

TECHNICAL QUESTIONS FOR VACANT BUILDINGS EXPLANATORY REPORT

1. Regarding PWS page 3, part C.3, bullets 1 & 2.: Have the processes to develop and coordinate the building lists already been developed by VA?

Answer: Yes, the processes have been developed but not fully documented.

2. Regarding PWS page 4, part C.3., bullets 3, 4, 5: Have methodologies for cost-benefit, historic impact, and healthcare impact already been developed by VA? If yes, will an analysis of those methodologies be required as part of Deliverables 3 and 4?

Answer: Methodologies for cost-benefit, historic impact, and healthcare impact have already been developed, but not fully documented. An analysis of these methodologies will be required in the report.

3. Regarding PWS page 3, parts C.1. & C.2: Please clarify the difference between Tasks 1 and 2. How is the PMP different from the PWP?

Answer: In general terms, a Project Management Plan (PMP) should detail the contractor's plan for completing the task order and should include key personnel information as well as defining roles and responsibilities for contractor's team. A Project Work Plan (PWP) is typically expressed using resources, tasks and dependencies and includes key milestones and deadlines such as one might see in a MS Project GANTT chart.

4. Is this a new requirement or is there an incumbent vendor?

Answer: This is a new requirement.

5. What software formats are used for VA's Vacant Buildings Initiative, VA's Capital Asset Inventory data, VA's real property inventory and definitions of vacant, utilized and under-utilized buildings?

Answer: VA uses Microsoft Excel for tracking the Vacant Buildings Initiative. VA's Capital Asset Inventory (CAI) is a web-based application built on SQL Server. No software is used to for define vacant, utilized, and under-utilized space per se, but said space is tracked in the CAI.

6. Can you provide a sample of the data for a typical building and property?

Answer: Data VA has for a typical building includes location, size (square feet), age, use, operating cost, historical status, and other data typically associated with buildings.

7. In evaluating benefits associated with disposal of properties, do you want to look at only outright sale or transfer of control through enhanced use lease?

Answer: All potential disposal methods should be evaluated.

8. Do you anticipate the selected consultant will have to visit any of VA's vacant, utilized and/or under-utilized buildings?

Answer: No.

9. Does the existing data on vacant and under-utilized buildings have information on the historic status of each building? If so, can you provide a sample of the kind of information available on a typical building?

Answer: Yes, data VA has for a typical building includes location, size (square feet), age, use, operating cost, historical status, and other data typically associated with buildings.

10. In evaluating the impact of disposals on the quality of care for Veterans, are you looking for only the real-estate related impacts?

Answer: Yes.