

## **STATEMENT OF WORK**

### **Passenger Elevator 1 & 2 and Service Elevator 3 upgrade Building 1**

#### **Facilities Management Service M & R Shop Erie VA Medical Center**

1. **General.** Emergent Requirement--The Contractor will provide all transportation, materials, parts, tools, specialized equipment, labor, supervision and technical expertise to make Emergent repairs to the door hardware for three elevators located at Building 1 at the Erie VA Medical Center (VAMC). The elevators are (P1) Passenger elevator, (P2) Passenger elevator and (S3) Service elevator. This is a turn-key request with the Contractor providing all the parts and performing all the work.
2. **Coordination.** The Facilities Management Service's (FMS) Mechanical Shop Supervisors will serve as the focal point and point-of-contact (POCs) for this contract. Personnel can be reached at 800.274.8387 x2931.
  - 2.1. The Contractor must pre-coordinate and preschedule work with the POCs.
  - 2.2. This work will be accomplished during normal duty hours (Monday-Friday 012:00PM-5PM). Work accomplished outside these hours must be approved by the POCs.
3. **Government Provided Tools, Materials and Equipment.** The Federal Government will not provide any tools, parts, materials and equipment. This is a turn-key project with the vendor providing all necessary tools, parts, materials and equipment.
4. **Period of Performance.** This upgrade is estimated to take 6 days for five hours per day and scheduled over a 3 week period beginning 15 calendar days after award
5. **Specifications.** The following specifications will apply:
  - 5.1. All work will be accomplished in-accordance with applicable Life Safety and Mechanical codes. All Department of Veterans Affairs guidelines and policies will be adhered to.
  - 5.2. All installed parts and materials will be new.
  - 5.3 Elevator's (P1), (P2) and (S3) will have reel closers installed
  - 5.4 Elevator's (P1), (P2) and (S3) will have interlock assemblies installed
  - 5.5 Interlock assemblies include keeper assembly, switch assembly and link assembly.

**6. Other Station Rules and Guidelines.** The Contractor will adhere to the following station rules.

6.1. All work will be accomplished to industry standards and compliant with the current LIFE SAFETY and Mechanical Codes. All Dept. of Veteran Affairs, Federal, Commonwealth of Pennsylvania laws, regulations and codes will be complied with.

6.2. This is a hospital environment. The Contractor and his personnel are expected to be appropriately dressed (preferably uniformed) and to conduct themselves professionally.

6.3 The Contractor will responsible for ensuring that all the employees and other personnel visiting the work site have and are using the appropriate Personal Protective Equipment (PPE) that addresses the particular hazards found at the site. The Contractor will be responsible for the upkeep, issue, and training for the PPE used and maintaining all required documentation.

6.4 Contractor is required to take the generalized privacy training, VA Privacy Training for Personnel without Access to VA Computer Systems or VA Sensitive Information.

Contractor can self-enroll in TMS, take training course # VA20939, and provide a copy of the completed training certificate to the COR or, contractor can read the text version and provide a copy of the completed training certificate to the COR. If text version is reviewed, the COR will enter training as completed in TMS.

**END OF STATEMENT OF WORK**