

### 3. Proposal Evaluation Process.

**3.1** A Source Selection Evaluation Board (SSEB) comprised of representatives of the Department of Veterans Affairs will evaluate the proposals. **The identities of the SSEB personnel are confidential, and any attempt by the offerors to contact these individuals is prohibited.** The evaluation will be based on the content of the proposal and any subsequent discussions required, as well as information obtained from other sources, e.g. past performance information. Offerors are advised that the technical evaluation and rating of proposals will be conducted in strict confidence in that technical/quality proposals are reviewed and rated without knowledge of the price offered. The number and identities of offerors are not revealed to anyone who is not involved in the evaluation and award process or to other offerors. Proposals will be evaluated based on the factors described herein, and award will be made to the responsive responsible offeror whose offer in conformance with this solicitation, results in the best value to the Government, price and other factors considered.

**3.2 The evaluation process consists of four parts:** Proposal Compliance Review with Responsibility Determination, Technical/Quality Evaluation, Price Evaluation and Cost/Technical Trade-off Analysis.

**3.2.1 Proposal Compliance Review with Responsibility Determination:** This is an initial review to ensure that all required forms and certifications are complete and that both a technical and price proposal were received. All requirements set forth in this solicitation, including but not limited to format, may be reviewed for compliance.

**3.2.2 Technical Evaluation:** The SSEB will evaluate and rate those proposals passing the first review as indicated in Section 3.2.1. Proposals will be evaluated against the Evaluation Factors as defined in Section 4.0.

**3.2.3 Price Evaluation:** The CO will evaluate and rate price proposals independent of the technical evaluation. The SSEB will not have access to price information until completion of the technical/quality evaluation.

**3.2.4 Cost/Technical Trade-off Analysis:** After all technical proposals, as defined in Section 5.0 Volume I, are reviewed, the SSEB will compare the advantages and disadvantages of these technical proposals to the price proposal, as defined in Section 6.0 Volume II. The SSEB will compare the relative advantages and disadvantages of technical proposals to the price proposals.

### 4.0 Evaluation Factors

**4.1.1** Proposals will be evaluated in accordance with the Evaluation Factors and Sub factors identified below. Evaluation Factors are listed in descending order of importance with Factor 1 being the most important and Factor 5 being the least important. Technical Capability, Experience, Past Performance, and Management Capability when combined, are significantly more important than price.

#### **Evaluation Factor 1 – Technical Capability**

Sub factor A. Construction Narrative (Sub factor “A” importance – 50%)

Sub factor B. Construction Approach and Project Phasing (Sub factor “B” importance – 50%)

#### **Evaluation Factor 2 – Experience**

Sub factor A. Prime Contractor Experience (Sub factor “A” importance – 50%)

Sub factor B. Sub-Contractor Experience (Sub factor “B” importance – 50%)

#### **Evaluation Factor 3 – Past Performance**

Sub factor A. Prime Contractor Past Performance (Sub factor “A” importance – 50%)

Sub factor B. Sub-Contractor Past Performance (Sub factor “B” importance – 50%)

#### **Evaluation Factor 4 – Management Capability**

Sub factor A. Management Plan (Sub factor “A” importance – 50%)

Sub factor B. Schedule/Phasing (Sub factor “B” importance – 50%)

#### **Evaluation Factor 5 – Price**