

NCA PASTPERFORMANCE QUESTIONNAIRE

For Solicitation Number [Click here to enter text.](#)

A. Name/Address of Contractor

Company Name: [Click here to enter text.](#)
Division Name: [Click here to enter text.](#)
Address: [Click here to enter text.](#)
[Click here to enter text.](#)
[Click here to enter text.](#)

CAGE Code: [Click here to enter text.](#)
DUNS Number: [Click here to enter text.](#)
NAICS Code: [Click here to enter text.](#)

B. Work Performance

Contract Percent Complete: [Click here to enter text.](#)

C. Contract information

Contract Number: [Click here to enter text.](#)
Contracting Agency: [Click here to enter text.](#)
Responsible Officer: [Click here to enter text.](#)
Phone Number: [Click here to enter text.](#)
Location of Work: [Click here to enter text.](#)

Award Date: [date](#) Effective Date: [date](#)
Completion Date: [date](#)
Estimated/Actual Completion Date: [date](#)
Awarded Value: \$ [Click here to enter text.](#)
Current Contract Dollar Value: \$ [Click here to enter text.](#)

D. Key Subcontractors and Effort Performed

1. Name _____
2. Name _____
3. Name _____
4. Name _____
5. Name _____

Phone# xxx-xxx-xxxx Role: [Click here to enter text.](#)
Phone# xxx-xxx-xxxx Role: [Click here to enter text.](#)

Project Number: [Click here to enter text.](#)
Contract Effort Description: [Click here to enter text.](#)

Project Title: [Click here to enter text.](#)

Small Business Utilization (%): [Click here to enter text.](#)

Evaluation Areas	Rating
Quality:	Click here to enter text.
Schedule:	Click here to enter text.
Cost Control:	Click here to enter text.
Management:	Click here to enter text.
Utilization of Small Business:	Click here to enter text.
Regulatory Compliance:	Click here to enter text.
Other Areas:	Click here to enter text.
(1) :	Click here to enter text.
(2) :	Click here to enter text.
(3) :	Click here to enter text.

E. Assessing Official Comments:

Additional/Other:
[Click here to enter text.](#)

Recommendation:
[Click here to enter text.](#)

F. Name and Title of Assessing Official:

Name: [Click here to enter text.](#)
Title: [Click here to enter text.](#)
Organization: [Click here to enter text.](#)

Phone Number: xxx-xxx-xxxx
Email Address: [Click here to enter text.](#)
Date: [date](#)

ADJECTIVE RATING GUIDE		
Rating	Definition	Note
(E) Exceptional	Performance meets contractual requirements and exceeds many to the Government/Owner's benefit. The contractual performance of the element or sub-element being assessed was accomplished with few minor problems for which corrective actions taken by the contractor was highly effective.	An Exceptional rating is appropriate when the Contractor successfully performed multiple significant events that were of benefit to the Government/Owner. A singular benefit, however, could be of such magnitude that it alone constitutes an Exceptional rating. Also, there should have been NO significant weaknesses identified.
(VG) Very Good	Performance meets contractual requirements and exceeds some to the Government /Owner's benefit. The contractual performance of the element or sub-element being assessed was accomplished with some minor problems for which corrective actions taken by the contractor were effective.	A Very Good rating is appropriate when the Contractor successfully performed a significant event that was a benefit to the Government/Owner. There should have been no significant weaknesses identified.
(S) Satisfactory	Performance meets minimum contractual requirements. The contractual performance of the element or sub-element contains some minor problems for which corrective actions taken by the contractor appear or were satisfactory.	A Satisfactory rating is appropriate when there were only minor problems, or major problems that the contractor recovered from without impact to the contract. There should have been NO significant weaknesses identified. Per DOD policy, a fundamental principle of assigning ratings is that contractors will not be assessed a rating lower than Satisfactory solely for not performing beyond the requirements of the contract.
(M) Marginal	Performance does not meet some contractual requirements. The contractual performance of the element or sub-element being assessed reflects a serious problem for which the contractor has not yet identified corrective actions. The contractor's proposed actions appear only marginally effective or were not fully implemented.	A Marginal is appropriate when a significant event occurred that the contractor had trouble overcoming which impacted the Government/Owner.
(U) Unsatisfactory	Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractual performance of the element or sub-element contains serious problem(s) for which the contractor's corrective actions appear or were ineffective.	An Unsatisfactory rating is appropriate when multiple significant events occurred that the contractor had trouble overcoming and which impacted the Government/Owner. A singular problem, however, could be of such serious magnitude that it alone constitutes an unsatisfactory rating.
(N) Not Applicable	No information or did not apply to your contract	Ra Rating will be neither positive nor negative.