

Statement of Work (SOW)

Switchgear NiCad Battery Replacement

I. Introduction:

Provide all labor, materials, tools, equipment and services necessary for replacing/installing new NiCad Batteries in the Orlando VA Medical Center Switchgear (420 batteries).

II. Scope:

A. General Requirements:

Install new NiCad Batteries in the Orlando VA Medical Center CEP (four switchgears & CEP UPS).

B. Project Overview:

Replace/Install NiCad Batteries Lake Nona VA Med Center. Battery string replacement per Switchgear (4-TOTAL) & one CEP UPS. Price per unit includes disposal of existing batteries.

C. Specific Project Requirements:

Specific Project Requirements: The contractor shall be responsible for providing all necessary equipment, labor and materials to complete the project with the following specifications:

1. Contractor shall meet manufacturer requirements for installation.
2. Area shall be kept clean always.

D. Performance Requirements:

1. Contractor shall purchase and install new batteries in four switchgears and one Uninterruptable Power Supply (UPS). Contractor shall remove and dispose of old batteries in accordance with federal, state, local and VA codes/directives/laws.
2. Replacement batteries must be equivalent to the existing batteries in physical size and technical properties. Contractor shall verify that replacement batteries are suitable according to manufacturer's specifications for each application (switchgear and UPS).

Electrical Switchgear:

Switchgear Name	Battery Qty Per Switchgear
Paralleling Switchgear A	96
Paralleling Switchgear B	96
Normal Switchgear A	96
Normal Switchgear B	96

Total Battery Count – 384 Batteries

3. Existing Battery information: Switchgear
Hoppecke FNC 240 H
KH 240 P
Nom: 1.2v / 48.0A
NiCd Akkumulator

4. Uninterruptable Power Supply:
Eaton System 9390-40 Model:40
Total battery count – 36 Batteries

5. Existing Battery information: UPS
EATON, VRLA Battery, PWHR12200W4FR
Part 153302090-002
Float voltage 13.5-13.8V
Rating: 200 watts per cell

E. Cleanup and reporting:

1. Contractor shall remove all parts and debris daily from the Lake Nona work site, and contractor is responsible for a complete clean-up and debris removal once project is complete.
2. Contractor shall submit a daily report of progress on the project to the COR. If the COR is not available, the contractor shall give a report of progress to the Maintenance & Operations Supervisor at Building 5.

F. Work Schedule:

Contractor will provide a work schedule to the COR. Additionally, the contractor shall notify the COR upon arrival and departure of properties for accountability purposes. If the COR is not available, the Contractor will contact Maintenance & Operations Supervisor at 321-615-2043.

III. Estimated Period of Performance:

June 13, 2018 – June 20, 2018

IV. Place of Performance:

Orlando VA Healthcare System
Orlando VA Medical Center CEP
13800 Veterans Way
Building 7
Orlando, FL 32827

V. Hours of Work:

Orlando VA Healthcare System	7:00 AM – 4:30 PM
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**** Excluding National Holidays**

VI. National Holidays:

New Year's Day	January 01
Martin Luther King's Birthday	Third Monday in January
President's Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 04
Labor Day	First Monday in September
Columbus Day	Second Monday in October
Veterans Day	November 11
Thanksgiving Day	Fourth Thursday in November
Christmas Day	December 25

If the holiday falls on a Sunday, the following Monday will be observed as a National holiday. When a holiday falls on a Saturday, the preceding Friday is observed as a National holiday by U.S. Government Agencies, and any day specifically declared by the President of the United States of America.

Authorization must be obtained from the Contracting Officer or the Contracting Officer's Representative (COR) in advance for any work performed outside of normal working hours (after 4:30 p.m. and before 7:00 a.m. Monday through Friday, any Saturday, Sunday, or Federal holiday), to arrange for all services on this station. If this authorization is given for the convenience of the Contractor, there will be no additional charge for labor, travel time, or other expenses.

Overtime & Holiday Pay: Any overtime and/or holiday pay that may be entitled to the Contractor's employees shall be the sole responsibility of the Contractor and shall not be billed to nor reimbursed by the Government.

Contractor will bill and be paid for actual services provided by Contractor personnel. Contractor will not be paid for "availability" or "on-call" services unless otherwise provided herein.

VII. Travel:

The Government will not pay for travel. Travel is the responsibility of the contractor.

VIII. Security:

The contractor and contractor personnel shall always be escorted by a VA employee while on VA property. The contractor will not have access to VA sensitive information.

VIX. Contractor Personnel:

The Contractor shall provide a contract program manager who shall be responsible for the performance of the work. The name of this person shall be designated in writing to the Contracting Officer. The Contractor's Program Manager shall have full authority to act for the Contractor on all contract matters relating to daily operation of this contract.

PROGRAM MANAGER

Company Name:
Address:
Phone No:
Contact Name:
Email:

X. Contractor Employees:

The Contractor shall not employ persons for work on this contract if such employee is identified to the Contractor as a potential threat to the health, safety, security, general well-being or operational mission of the installation and its population.

Contract Personnel shall be subject to the same quality assurance standards or exceed current recognized national standards as established by the Joint Commission (JC).

Badges: Contractor shall obtain a "Contractor I.D Badge" from the VA Police. All Contractor personnel are required to wear I.D Badge during the entire time on VA facility.

Parking: It is the responsibility of the contract personnel to park in the appropriate designated parking areas. Parking information is available from VA Police & Security Service Office. The Contractor assumes full responsibility for any parking violations. The OVAHS does not validate or make reimbursement for parking violations of the contractor's personnel.

XI. Insurance Coverage:

The Contractor agrees to procure and maintain, while the contract is in effect, Workers Compensation and Employee's Public Liability Insurance in accordance with Federal and State of Florida laws. The Contractor shall be responsible for all damage to property, which may be done by him, or any employee engaged in the performance of this contract.

The Government shall be held harmless against any or all loss, cost, damage, claim expense or liability whatsoever, because of accident or injury to persons or property of others occurring in the performance of this contract.

Before commencing work under this contract, the Contracting Officer shall require the Contractor to furnish certification from his/her insurance company indicating that the coverage specified by FAR 52.228-5 and FAR 28.307-2 has been obtained and that it may not be changed or canceled without guaranteed thirty (30) day notice to the Contracting Officer.

Contractor is required to provide copies of proof of Workers Compensation and Employee Public Liability Insurance within fifteen (15) calendar days after notification of contract award.

XII. Invoicing & Payment:

Contractor shall list in the space below the name(s) and Addresses of customer service department with whom the Government facilities shall place orders:

Company Name:
Address:

Phone No:
Contact Name:
Email:

The Contractor shall submit in arrears a properly completed itemized invoice in accordance with FAR clauses 52.212-4(g) Contract Terms and Conditions – Commercial Items via Tungsten Network,

<http://www.tungsten-network.com/US/>.

Invoices submitted for payment shall be reviewed for accuracy and shall be subject to approval by the Government prior to issuance of payment.

The invoice MUST be itemized to include the following information.

1. Facility name and address where service was provided
2. Contract number
3. Purchase order number
4. Hours
5. Cost
6. Date

No advance payments shall be authorized. Payment shall be made on a monthly arrears for services provided during the billing month in arrears in accordance with FAR 52.212-4, para. (i) Upon submission of a properly prepared invoice for prices stipulated in this contract for services delivered and accepted in accordance with the terms and conditions of the contract, less any deductions stipulated in this contract.

Payment of invoices may be delayed if the appropriate invoices as specified in the contract are not completed and submitted as required.