

Sources Sought SOW
High Density Clean/Sterile Storage,

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1. PURPOSE

- 1.1 The overall purpose is to deliver and install a Complete Storage system at Albuquerque Sterile Processing/ OR department at Albuquerque VA.

2. SCOPE

- 2.1 The Contractor shall provide, transport, install, and test all items and equipment for the setup of a new rack and storage system for the SPS department at the VAMC in Albuquerque, NM.
- 2.2 All equipment and installation must meet Original Equipment Manufacturers (OEM) and VA specifications.
- 2.3 The Contractor shall furnish all supplies, equipment and services required for delivery and installation of the supplies and equipment.
- 2.4 The Contractor is responsible for any missing parts and components not included in order to carry out the installation.

3 DELIVERABLES

3.1- SPS Storage Racks and Systems Shall Meet or exceed example and specifications

EXAMPLE: Modu-Max A / KIT-D1-MM-KITA/ST-1/2VOLKCTS (Approx Qty: 27)

OEM: Distribution Systems International (DSI)

Specifications/Salient Characteristics:

- Triple or Quad rack units
- Extruded, anodized aluminum frames (48 TOAL HOLES) 2 total frames w/ adder
- 4 horizontal stabilization brackets – aluminum
- 1" bin adjustments
- 2 swivel casers& 2 locking casters
- 8 Stainless steel pull out shelf (less wide)
- 2 heavy duty runners – w/ ball bearing slides
- Runners include magnetic catch to pull shelf in
- Retaining Walls - 1" rear and side retaining walls on the trays ensure product will remain in place while trays are opened and closed.
- Pull Handle - Trays have full length pull handles allowing for easy access to product. Trays have powder coated solid galvanized surface.
- Full Extensions - Heavy duty ball bearing glides 5 extend 110% allowing access to the entire tray when completely pulled out. Runners will automatically pull themselves back in the last 1 1/2 inches. Load capacity is 45 lbs. per shelf.
- Dust Cover – made from anodized aluminum

3.2- SPS Storage Racks and Systems Shall Meet or exceed example and specifications

EXAMPLE: Modu-max / KIT-D1-MM-KITA/ADD-1/2VOLKCTS (Approx Qty: 67)

Specifications/Salient Characteristics:

- Same as 2.5.A

3.3- SPS Storage Racks and Systems shall Meet or exceed example and specifications

EXAMPLE: KIT-D1-MM-KIT2B/WIDE (Approx Qty: 2)

Specifications/Salient Characteristics:

- Extruded, anodized aluminum frames (48 Holes total)
- 2 horizontal stabilization brackets – aluminum

- 1" shelf adjustments
- 2 locking casters
- 5 36" Solid shelves
- D2-DCWA1 Dust cover made from anodized aluminum

3.4- Labels Shall Meet or exceed example and specifications

EXAMPLE: D2-COLORLABEL-WORD-6-10L (Approx Qty: 20)

Specifications/Salient Characteristics:

- 6-10 Letter options lettering for labeling
- Color options available to customer
- Customer specifies custom labeling preference after PO is received – COR approval needed before manufacturing
- Approx. 2.5" Tall x 11.5" Length
- Acrylic
- 1 per shelving section included

3.5 - Labels Shall Meet or exceed example and specifications

EXAMPLE: D2-MM-COLORPANEL-FULL/A (Approx Qty: 20)

- 11-12 Letter word on each
- Color options available to customer
- Customer specifies custom labeling preference after PO is received – approval needed before manufacturing
- Full Length and Width of MM A frame
- Acrylic

3.6 - Triple Unit Frame shall Meet or exceed example and specifications

EXAMPLE: KIT-D1-MM-KIT3A/8BSK-C (Approx Qty: 30)

- Triple mobile unit complete
- Approximate Height: 77.25"
- Approximate Width: 36.5"
- Approximate Depth: 25.4"
- Extruded, anodized aluminum frames
- 8 horizontal stabilization brackets
- 1" bin adjustments
- Locking casters
- Clear baskets 2", 4", 8", 11"
- Clear solid bins 2", 4"
- Clear long & Short Dividers

3.7 - Units with solid shelves shall Meet or exceed example and specifications

EXAMPLE: KIT-D1-MM-KIT2A/WIDE (Approx Qty: 2)

Specifications/Salient Characteristics:

- Extruded, anodized aluminum frames (48 Holes total)
- 2 horizontal stabilization brackets – aluminum
- 1" shelf adjustments
- 2 locking casters
- 5 36" Solid shelves
- D2-DCWA1 Dust cover made from anodized aluminum

3.8 - Project Management (1 Job):

Specifications:

- Design of storage rack layout
- Space plan, drawing/s and quantity shall be submitted with Quote (room dimensions attached)
- Ensure safe walkway space within Room BC-115C
- Design of rack set up, bins and labeling

3.9 - INSTALLATION (1 Job):

Specifications:

- Complete “turn-key” Installation
- Onsite assembly
- SEE INTALLATION SECTION BELOW

4 DELIVERY/INSTALATION

4.1 DELIVERY

- 4.1.1 Contractor shall deliver all equipment to Albuquerque VAMC Sterile Processing Services (SPS)
- 4.1.2 Contractor shall cover all shipping and handling charges.
- 4.1.3 Contractor shall replace any equipment or items damaged in shipping or during installation At no additional cost to the government.

4.2 INSTALLATION

- 4.2.1 All equipment shall be floor mounted by contractor upon delivery unless otherwise noted above.
- 4.2.2 Install all equipment to manufacturer’s specifications maintaining Federal, and Local safety standards
- 4.2.3 All work shall be completed between 8:00 a.m. and 4:30 p.m. Monday – Friday. All federal holidays, excluded. All federal holidays, excluded. Federal holidays are available at the [Federal Holiday OPM Site](#).
- 4.2.4 If there is an operational conflict with installation, night or weekend installation may be required. Government will provide a 72 hours' notice of change of installation hours.
- 4.2.5 The contractor shall coordinate all deliveries, staging areas, installations, and parking arrangements with the COR.
- 4.2.6 The Contractor shall remove all related shipping debris and cleanup any construction associated with delivery and installation of the specified items. Contractor shall remove all packaging from the VAMC premises. The Contractor shall be responsible for any damage to the building that occurs due to Contractor error or neglect.

4.3 SITE CONDITIONS

- 4.1 There shall be no smoking, eating, or drinking inside the hospital at any time.
- 4.2-Contractor shall have photo ID on person at all times in the hospital

5. INSPECTION AND ACCEPTANCE:

- 5.1 Final space plan, drawing/s and quantity shall be approved prior to finalizing item order
- 5.2 The Contractor shall conduct a joint inspection with the COR upon delivery of equipment.
- 5.3 Contractor shall provide dates of completion of punch list items and replacement parts and/or short ship items from the manufacturer(s).
- 5.4 The COR shall ensure all work is completed satisfactorily prior to acceptance. Disputes shall be resolved by the Contracting Officer.

6. DELIVERY/STORAGE REQUIREMENTS

- 6.1 Deliver materials to job in manufacturer's original packaging with brand name marked thereon.
- 6.2 Packaged to prevent damage or deterioration during shipment, handling, storage and installation. Maintain protective covering in place and in good repair until removal is necessary.
- 6.3 Deliver specified items as scheduled with COR (when the site is ready for installation work to proceed).
- 6.4 Store products in dry condition inside enclosed facilities.
- 6.6 Any government requested delivery/installation up to 90 days after initial negotiated delivery date, shall be at no additional cost to the Government.
- 6.7 A pre-delivery meeting will be scheduled by COR for verification of delivery and installation dates.
- 6.8 Delivery and Installation will be coordinated through the COR.

7. OPERATOR TRAINING:

- 7.1 Contractor shall provide On-site training on usage and maintenance of equipment for users. Scheduling of training shall be coordinated with the COR once installation is complete.

8. PROTECTION OF PROPERTY

- 8.1 Contractor shall protect all items from damage. The Contractor shall take precaution against damage to the building(s), grounds and furnishings. The Contractor shall repair or replace any items related to building(s) or grounds damaged accidentally or on purpose due to actions by the Contractor.
- 8.2 The Contractor shall perform an inspection of the building(s) and grounds with the COR prior to commencing work. To insure that the Contractor shall be able to repair or replace any items, components, building(s) or grounds damaged due to negligence and/or actions taken by the Contractor. The source of all repairs beyond simple surface cleaning is the facility construction contractor (or appropriate subcontractor), so that building warranty is maintained. Concurrence from the VA Facilities Management POC and COR is required before the Contractor may perform any significant repair work. In all cases, repairs shall utilize materials of the same quality, size, texture, grade, and color to match adjacent existing work.
- 8.3 The Contractor shall be responsible for security of the areas in which the work is being performed prior to completion.
- 8.4 Contractor shall provide floor protection while working in all VA facilities. All material handling equipment shall have rubber wheels.

9. SECURITY REQUIREMENTS

- 9.1 The C&A requirements do not apply and a Security Accreditation Package is not required.

10. WARRANTY

- 10.1 The contractor shall provide a 10 year manufacturer's warranty on all items for parts and labor.
- 10.2 The warranty shall include all travel and shipping costs associated with any warranty repair.

