

**JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW FAR 13.106-1
(OVER MICRO-PURCHASE THRESHOLD(\$3.5K) BUT NOT EXCEEDING THE SAT (\$150K))**

IAW FAR13.104, COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW FAR13.106-1(b), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW FAR13.106-3(b)(3), COs are required to include additional statements **explaining the absence of competition** (see 13.106-1 for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW FAR13.106-3(b)(3). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

1. ACQUISITION PLAN ACTION ID:
VA250-17-AP-10912

**1A. PROJECT/TASK
No.**
538-115

1B. ESTIMATED AMOUNT:

2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE: Lock sets to support approximately 100 new doors to be installed as part of the Resolve Safety Privacy Environmental Issues on Mental Health Unit Building 26, project at the Chillicothe VAMC.

3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED: The following are salient characteristics for the network programming:

The Chillicothe VAMC has standardized on the "BEST" keying system as our Grand Master Key System. To date the keyway milling configuration has been restricted to only BEST Access Systems for security concerns. Only the VAMC Lock Shop and BEST know the lock set information for our locks. To open this item up to other companies would result in loss of the current level of control of access to all areas of the campus. This tightly controlled information would have to be shared with every different hardware subcontractor on every different project, resulting in the spread of this critical information. Loss of control of this information would compromise the security of patients, staff, supplies, equipment, facilities and medications.

4. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:

Market Research was not conducted for this specific item. The Chillicothe VAMC's Engineering Service has several tasks, every year, that call for new locksets and related components. This item has been thoroughly researched as part of those purchases, and continues to be researched annually. However, because of the issues identified in section 3 of this document, there currently is no other option that can fill the needs of the Chillicothe VAMC.

5. Contracting Officer's Certification: *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief. Note: COs are required to make a determination of price reasonableness IAW FAR 13.106-3. See the Commercial Supply and Service SOP for Price Reasonableness templates.*

Signature: Trevor C. Martin
641375
Name: Trevor Martin
Title: Contracting Officer

Digitally signed by Trevor C.
Martin 641375
Date: 2018.01.19 13:22:00 -05'00'

Date: 1/19/2018

NCO: 10