. Were there any changes in the Contractor's key personnel over the course of the construction? If so, how often and why?	
6. What are the Company's strong points?	
7. What are the Company's weak points?	
8. Do you have any reservations about recommending a future contract award to this Company?	
9. Do you know of anyone else who might have past performance information on the Company?	