

## Government Product Accessibility Template for Web Application

Please fill the information below as a part of request for accessibility information of your proposed deliverable.

**Product Name:**\_\_\_\_\_

**Vendor Name:**\_\_\_\_\_

**Accessibility Information URL (if any):**\_\_\_\_\_

Section 508 (<http://section508.gov/index.cfm?fuseAction=policies>) requires that federal agencies electronic and information technology is accessible to people with disabilities. The law applies to all Federal agencies when they develop, procure, maintain, or use electronic and information technology.

Requirements for accessibility based on Section 508 of the Rehabilitation Act of 1973 (29 U.S.C. 794d) (<http://section508.gov/index.cfm?fuseAction=1998Amend>) are determined as applicable to this acquisition based on the following technical provisions: To understand the technical standards that apply to each provision, the respondent should refer to [http://Section 508.gov](http://Section508.gov) at <http://section508.gov/index.cfm?fuseAction=stdsdoc>.

This GPAT is a simple tool to assist Federal contracting and procurement officials in fulfilling the market research requirements associated with Section 508 regulations. The GPAT is intended as a form to be included with government solicitations, to be filled out by solicitation respondents as a part of their proposal to indicate how their proposed solution addresses the applicable Section 508 requirements.

NOTE: Section 508 provisions are determined to apply based in part on EIT requirements characterized using the BuyAccessible Wizard. Provisions based on definite EIT requirements are identified by a "yes" in the Applicable column. Provisions based on possible EIT requirements are identified by a "maybe" in the Applicable column. Provisions not identified with program requirements for this acquisition have no entry in the Applicable column. However, if your product or service deliverable has physical or functional characteristics corresponding to any of the listed EIT accessibility requirements, even those beyond identified program requirements, then the requirement applies and you should provide appropriate accessibility information.

The GPAT is organized as a series of ten tables. The first eight tables reflect accessibility information about EIT products, corresponding to the six technical sections, the functional performance criteria, and the requirements for information, documentation, and support as defined in the Access Board Standard for Section 508. The ninth and tenth tables correspond to accessibility information about information content deliverables and labor hours, respectively.

## Summary

- Column one includes all the Sections of the Standard that may apply to any deliverable. The total number of provisions within each Section of the Standard is shown in parentheses.
- Column two identifies the total number of provisions that typically apply to a deliverable of this type. Some of these may not be features of the vendor's deliverable. Conversely, others not noted may be features of the vendor's deliverable. If the deliverable includes additional features, the accessibility of these features must also be considered.
- Column three is for general notes about the Sections of the Standard. Some apply to all deliverables and some are specific to the deliverable.
- Column four is a summary of the vendor's response to applicable provisions and additional deliverable features from the Sections of the Standard.
- Column five is where the vendor can note explanations for any of the preceding columns, e.g. there are differences between expected applicable provisions and actual product features.

CFR 1194 Standard Sections	Total Number of Applicable Provisions	Notes	Total Number of Supported Provisions			Please explain
			Fully	Partial	Not	
Section 1194.21 Software Applications and Operating Systems (12 provisions)	12	If the Webapp includes software applications, such as Browsers, Plug-ins, extensions, etc, then this Section applies.				

Section 1194.22 Web-based Internet Information and Applications (16 provisions)	16	This Section applies to Webapps.				
Section 1194.23 Telecommunications Products (14 provisions)	0	If the Webapp involves VoIP and telephony, these should be considered as separate EIT deliverables.				
Section 1194.24 Video and Multi-media Products (5 provisions)	3	Webapps can include video and multi-media productions.				
Section 1194.25 Self-Contained, Closed Products (13 provisions)	0					
Section 1194.26 Desktop and Portable Computers (4 provisions)	0					
Section 1194.31 Functional Performance Criteria (6 provisions)	6	Functional performance criteria always apply.				
Section 1194.41 Information, documentation, and support (3 provisions)	3	If information, documentation, and support are to be provided by the vendor, then this Section applies.				

## **Subpart B -- Technical Standards**

Note: If there is a possibility that the provision applies, the default value is “Yes”.

- Column one is the full text of the provision from the Standard.
- Column two documents the agency's accessibility requirement based on common characteristics of the EIT deliverable. Place a Yes or No in this column based on program need and actual characteristics of your expected deliverable (i.e., Is this provision seen as applicable to the expected deliverable?)
- Column three provides explanatory information about the provision to help both the agency in determining applicability and the vendor in providing accessibility information.
- Column four is for the vendor to check off whether the deliverable meets, partially meets or does not meet the specific provision.
- Column five is for the vendor to provide an explanation of how the deliverable meets or does not meet the specific provision. It is also an opportunity to explain why a deliverable does not have an applicable feature or why it has a feature that was not identified as applicable.

### **Section 1194.21 Software applications and operating systems**

<b>Provision Text</b>	<b>Applicable</b>	<b>Notes</b>	<b>How does the EIT meet this requirement?</b>	<b>Please explain</b>
(a) When software is designed to run on a system that has a keyboard, product functions shall be executable from a keyboard where the function itself or the result of performing a function can be discerned textually.	Yes	This applies to QWERTY keyboards.	<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	

(b) Applications shall not disrupt or disable activated features of other products that are identified as accessibility features, where those features are developed and documented according to industry standards. Applications also shall not disrupt or disable activated features of any operating system that are identified as accessibility features where the application programming interface for those accessibility features has been documented by the manufacturer of the operating system and is available to the product developer.	Yes		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(c) A well-defined on-screen indication of the current focus shall be provided that moves among interactive interface elements as the input focus changes. The focus shall be programmatically exposed so that Assistive Technology can track focus and focus changes.	Yes		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(d) Sufficient information about a user interface element including the identity, operation and state of the element shall be available to Assistive Technology. When an image represents a program element, the information conveyed by the image must also be available in text.	Yes		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	

(e) When bitmap images are used to identify controls, status indicators, or other programmatic elements, the meaning assigned to those images shall be consistent throughout an application's performance.	Yes	In this requirement, the term "bitmap" refers to a broad number of image formats, such as .bmp, .gif, .jpeg, .tif and .svg.	<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(f) Textual information shall be provided through operating system functions for displaying text. The minimum information that shall be made available is text content, text input caret location, and text attributes.	Yes		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(g) Applications shall not override user selected contrast and color selections and other individual display attributes.	Yes		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(h) When animation is displayed, the information shall be displayable in at least one non-animated presentation mode at the option of the user.	Yes	Self-scrolling and moving text are considered animation.	<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(i) Color coding shall not be used as the only means of conveying information, indicating an action, prompting a response, or distinguishing a visual element.	Yes	This requirement is also addressed in provision 1194.25(g).	<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(j) When a product permits a user to adjust color and contrast settings, a variety of color selections capable of producing a range of contrast levels shall be provided.	Yes	See <a href="http://www.lighthouse.org/color-contrast.htm">www.lighthouse.org/color-contrast.htm</a>  This requirement is also addressed in provision 1194.25(h).	<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	

(k) Software shall not use flashing or blinking text, objects, or other elements having a flash or blink frequency greater than 2 Hz and lower than 55 Hz.	Yes	Other elements include turning graphics on and off or changing between images.  This requirement is also addressed in provisions 1194.22(j) and 1194.25(i).	<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(l) When electronic forms are used, the form shall allow people using Assistive Technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues.	Yes	This requirement is also addressed in provision 1194.22(n).	<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	

### Section 1194.22 Web-based intranet and internet information and applications

Provision Text	Applicable	Notes	How does the EIT meet this requirement?	Please explain
(a) A text equivalent for every non-text element shall be provided (e.g., via "alt", "longdesc", or in element content).	Yes		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(b) Equivalent alternatives for any multimedia presentation shall be synchronized with the presentation.	Yes		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(c) Web pages shall be designed so that all information conveyed with color is also available without color, for example from context or markup.	Yes		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(d) Documents shall be organized so they are readable without requiring an associated style sheet.	Yes		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	

(e) Redundant text links shall be provided for each active region of a server-side image map.	Yes		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(f) Client-side image maps shall be provided instead of server-side image maps except where the regions cannot be defined with an available geometric shape.	Yes		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(g) Row and column headers shall be identified for data tables.	Yes		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(h) Markup shall be used to associate data cells and header cells for data tables that have two or more logical levels of row or column headers.	Yes		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(i) Frames shall be titled with text that facilitates frame identification and navigation.	Yes		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(j) Pages shall be designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz.	Yes	This requirement is also addressed in provisions 1194.21(k) and 1194.25(i).	<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(k) A text-only page, with equivalent information or functionality, shall be provided to make a web site comply with the provisions of this part, when compliance cannot be accomplished in any other way. The content of the text-only page shall be updated whenever the primary page changes.	Yes	This should only be used as a last resort.	<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	



(l) When pages utilize scripting languages to display content, or to create interface elements, the information provided by the script shall be identified with functional text that can be read by Assistive Technology.	Yes		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(m) When a web page requires that an applet, plug-in or other application be present on the client system to interpret page content, the page must provide a link to a plug-in or applet that complies with Section 1194.21(a) through (l).	Yes		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(n) When electronic forms are designed to be completed on-line, the form shall allow people using Assistive Technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues.	Yes		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(o) A method shall be provided that permits users to skip repetitive navigation links.	Yes		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(p) When a timed response is required, the user shall be alerted and given sufficient time to indicate more time is required.	Yes	This requirement is also addressed in provision 1194.25(b).	<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	

**Section 1194.23 Telecommunications products**

<b>Provision Text</b>	<b>Applicable</b>	<b>Notes</b>	<b>How does the EIT meet this requirement?</b>	<b>Please explain</b>
(a) Telecommunications products or systems which provide a function allowing voice communication and which do not themselves provide a TTY functionality shall provide a standard non-acoustic connection point for TTYs. Microphones shall be capable of being turned on and off to allow the user to intermix speech with TTY use.	No		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(b) Telecommunications products which include voice communication functionality shall support all commonly used cross-manufacturer non-proprietary standard TTY signal protocols.	No		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(c) Voice mail, auto-attendant, and interactive voice response telecommunications systems shall be usable by TTY users with their TTYs.	No		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(d) Voice mail, messaging, auto-attendant, and interactive voice response telecommunications systems that require a response from a user within a time interval, shall give an alert when the time interval is about to run out, and shall provide sufficient time for the user to indicate more time is required.	No		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	

(e) Where provided, caller identification and similar telecommunications functions shall also be available for users of TTYs, and for users who cannot see displays.	No		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(f) For transmitted voice signals, telecommunications products shall provide a gain adjustable up to a minimum of 20 dB. For incremental volume control, at least one intermediate step of 12 dB of gain shall be provided.	No		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(g) If the telecommunications product allows a user to adjust the receive volume, a function shall be provided to automatically reset the volume to the default level after every use.	No		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(h) Where a telecommunications product delivers output by an audio transducer which is normally held up to the ear, a means for effective magnetic wireless coupling to hearing technologies shall be provided.	No		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(i) Interference to hearing technologies (including hearing aids, cochlear implants, and assistive listening devices) shall be reduced to the lowest possible level that allows a user of hearing technologies to utilize the telecommunications product.	No		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	

(j) Products that transmit or conduct information or communication, shall pass through cross-manufacturer, non-proprietary, industry-standard codes, translation protocols, formats or other information necessary to provide the information or communication in a usable format. Technologies which use encoding, signal compression, format transformation, or similar techniques shall not remove information needed for access or shall restore it upon delivery.	No		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(k)(1) Products which have mechanically operated controls or keys shall comply with the following: Controls and Keys shall be tactilely discernible without activating the controls or keys.	No		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(k)(2) Products which have mechanically operated controls or keys shall comply with the following: Controls and Keys shall be operable with one hand and shall not require tight grasping, pinching, twisting of the wrist. The force required to activate controls and keys shall be 5 lbs. (22.2N) maximum.	No		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(k)(3) Products which have mechanically operated controls or keys shall comply with the following: If key repeat is supported, the delay before repeat shall be adjustable to at least 2 seconds. Key repeat rate shall be adjustable to 2 seconds per character.	No		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	

<p>(k)(4) Products which have mechanically operated controls or keys shall comply with the following: The status of all locking or toggle controls or keys shall be visually discernible, and discernible either through touch or sound.</p>	<p>No</p>		<p> <input type="checkbox"/> Fully  <input type="checkbox"/> Partially  <input type="checkbox"/> No         </p>	
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## Section 1194.24 Video and multimedia products

Provision Text	Applicable	Notes	How does the EIT meet this requirement?	Please explain
(a) All analog television displays 13 inches and larger, and computer equipment that includes analog television receiver or display circuitry, shall be equipped with caption decoder circuitry which appropriately receives, decodes, and displays closed captions from broadcast, cable, videotape, and DVD signals. As soon as practicable, but not later than July 1, 2002, widescreen digital television (DTV) displays measuring at least 7.8 inches vertically, DTV sets with conventional displays measuring at least 13 inches vertically, and stand-alone DTV tuners, whether or not they are marketed with display screens, and computer equipment that includes DTV receiver or display circuitry, shall be equipped with caption decoder circuitry which appropriately receives, decodes, and displays closed captions from broadcast, cable, videotape, and DVD signals.	No		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(b) Television tuners, including tuner cards for use in computers, shall be equipped with secondary audio program playback circuitry.	No	.	<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	

(c) All training and informational video and multimedia productions which support the agency's mission, regardless of format, that contain speech or other audio information necessary for the comprehension of the content, shall be open or closed captioned.	Yes	Web applications sometimes include video productions.	<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(d) All training and informational video and multimedia productions which support the agency's mission, regardless of format, that contain visual information necessary for the comprehension of the content, shall be audio described.	Yes	Web applications sometimes include video productions.	<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(e) Display or presentation of alternate text presentation or audio descriptions shall be user-selectable unless permanent.	Yes	Web applications sometimes include video productions.	<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	

## Section 1194.25 Self-contained, closed products

Provision Text	Applicable		How does the EIT meet this requirement?	Please explain
(a) Self contained products shall be usable by people with disabilities without requiring an end-user to attach Assistive Technology to the product. Personal headsets for private listening are not Assistive Technology.	No		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(b) When a timed response is required, the user shall be alerted and given sufficient time to indicate more time is required.	No		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(c) Where a product utilizes touchscreens or contact-sensitive controls, an input method shall be provided that complies with Section 1194.23 (k) (1) through (4).	No		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(d) When biometric forms of user identification or control are used, an alternative form of identification or activation, which does not require the user to possess particular biological characteristics, shall also be provided.	No		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(e) When products provide auditory output, the audio signal shall be provided at a standard signal level through an industry standard connector that will allow for private listening. The product must provide the ability to interrupt, pause, and restart the audio at anytime.	No		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	



(f) When products deliver voice output in a public area, incremental volume control shall be provided with output amplification up to a level of at least 65 dB. Where the ambient noise level of the environment is above 45 dB, a volume gain of at least 20 dB above the ambient level shall be user selectable. A function shall be provided to automatically reset the volume to the default level after every use.	No		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(g) Color coding shall not be used as the only means of conveying information, indicating an action, prompting a response, or distinguishing a visual element.	No		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(h) When a product permits a user to adjust color and contrast settings, a range of color selections capable of producing a variety of contrast levels shall be provided.	No		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(i) Products shall be designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz.	No		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	

(j) (1) Products which are freestanding, nonportable, and intended to be used in one location and which have operable controls shall comply with the following: The position of any operable control shall be determined with respect to a vertical plane, which is 48 inches in length, centered on the operable control, and at the maximum protrusion of the product within the 48 inch length on products which are freestanding, non-portable, and intended to be used in one location and which have operable controls.	No		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(j)(2) Products which are freestanding, nonportable, and intended to be used in one location and which have operable controls shall comply with the following: Where any operable control is 10 inches or less behind the reference plane, the height shall be 54 inches maximum and 15 inches minimum above the floor.	No		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(j)(3) Products which are freestanding, nonportable, and intended to be used in one location and which have operable controls shall comply with the following: Where any operable control is more than 10 inches and not more than 24 inches behind the reference plane, the height shall be 40 inches maximum and 15 inches minimum above the floor.	No		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	

(j)(4) Products which are freestanding, nonportable, and intended to be used in one location and which have operable controls shall comply with the following: Operable controls shall not be more than 24 inches behind the reference plane.	No		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
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### Section 1194.26 Desktop and portable computers

Provision Text	Applicable	Notes	How does the EIT meet this requirement?	Please explain
a) All mechanically operated controls and keys shall comply with Section 1194.23 (k) (1) through (4).	No		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(b) If a product utilizes touchscreens or touch-operated controls, an input method shall be provided that complies with Section 1194.23 (k) (1) through (4).	No		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(c) When biometric forms of user identification or control are used, an alternative form of identification or activation, which does not require the user to possess particular biological characteristics, shall also be provided.	No		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(d) Where provided, at least one of each type of expansion slots, ports and connectors shall comply with publicly available industry standards.	No		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	

## ***Subpart C -- Functional Performance Criteria***

### **Section 1194.31 Functional performance criteria**

<b>Provision Text</b>	<b>Applicable</b>	<b>Notes</b>	<b>How does the EIT meet this requirement?</b>	<b>Please explain</b>
(a) At least one mode of operation and information retrieval that does not require user vision shall be provided, or support for Assistive Technology used by people who are blind or visually impaired shall be provided.	Yes		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(b) At least one mode of operation and information retrieval that does not require visual acuity greater than 20/70 shall be provided in audio and enlarged print output working together or independently, or support for Assistive Technology used by people who are visually impaired shall be provided.	Yes		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(c) At least one mode of operation and information retrieval that does not require user hearing shall be provided, or support for Assistive Technology used by people who are deaf or hard of hearing shall be provided.	Yes		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	

(d) Where audio information is important for the use of a product, at least one mode of operation and information retrieval shall be provided in an enhanced auditory fashion, or support for assistive hearing devices shall be provided.	Yes		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(e) At least one mode of operation and information retrieval that does not require user speech shall be provided, or support for Assistive Technology used by people with disabilities shall be provided.	Yes		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(f) At least one mode of operation and information retrieval that does not require fine motor control or simultaneous actions and that is operable with limited reach and strength shall be provided.	Yes		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	

### ***Subpart D -- Information, Documentation, and Support***

#### **Section 1194.41 Information, documentation, and support**

<b>Provision Text</b>	<b>Applicable</b>	<b>Notes</b>	<b>How does the EIT meet this requirement?</b>	<b>Please explain</b>
(a) Product support documentation provided to end-users shall be made available in alternate formats upon request, at no additional charge.	Yes		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	

(b) End-users shall have access to a description of the accessibility and compatibility features of products in alternate formats or alternate methods upon request, at no additional charge.	Yes		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	
(c) Support services for products shall accommodate the communication needs of end-users with disabilities.	Yes		<input type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No	

## EIT Acceptance Guide

This guide is for use of government buyers and helps them to evaluate acquisition deliverables against applicable provisions as determined by the Wizard, based on generally accepted inspection and/or test methods.

Web-Based Healthcare Specific Waste Management and Recycling Tracking System Service

**NOTE:** Technical provisions are determined to apply based on EIT requirements characterized using the BuyAccessible Wizard. Additional provisions may apply based on the actual characteristics of EIT products and services.

<i><b>Id</b></i>	<i><b>Provision Text</b></i>	<i><b>How can I tell if this requirement is met?</b></i>	<i><b>Evaluation Results</b></i>
1194.22a	A text equivalent for every non-text element shall be provided (e.g., via "alt", "longdesc", or in element content).	<p>Identify the non-text elements that require text alternatives.</p> <ol style="list-style-type: none"> <li>1. Some tips for inspection of HTML to help identify non-text elements and their text equivalents. <ol style="list-style-type: none"> <li>a. Search the HTML source for "IMG" tags. For each IMG, note if there is an "alt" or "longdesc" attribute. The "alt" attribute should always be present (although for spacer and other non-content images, the value of "alt" should be ALT=""). The "longdesc" attribute is optional, and should be used when the text needed to describe the function of the graphic is too long for an alt text. The longdesc can also optionally be used to describe visual information not critical to page comprehension or use. Note if adequate alternative text is contained within the element content.</li> <li>b. Search the HTML source for image maps (image with an "ismap" or "usemap" attribute). For each map, note if there is an "alt" text equivalent provided for all active links. Note if adequate alternative text is contained within the element content.</li> <li>c. Search the HTML source for "APPLET" or "OBJECT" or "EMBED" tags. For each "applet" element, note if there is an "alt" attribute or nested content which provides the text equivalent. For each "object" element, note if there is nested content which provides the text equivalent. For each "embed" element, note if there is an "alt" attribute.</li> </ol> </li> </ol> <p><b>Note:</b> There are authoring tools that can help to</p>	

		<p><i>identify and prevent potential accessibility problems with a resulting Web page. It may be a good suggestion to explore the availability of such tools when issuing RFPs.</i></p> <p>2. <i>Apply AT to verify that all images have appropriate text equivalent. Note the use of AT as a measurement method is limited by the adequacy of algorithms and heuristic methods of the specific AT tool used. It can be used to identify problems with specific AT-E&amp;IT interoperability but it cannot predict results with other AT or with other versions of the same AT, OS, application or accessibility architecture. AT should include the full range e.g. screen readers, screen magnifiers, alternate input devices, etc</i></p> <p><b>Note:</b> <i>Satisfying this requirement will support interoperability between user agents, such as Web browsers, media players and plug ins, and assistive technology such as screen readers and magnifiers.</i></p>	
1194.22b	<p><i>Equivalent alternatives for any multimedia presentation shall be synchronized with the presentation.</i></p>	<p><i>Identify all uses of multimedia presentation.</i></p> <p>1. <i>Check each multimedia presentation for the synchronization of captioning and audio description.</i></p> <ol style="list-style-type: none"> <li><i>Inspect to find synchronized text tracks in SMIL or Quicktime files.</i></li> <li><i>Open captioning might be embedded into video stream, requiring human verification.</i></li> </ol> <p><b>Note:</b> <i>Satisfying this requirement does not involve interoperability with assistive technology.</i></p>	
1194.22c	<p><i>Web pages shall be designed so that all information conveyed with color is also available without color, for example from context or markup.</i></p>	<p><i>Identify all cases where information is conveyed with color, for example, "Fields in red are required to be filled out".</i></p> <p>1. <i>A simple but not comprehensive way to identify problems would be:</i></p> <ol style="list-style-type: none"> <li><i>View the page on a black and white monitor.</i></li> <li><i>Print the page out on a black and white printer</i></li> <li><i>Is all information still discernable?</i></li> </ol> <p><b>Note:</b> <i>Sometimes color combinations that are readable become unreadable when mapped to black-and-white in printing which could yield a different result than viewing with the eye, color-blind or not. Printing operations will render shades of gray by dithering, in</i></p>	



		<p><i>an attempt to match the luminance of the color original; a person viewing the result might incorrectly conclude that a page lacks color-dependence. Gray-scale and monochrome monitors have become a tiny fraction of the overall market, and some mechanisms that attempt to support them on modern video hardware do so in ways that lead to incorrect conclusions about the software being viewed. In particular, some systems support gray-scale monitors by connecting only the output of the green signal to the monitor's input, effectively discarding the red and blue portions of the signal. This incorrectly maps the luminance information because the discarded colors account for 40% of the total. (In contrast, a black-and-white television will correctly display the picture because the luminance of the gray-scale output is a weighted average of all three colors.)</i></p> <p>2. <i>Insure that links are not distinguished by color alone. Note a common practice of removing underlines for links creates this problem.</i></p> <p><b>Note:</b> <i>Satisfying this requirement does not involve interoperability with assistive technology.</i></p>	
1194.22d	<p><i>Documents shall be organized so they are readable without requiring an associated style sheet.</i></p>	<p><i>Identify if any style sheets are used, (e.g. by looking for the "link" or "style elements, or the attribute "style=" in any element).</i></p> <p>1. <i>View the pages using a browser with style sheets turned off or inactive and determine if the content is adequately readable.</i></p> <p><b>Note:</b> <i>Information on how to turn style sheets on and off is typically available from the help pages of Internet browsers.</i></p> <p><b>Note:</b> <i>One method, but not the only one, for how XML documents can comply with this requirement is to have an available XSL transform on the server that generates XHTML which meets the requirements of these provisions, with any XML data not related to the XSL flowing to a user application that meets the accessibility requirements of 1194.</i></p> <p><b>Note:</b> <i>Satisfying this requirement does not involve interoperability with assistive technology. Interference</i></p>	

		<i>between web pages and user-defined style sheets may be a problem for accessibility but is not specified in the requirements of this or any other technical provision of 1194.</i>	
<i>1194.22e</i>	<i>Redundant text links shall be provided for each active region of a server-side image map.</i>	<p><i>Identify all active regions of all server-side image maps. All regions of all image maps (which excludes maintenance and setup features) are included in the complete set of elements to be assessed.</i></p> <ol style="list-style-type: none"> <li><i>1. Inspect web content source to identify server-side image maps and identify the presence of appropriate redundant text links for each active region of all server-side image maps. The two methods to indicate server-side image maps are:</i> <ol style="list-style-type: none"> <li><i>a. The presence of an ismap attribute in the "img" image element</i></li> <li><i>b. The presence of "input type = image" within a form.</i></li> </ol> </li> </ol> <p><b>Note:</b> <i>That redundant text links are most effective if they are positioned before or at least adjacent to the image map so that a user can know what is going on before getting to a non-readable image map.</i></p> <p><b>Note:</b> <i>Satisfying this requirement supports interoperability with assistive technology, such as screen readers. Web pages must use redundant text links so that screen readers can provide choices to people who cannot see the choices presented on the image.</i></p>	
<i>1194.22f</i>	<i>Client-side image maps shall be provided instead of server-side image maps except where the regions cannot be defined with an available geometric shape.</i>	<p><i>Identify all server-side image maps.</i></p> <ol style="list-style-type: none"> <li><i>1. Inspect web content source to help identify server-side image maps that could have been represented by client-side image maps. Examine the map-could the map region have been defined with an available geometric shape? The two methods to indicate server-side image maps are:</i> <ol style="list-style-type: none"> <li><i>a. The presence of an ismap attribute in the "img" image element</i></li> <li><i>b. The presence of "input type = image" within a form.</i></li> </ol> </li> </ol> <p><b>Note:</b> <i>Access to a server-side map file is not in the client HTML and so not typically available over HTTP with most Web servers.</i></p>	

		<p><b>Note:</b> Satisfying this requirement supports interoperability with assistive technology, such as screen readers. Using a client-side map allows assistive technology, such screen readers and alternative input devices, to navigate links embedded in the map.</p>	
1194.22g	Row and column headers shall be identified for data tables.	<p>Identify all uses of a data table. Establish that the table is a data table which needs column and/or row headers for understanding its contents.</p> <ol style="list-style-type: none"> <li>1. Inspect web content source to help identify appropriate data table headers. Some tips for inspection of HTML to help identify appropriate identification of data table headers: <ol style="list-style-type: none"> <li>a. Column headers: the first data row of the table is composed of "th" elements instead of "td" elements.</li> <li>b. Row headers: the first cell of each data row is a "th" element instead of a "td" element.</li> </ol> </li> </ol> <p><b>Note:</b> Tables that are used strictly for layout should avoid this markup.</p> <ol style="list-style-type: none"> <li>2. Apply AT to make sure row and column headers are identified. Note the use of AT as a measurement method is limited by the adequacy of algorithms and heuristic methods of the specific AT tool used. It can be used to identify problems with specific AT-E&amp;IT interoperability but it cannot predict results with other AT or with other versions of the same AT, OS, application or accessibility architecture. AT should include the full range e.g. screen readers, screen magnifiers, alternate input devices, etc</li> </ol> <p><b>Note:</b> Satisfying this requirement supports interoperability with assistive technology, such as screen readers and magnifiers, which must be able to interpret data tables.</p>	
1194.22h	Markup shall be used to associate data cells and header cells for data tables that have two or more logical levels of row or column headers.	<p>Identify all uses of a data table that have two or more logical levels.</p> <ol style="list-style-type: none"> <li>1. Inspect web content source to help identify appropriate multi-level data table headers. Are row and column headers associated with each data cell? <ol style="list-style-type: none"> <li>a. Inspect the HTML find appropriate identification of multi-level data table headers by looking for various combinations of the</li> </ol> </li> </ol>	

		<p><i>"head", "col", "colgroup", and "th" elements, and "axis", "id", "scope", and "headers" attributes.</i></p> <p><b>Note:</b> <i>Tables that are used strictly for layout should avoid this markup.</i></p> <p>2. <i>Apply AT to make sure row and column headers are identified. Note the use of AT as a measurement method is limited by the adequacy of algorithms and heuristic methods of the specific AT tool used. It can be used to identify problems with specific AT-E&amp;IT interoperability but it cannot predict results with other AT or with other versions of the same AT, OS, application or accessibility architecture. AT should include the full range e.g. screen readers, screen magnifiers, alternate input devices, etc</i></p> <p><b>Note:</b> <i>Satisfying this requirement supports interoperability with assistive technology, such as screen readers and magnifiers, which must be able to interpret data tables.</i></p>	
1194.22i	<p><i>Frames shall be titled with text that facilitates frame identification and navigation.</i></p>	<p><i>Identify all uses of frames.</i></p> <p>1. <i>Inspect web content source to help identify frames and frame identification. Some tips for inspection of HTML to help identify appropriate identification of frames. For each frame check if either of the following cases is true:</i></p> <ol style="list-style-type: none"> <li><i>Is the frame clearly identified through the "title" attribute of the "frame" or "iframe" element? e.g. frame src="nav.html" title="Navigational Links"</i></li> <li><i>Is the frame clearly identified by including text within the body of each frame that clearly identifies the frame?</i></li> </ol> <p><b>Note:</b> <i>When including text within the body of a frame for identification, the text should be at the beginning of the frame contents to facilitate quick identification of the frame contents beyond the title attribute.</i></p> <p><b>Note:</b> <i>Satisfying this requirement supports interoperability with assistive technology, such as screen readers and magnifiers, which must be able to identify frames and frame content for navigation.</i></p>	

1194.22j	Pages shall be designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz.	<p><i>Requires the capability to measure screen flicker frequency that might be caused by web pages.</i></p> <p><b>Note:</b> <i>Requires the capability to measure screen flicker frequency that might be caused by web pages.</i></p> <p><b>Note:</b> <i>Requires the capability to measure screen flicker frequency that might be caused by web pages.</i></p> <ol style="list-style-type: none"> <li>1. <i>Inspection</i> <ol style="list-style-type: none"> <li>a. <i>Exercise the functionality of the page as would be expected in use.</i></li> <li>b. <i>Does the page result in a flicker greater than 2 Hz and less than 55 Hz?</i></li> </ol> </li> </ol> <p><b>Note:</b> <i>Satisfying this requirement does not involve interoperability with assistive technology.</i></p>	
1194.22k	A text-only page, with equivalent information or functionality, shall be provided to make a web site comply with the provisions of this part, when compliance cannot be accomplished in any other way. The content of the text-only page shall be updated whenever the primary page changes.	<p><i>Identify all cases where an equivalent text-only page is provided.</i></p> <ol style="list-style-type: none"> <li>1. <i>Compare each text-only page to the corresponding primary page to see if the information is actually equivalent.</i></li> </ol> <p><b>Note:</b> <i>The link to an alternative text only page should be easily found on the web page and should not require any special technology to be activated.</i></p> <p><b>Note:</b> <i>This requirement is important for interoperability with assistive technology and is applied where interoperability cannot be attained through other means.</i></p>	
1194.22l	When pages utilize scripting languages to display content, or to create interface elements, the information provided by the script shall be identified with functional text that can be read by Assistive	<p><i>Identify all uses of scripts to display necessary information or create interface elements. For example, one would identify a script on an HTML document by the presence of: - The "script" element - Event handler attributes, i.e. attributes whose name begins with "on" e.g., "onmouseover" - JavaScript URLs, i.e. href attributes that use the javascript protocol e.g., a href="javascript:dosomething()"</i></p> <ol style="list-style-type: none"> <li>1. <i>Inspect web content source to help identify presence of functional text for scripts. Some hints on how to determine what part of a script is necessary information vs. decoration:</i></li> </ol>	

Technology.

- a. *Image rollovers-Scripts that are used to change an image's state when a user moves a mouse over it are an accessibility problem if:*
    - § *text or other meaningful information is conveyed in the mouseover image (e.g., the normal state is a blank button, but on mouseover the button shows a title for the item or a recognizable logo);*
    - § *the item changes other content on the page (e.g., mousing over an area on the page causes text or other content to appear in another area, when that content is otherwise invisible). This is an issue for users who are blind or use a keyboard or switch device exclusively.*
  - b. *interface adjustments-can be ok, but needs verification*
  - c. *form validation-ok if server-side error reporting is provided*
  - d. *form submission-If the form uses an anchor and JavaScript to submit a form (e.g., a href="javascript:document.forms[0].submit()), people with JavaScript turned off won't be able to submit the form.*
  - e. *dynamic html-often problem, really needs human judgement*
  - f. *redirect/refresh page-problem (accessible alternatives exist)*
  - g. *create popup window and change current window Popup windows a href="javascript:window.open('foo')" and window focus changes a href="javascript:window.parent.frames[1].focus()" confuse users of screen readers by changing the focus on their windows without permission.*
  - h. *generate content-problem*
2. *Ensure that pages are usable when scripts, applets, or other programmatic objects are turned off or not supported.*
  3. *Apply AT to make sure functional text is available. Note the use of AT as a measurement method is limited by the adequacy of algorithms and heuristic methods of the specific AT tool used. It can be used to identify problems with specific AT-E&IT interoperability but it cannot predict results with other AT or with other*

		<p>versions of the same AT, OS, application or accessibility architecture. AT should include the full range e.g. screen readers, screen magnifiers, alternate input devices, etc.</p> <p><b>Note:</b> Some screen readers will react to scripts and some will not-testing with a modern screen reader may not find problems for other screen readers still in use.</p> <p><b>Note:</b> Satisfying this requirement supports interoperability with assistive technology such as screen readers. If information conveyed by scripting languages is not coded properly, it will be at best difficult to read.</p>	
1194.22m	<p>When a web page requires that an applet, plug-in or other application be present on the client system to interpret page content, the page must provide a link to a plug-in or applet that complies with 1194.21(a) through (l).</p>	<p>Identify all cases where an applet, plug-in or other application is required on the client system to interpret page content. Some tips for inspection of HTML to help identify required plug-ins, applets or other applications include:</p> <ul style="list-style-type: none"> <li>· Look for the "object", "applet", or "embed" elements.</li> <li>· Look for links to files with extensions other than .html, .htm, .jpeg, .gif and .xhtml, or any proprietary tags that are not directly handled by a browser-some plug-in manufacturers may require these.</li> </ul> <ol style="list-style-type: none"> <li>1. If plug-ins, applets, or other applications are required, then look for links to download the software necessary to render the content from those file types. For pages that use an applet, plug-in, or have a link to a file type that has inaccessible content, verify that the page has a link to an accessible version of the required application or content.</li> <li>2. Run the plug-in, applet, or other application on the page and test the interface against 1194.21 or otherwise verify that the plug-in actually conforms to 1194.21(a) through (l).</li> </ol> <p><b>Note:</b> The types of other applications that must be supported may include MSWord, Excel and Powerpoint in addition to pdf, shockwave, and flash files.</p> <p><b>Note:</b> Satisfying this requirement supports interoperability with assistive technology such as screen readers or screen magnifiers. Plug-ins or applets must be available to the user. The interoperability is between the user interface presented by the plug-in or applet and the assistive technology.</p>	



1194.22n	<p><i>When electronic forms are designed to be completed on-line, the form shall allow people using Assistive Technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues.</i></p>	<p><i>Identify all information, field elements, and functionality that are required for completion and submission of the form.</i></p> <ol style="list-style-type: none"> <li>1. <i>Inspect web content source to help identify form functionality, for example in HTML look for the element "form". Verify that the form functionality is accessible. Some examples of accessible approaches to various form element functionality include:               <ol style="list-style-type: none"> <li>a. <i>For selection menus (or drop down boxes), radio buttons and check boxes- to ensure that AT user can ascertain the options being presented by these elements as well as determine/ edit choice marked.</i></li> <li>b. <i>For edit boxes (text fields and text areas): be able to relate label to entry area and enter / verify text entered.</i></li> <li>c. <i>For buttons (like reset, submit): be able to determine their purpose and activate them.</i></li> <li>d. <i>For forms embedded in data tables: be able to associate the column header and row header with a text entry cell in the form.</i></li> <li>e. <i>For instructions: be able to navigate/access the instructions relevant to the part of the form being filled and return to that part.</i></li> </ol> </i></li> </ol> <p><b>Note:</b> <i>Some design features of an electronic form generally facilitate access to assistive technology, such as the relationship between control labels and controls or the sequence/ordering of form fields and directions or cues. Look for the attribute named "tabindex" if used, the sequence of this attribute should be the same as the optimal sequence for a user moving through the form. Note that some browsers cannot tabindex.</i></p> <p><b>Note:</b> <i>Labels should be associated with input fields in the HTML using the explicit "label" tag-this association is what is required by assistive technology. If this is done, the placement of the label for display on the page is not relevant for assistive technology.</i></p> <ol style="list-style-type: none"> <li>2. <i>Apply AT to make sure screen readers get information in correct order. Note the use of AT as a measurement method is limited by the adequacy of algorithms and heuristic methods of the specific AT tool used. It can be used to identify problems with specific AT-E&amp;IT interoperability but it cannot predict results with other</i></li> </ol>	
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		<p><i>AT or with other versions of the same AT, OS, application or accessibility architecture. AT should include the full range e.g. screen readers, screen magnifiers, alternate input devices, etc.</i></p> <p><b>Note:</b> When forms are used together with tables, some screen readers can have a conflict with select boxes, permitting the user to select more than one choice in a list.</p> <p><b>Note:</b> Satisfying this requirement supports interoperability with assistive technology such as screen readers or screen magnifiers.</p>	
1194.22o	A method shall be provided that permits users to skip repetitive navigation links.	<p><i>Identify those links that are repetitive navigation links.</i></p> <ol style="list-style-type: none"> <li>1. <i>If a page has repetitive navigation links, is there a mechanism to skip past:</i> <ol style="list-style-type: none"> <li>a. <i>Does an adequately identified link provide a jump past the repetitive navigation links to the main content area?</i></li> <li>b. <i>Does this link appear before the repetitive navigation links?</i></li> </ol> </li> </ol> <p><b>Note:</b> Where to skip is not specified. Typical appropriate locations are to the beginning of the following block of links or to the top of the content new to that page.</p> <ul style="list-style-type: none"> <li>○ <i>Jump to content may be a more general way of achieving this and would cover cases in addition to skipping repetitive links.</i></li> <li>○ <i>Jumping straight to the beginning of the content may prevent the user from seeing additional links that are not repetitive.</i></li> <li>○ <i>Navigation links are sometimes hidden because it is thought that only screen reader users need them. People that access web content only using the keyboard also need these links to enable them to bypass repetitive links. Therefore they should not be hidden, but also visually displayed prominently so as to be quickly locatable.</i></li> </ul> <p><b>Note:</b> When frames are used, grouping all the navigation links within a single frame may be an</p>	

		<p><i>approach. Provided that:</i></p> <ul style="list-style-type: none"> <li>○ <i>The frame containing the rep nav links is properly identified as required by 1194.22 (i)</i></li> <li>○ <i>There isn't a set of repetitive links in the content frame</i></li> <li>○ <i>The frameset is static.</i></li> </ul> <p><b>Note:</b> <i>Satisfying this requirement does not involve interoperability with assistive technology, but supports usability with assistive technology such as screen readers.</i></p>	
1194.22p	<p><i>When a timed response is required, the user shall be alerted and given sufficient time to indicate more time is required.</i></p>	<ol style="list-style-type: none"> <li>1. <i>For timed response alert, determine if the page requires a user response within a time interval. If yes:</i> <ol style="list-style-type: none"> <li>a. <i>Does the page have features that give the user the ability to indicate that more time is required?</i></li> <li>b. <i>Does the page provide sufficient time for the user to indicate that more time is required?</i></li> <li>c. <i>Determine if the Alert is given in an accessible fashion</i></li> </ol> </li> <li>2. <i>For additional time, determine if the page provides adequate timed response alert (method 3 above). If yes:</i> <ol style="list-style-type: none"> <li>a. <i>Does the page provide additional time as requested?</i></li> </ol> </li> </ol> <p><b>Note:</b> <i>Satisfying this requirement does not involve interoperability with assistive technology.</i></p>	

## EIT Design Guide

**NOTE: Technical provisions are determined to apply based on EIT requirements characterized using the BuyAccessible Wizard. Additional provisions may apply based on the actual characteristics of EIT products and services.**

<i><b>Id</b></i>	<i><b>Provision Text</b></i>	<i><b>Design Resources</b></i>
1194.22	Web based Intranet and Internet Information and Applications	<ol style="list-style-type: none"> <li>1. Web Content Accessibility Guidelines 1.0, W3C/WAI <a href="http://www.w3.org/TR/1999/WAI-WEBCONTENT-19990505/">http://www.w3.org/TR/1999/WAI-WEBCONTENT-19990505/</a></li> <li>2. Techniques for Web Content Accessibility Guidelines 1.0, W3C/WAI <a href="http://www.w3.org/TR/WCAG10-TECHS/">http://www.w3.org/TR/WCAG10-TECHS/</a></li> <li>3. Authoring Tool Accessibility Guidelines 1.0 , W3C/WAI <a href="http://www.w3.org/TR/WAI-AUTOOLS">http://www.w3.org/TR/WAI-AUTOOLS</a></li> <li>4. Techniques for Authoring Tool Accessibility Guidelines 1.0, W3C/WAI <a href="http://www.w3.org/TR/ATAG10-TECHS/">http://www.w3.org/TR/ATAG10-TECHS/</a></li> <li>5. User Agent Accessibility Guidelines 1.0 W3C Working Draft 7 July 2000, W3C/WAI <a href="http://www.w3.org/WAI/UA/WD-UAAG10-20000707/">http://www.w3.org/WAI/UA/WD-UAAG10-20000707/</a></li> <li>6. XML Accessibility Guidelines Working Draft 3 October 2002, W3C/WAI <a href="http://www.w3.org/TR/xag.html">http://www.w3.org/TR/xag.html</a></li> <li>7. Evaluation, Repair, and Transformation Tools for Web Content Accessibility, W3C/WAI <a href="http://www.w3.org/WAI/ER/existingtools.html">http://www.w3.org/WAI/ER/existingtools.html</a></li> <li>8. Making Educational Software and Web Sites Accessible, WGBH <a href="http://ncam.wgbh.org/invent_build/web_multimedia/accessible-digital-media-guide">http://ncam.wgbh.org/invent_build/web_multimedia/accessible-digital-media-guide</a></li> <li>9. Creating Accessible Microsoft Word &amp; WordPerfect Documents by Using Markup, Center on Education and Work, University of Wisconsin <a href="http://www.cew.wisc.edu/accessibility/tutorials/structuralmarkuptutorial.htm">http://www.cew.wisc.edu/accessibility/tutorials/structuralmarkuptutorial.htm</a></li> <li>10. HTML Commandments, Dena Shumila, Adaptive Technology Resource Centre, University of Toronto. <a href="http://www.utoronto.ca/atrc/rd/html/commandments.html">http://www.utoronto.ca/atrc/rd/html/commandments.html</a></li> <li>11. Designing Web Pages for Blind and Visually Impaired, Mary O.</li> </ol>

<i><b>Id</b></i>	<i><b>Provision Text</b></i>	<i><b>Design Resources</b></i>
		<p>Walker, in collaboration with Robert K. Schmidt, School of Communication, Information and Library Studies. Rutgers, the State University of New Jersey.  <a href="http://www.scils.rutgers.edu/~mowalker/access05.htm">http://www.scils.rutgers.edu/~mowalker/access05.htm</a></p> <p>12. WebAIM Section 508 Checklist, WebAIM.  <a href="http://www.webaim.org/standards/508/checklist">http://www.webaim.org/standards/508/checklist</a></p> <p>13. Lotus Notes Application Accessibility, <a href="http://www-03.ibm.com/able/guidelines/notes/accessr5.html">http://www-03.ibm.com/able/guidelines/notes/accessr5.html</a></p>
1194.22a	A text equivalent for every non-text element shall be provided (e.g., via "alt", "longdesc", or in element content).	<ol style="list-style-type: none"> <li>1. Web-based intranet and Internet information and applications , Access Board <a href="http://www.access-board.gov/sec508/guide/1194.22.htm#(a)">http://www.access-board.gov/sec508/guide/1194.22.htm#(a)</a></li> <li>2. Creating Accessible Websites, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/section508">http://webstandards.psu.edu/accessibility/section508</a></li> <li>3. Creating Accessible Websites - Images, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/section508">http://webstandards.psu.edu/accessibility/section508</a></li> <li>4. Creating Accessible Websites- Image Maps, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/tech/imap">http://webstandards.psu.edu/accessibility/tech/imap</a></li> <li>5. Creating Accessible Websites - Audio &amp; Video, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/tech/audio">http://webstandards.psu.edu/accessibility/tech/audio</a></li> <li>6. Creating Accessible Websites- Charts, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/tech/charts">http://webstandards.psu.edu/accessibility/tech/charts</a></li> <li>7. Creating Accessible Websites- Math, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/tech/math">http://webstandards.psu.edu/accessibility/tech/math</a></li> <li>8. Web Development Guidelines, Blaire Bundy and Tim Dugdale, University of Wisconsin and Macromedia <a href="http://helpdesk.wisc.edu/accessibility/guideline/508guidelines.html#a">http://helpdesk.wisc.edu/accessibility/guideline/508guidelines.html#a</a></li> <li>9. Web Content Accessibility Guidelines 1.0: Checkpoint 1.1, W3C/WAI <a href="http://www.w3.org/TR/WAI-WEBCONTENT-TECHS/#tech-text-equivalent">http://www.w3.org/TR/WAI-WEBCONTENT-TECHS/#tech-text-equivalent</a></li> <li>10. Synchronized Multimedia, W3C <a href="http://www.w3.org/AudioVideo/">http://www.w3.org/AudioVideo/</a></li> <li>11. IBM Web accessibility checklist version 5.1, checkpoint 1.1a</li> </ol>

<i><b>Id</b></i>	<i><b>Provision Text</b></i>	<i><b>Design Resources</b></i>
		<a href="http://www-03.ibm.com/able/guidelines/web/accessweb.html">http://www-03.ibm.com/able/guidelines/web/accessweb.html</a>
1194.22b	Equivalent alternatives for any multimedia presentation shall be synchronized with the presentation.	<ol style="list-style-type: none"> <li>1. Web-based intranet and Internet information and applications , Access Board <a href="http://www.access-board.gov/sec508/guide/1194.22.htm#(b)">http://www.access-board.gov/sec508/guide/1194.22.htm#(b)</a></li> <li>2. Creating Accessible Websites, Pennsylvania State University <a href="http://webstandards.psu.edu/accessibility/section508">http://webstandards.psu.edu/accessibility/section508</a></li> <li>3. Creating Accessible Websites - Audio, Pennsylvania State University <a href="http://webstandards.psu.edu/accessibility/tech/audio">http://webstandards.psu.edu/accessibility/tech/audio</a></li> <li>4. Web Development Guidelines, Blaire Bundy and Tim Dugdale, University of Wisconsin and Macromedia <a href="http://helpdesk.wisc.edu/accessibility/guideline/508guidelines.html#b">http://helpdesk.wisc.edu/accessibility/guideline/508guidelines.html#b</a></li> <li>5. Web Content Accessibility Guidelines 1.0: Checkpoint 1.4, W3C/WAI <a href="http://www.w3.org/TR/WAI-WEBCONTENT-TECHS/#tech-synchronize-equivalents">http://www.w3.org/TR/WAI-WEBCONTENT-TECHS/#tech-synchronize-equivalents</a></li> <li>6. Synchronized Multimedia, W3C <a href="http://www.w3.org/AudioVideo/">http://www.w3.org/AudioVideo/</a></li> <li>7. IBM Web accessibility checklist version 5.1, checkpoint 1.2b <a href="http://www-03.ibm.com/able/guidelines/web/accessweb.html">http://www-03.ibm.com/able/guidelines/web/accessweb.html</a></li> </ol>
1194.22c	Web pages shall be designed so that all information conveyed with color is also available without color, for example from context or markup.	<ol style="list-style-type: none"> <li>1. Web-based intranet and Internet information and applications , Access Board <a href="http://www.access-board.gov/sec508/guide/1194.22.htm#(c)">http://www.access-board.gov/sec508/guide/1194.22.htm#(c)</a></li> <li>2. Creating Accessible Websites, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/section508">http://webstandards.psu.edu/accessibility/section508</a></li> <li>3. Creating Accessible Websites - Color, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/tech/color">http://webstandards.psu.edu/accessibility/tech/color</a></li> <li>4. Web Development Guidelines, Blaire Bundy and Tim Dugdale, University of Wisconsin and Macromedia <a href="http://helpdesk.wisc.edu/accessibility/guideline/508guidelines.html#c">http://helpdesk.wisc.edu/accessibility/guideline/508guidelines.html#c</a></li> <li>5. Web Content Accessibility Guidelines 1.0: Checkpoint 2.1, W3C/WAI <a href="http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-color-convey">http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-color-convey</a></li> <li>6. IBM Web accessibility checklist version 5.1, checkpoint 1.4a</li> </ol>

<i><b>Id</b></i>	<i><b>Provision Text</b></i>	<i><b>Design Resources</b></i>
		<a href="http://www-03.ibm.com/able/guidelines/web/accessweb.html">http://www-03.ibm.com/able/guidelines/web/accessweb.html</a>
1194.22d	Documents shall be organized so they are readable without requiring an associated style sheet.	<ol style="list-style-type: none"> <li>1. Web-based intranet and Internet information and applications , Access Board <a href="http://www.access-board.gov/sec508/guide/1194.22.htm#(d)">http://www.access-board.gov/sec508/guide/1194.22.htm#(d)</a></li> <li>2. Creating Accessible Websites, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/section508">http://webstandards.psu.edu/accessibility/section508</a></li> <li>3. Creating Accessible Websites - Cascading Style Sheets, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/tech/css">http://webstandards.psu.edu/accessibility/tech/css</a></li> <li>4. Creating Accessible Websites - Using HTML Tags for Structure , Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/tech/htags">http://webstandards.psu.edu/accessibility/tech/htags</a></li> <li>5. Web Development Guidelines, Blaire Bundy and Tim Dugdale, University of Wisconsin and Macromedia <a href="http://helpdesk.wisc.edu/accessibility/guideline/508guidelines.html#d">http://helpdesk.wisc.edu/accessibility/guideline/508guidelines.html#d</a></li> <li>6. Web Content Accessibility Guidelines 1.0: Checkpoint 6.1, W3C/WAI <a href="http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-order-style-sheets">http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-order-style-sheets</a></li> <li>7. IBM Web accessibility checklist version 5.1, checkpoint 1.3f <a href="http://www-03.ibm.com/able/guidelines/web/accessweb.html">http://www-03.ibm.com/able/guidelines/web/accessweb.html</a></li> </ol>
1194.22e	Redundant text links shall be provided for each active region of a server-side image map.	<ol style="list-style-type: none"> <li>1. Web-based intranet and Internet information and applications , Access Board <a href="http://www.access-board.gov/sec508/guide/1194.22.htm#(e)">http://www.access-board.gov/sec508/guide/1194.22.htm#(e)</a></li> <li>2. Creating Accessible Websites, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/section508">http://webstandards.psu.edu/accessibility/section508</a></li> <li>3. Creating Accessible Websites - Image maps, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/tech/imap">http://webstandards.psu.edu/accessibility/tech/imap</a></li> <li>4. Web Development Guidelines, Blaire Bundy and Tim Dugdale, University of Wisconsin and Macromedia <a href="http://helpdesk.wisc.edu/accessibility/guideline/508guidelines.html#e">http://helpdesk.wisc.edu/accessibility/guideline/508guidelines.html#e</a></li> <li>5. Web Content Accessibility Guidelines 1.0: Checkpoint 1.2, W3C/WAI <a href="http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-redundant-server-links">http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-redundant-server-links</a></li> </ol>

<i><b>Id</b></i>	<i><b>Provision Text</b></i>	<i><b>Design Resources</b></i>
		6. IBM Web accessibility checklist version 5.1, checkpoint 1.1c <a href="http://www-03.ibm.com/able/guidelines/web/accessweb.html">http://www-03.ibm.com/able/guidelines/web/accessweb.html</a>
1194.22f	Client-side image maps shall be provided instead of server-side image maps except where the regions cannot be defined with an available geometric shape.	1. Web-based intranet and Internet information and applications , Access Board <a href="http://www.access-board.gov/sec508/guide/1194.22.htm#(f)">http://www.access-board.gov/sec508/guide/1194.22.htm#(f)</a> 2. Creating Accessible Websites, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/section508">http://webstandards.psu.edu/accessibility/section508</a> 3. Creating Accessible Websites - Image maps, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/tech/imap">http://webstandards.psu.edu/accessibility/tech/imap</a> 4. Web Development Guidelines, Blaire Bundy and Tim Dugdale, University of Wisconsin and Macromedia <a href="http://helpdesk.wisc.edu/accessibility/guideline/508guidelines.html#f">http://helpdesk.wisc.edu/accessibility/guideline/508guidelines.html#f</a> 5. Web Content Accessibility Guidelines 1.0: Checkpoint 9.1, W3C/WAI <a href="http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-client-side-maps">http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-client-side-maps</a> 6. IBM Web accessibility checklist version 5.1, checkpoint 1.1c <a href="http://www-03.ibm.com/able/guidelines/web/accessweb.html">http://www-03.ibm.com/able/guidelines/web/accessweb.html</a>
1194.22g	Row and column headers shall be identified for data tables.	1. Web-based intranet and Internet information and applications , Access Board <a href="http://www.access-board.gov/sec508/guide/1194.22.htm#(g)">http://www.access-board.gov/sec508/guide/1194.22.htm#(g)</a> 2. Creating Accessible Websites, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/section508">http://webstandards.psu.edu/accessibility/section508</a> 3. Creating Accessible Websites - Tables for Data, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/tech/tables">http://webstandards.psu.edu/accessibility/tech/tables</a> 4. Web Development Guidelines, Blaire Bundy and Tim Dugdale, University of Wisconsin and Macromedia <a href="http://helpdesk.wisc.edu/accessibility/guideline/508guidelines.html#g">http://helpdesk.wisc.edu/accessibility/guideline/508guidelines.html#g</a> 5. Web Content Accessibility Guidelines 1.0: Checkpoint 5.1, W3C/WAI <a href="http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-table-headers">http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-table-headers</a> 6. User Agent Accessibility Guidelines 1.0, General Techniques 3.5, W3C/WAI <a href="http://www.w3.org/TR/UAAG10-">http://www.w3.org/TR/UAAG10-</a>

<i><b>Id</b></i>	<i><b>Provision Text</b></i>	<i><b>Design Resources</b></i>
		<p><a href="#">TECHS/topics.html#table-techniques</a></p> <p>7. IBM Web accessibility checklist version 5.1, checkpoint 1.3e  <a href="http://www-03.ibm.com/able/guidelines/web/accessweb.html">http://www-03.ibm.com/able/guidelines/web/accessweb.html</a></p>
1194.22h	Markup shall be used to associate data cells and header cells for data tables that have two or more logical levels of row or column headers.	<ol style="list-style-type: none"> <li>1. Web-based intranet and Internet information and applications , Access Board <a href="http://www.access-board.gov/sec508/guide/1194.22.htm#(h)">http://www.access-board.gov/sec508/guide/1194.22.htm#(h)</a></li> <li>2. Creating Accessible Websites, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/section508">http://webstandards.psu.edu/accessibility/section508</a></li> <li>3. Creating Accessible Websites - Tables for Data, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/tech/tables">http://webstandards.psu.edu/accessibility/tech/tables</a></li> <li>4. Web Development Guidelines, Blaire Bundy and Tim Dugdale, University of Wisconsin and Macromedia  <a href="http://helpdesk.wisc.edu/accessibility/guideline/508guidelines.html#h">http://helpdesk.wisc.edu/accessibility/guideline/508guidelines.html#h</a></li> <li>5. Web Content Accessibility Guidelines 1.0: Checkpoint 5.2, W3C/WAI <a href="http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-table-structure">http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-table-structure</a></li> <li>6. User Agent Accessibility Guidelines 1.0, General Techniques 3.5, W3C/WAI <a href="http://www.w3.org/TR/UAAG10-TECHS/topics.html#table-techniques">http://www.w3.org/TR/UAAG10-TECHS/topics.html#table-techniques</a></li> <li>7. IBM Web accessibility checklist version 5.1, checkpoint 1.3e  <a href="http://www-03.ibm.com/able/guidelines/web/accessweb.html">http://www-03.ibm.com/able/guidelines/web/accessweb.html</a></li> </ol>
1194.22i	Frames shall be titled with text that facilitates frame identification and navigation.	<ol style="list-style-type: none"> <li>1. Web-based intranet and Internet information and applications , Access Board <a href="http://www.access-board.gov/sec508/guide/1194.22.htm#(i)">http://www.access-board.gov/sec508/guide/1194.22.htm#(i)</a></li> <li>2. Creating Accessible Websites, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/section508">http://webstandards.psu.edu/accessibility/section508</a></li> <li>3. Creating Accessible Websites - Frames, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/tech/frames">http://webstandards.psu.edu/accessibility/tech/frames</a></li> <li>4. Web Development Guidelines, Blaire Bundy and Tim Dugdale, University of Wisconsin and Macromedia  <a href="http://helpdesk.wisc.edu/accessibility/guideline/508guidelines.html#I">http://helpdesk.wisc.edu/accessibility/guideline/508guidelines.html#I</a></li> <li>5. Web Content Accessibility Guidelines 1.0: Checkpoint 12.1,</li> </ol>



<i>Id</i>	<i>Provision Text</i>	<i>Design Resources</i>
		<p>W3C/WAI <a href="http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-frame-titles">http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-frame-titles</a></p> <p>6. IBM Web accessibility checklist version 5.1, checkpoint 2.4c <a href="http://www-03.ibm.com/able/guidelines/web/accessweb.html">http://www-03.ibm.com/able/guidelines/web/accessweb.html</a></p>
1194.22j	Pages shall be designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz.	<ol style="list-style-type: none"> <li>1. Web-based intranet and Internet information and applications , Access Board <a href="http://www.access-board.gov/sec508/guide/1194.22.htm#(j)">http://www.access-board.gov/sec508/guide/1194.22.htm#(j)</a></li> <li>2. Creating Accessible Websites, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/section508">http://webstandards.psu.edu/accessibility/section508</a></li> <li>3. Creating Accessible Websites - Fonts, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/tech/fonts">http://webstandards.psu.edu/accessibility/tech/fonts</a></li> <li>4. Creating Accessible Websites - Motion or Animation, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/tech/motion">http://webstandards.psu.edu/accessibility/tech/motion</a></li> <li>5. Web Development Guidelines, Blaire Bundy and Tim Dugdale, University of Wisconsin and Macromedia <a href="http://helpdesk.wisc.edu/accessibility/guideline/508guidelines.html#j">http://helpdesk.wisc.edu/accessibility/guideline/508guidelines.html#j</a></li> <li>6. Web Content Accessibility Guidelines 1.0: Checkpoint 7.1, W3C/WAI <a href="http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-avoid-flicker">http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-avoid-flicker</a></li> <li>7. IBM Software accessibility Checklist Version 3.6, checkpoint 5.2 <a href="http://www-03.ibm.com/able/guidelines/software/accesssoftware.html">http://www-03.ibm.com/able/guidelines/software/accesssoftware.html</a></li> </ol>
1194.22k	A text-only page, with equivalent information or functionality, shall be provided to make a web site comply with the provisions of	<ol style="list-style-type: none"> <li>1. Web-based intranet and Internet information and applications , Access Board <a href="http://www.access-board.gov/sec508/guide/1194.22.htm#(k)">http://www.access-board.gov/sec508/guide/1194.22.htm#(k)</a></li> <li>2. Creating Accessible Websites, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/section508">http://webstandards.psu.edu/accessibility/section508</a></li> <li>3. Web Development Guidelines, Blaire Bundy and Tim Dugdale, University of Wisconsin and Macromedia <a href="http://helpdesk.wisc.edu/accessibility/guideline/508guidelines.html#k">http://helpdesk.wisc.edu/accessibility/guideline/508guidelines.html#k</a></li> <li>4. Web Content Accessibility Guidelines 1.0: Checkpoint 11.4 W3C/WAI <a href="http://www.w3.org/TR/WCAG10/wai-">http://www.w3.org/TR/WCAG10/wai-</a></li> </ol>

<i><b>Id</b></i>	<i><b>Provision Text</b></i>	<i><b>Design Resources</b></i>
	this part, when compliance cannot be accomplished in any other way. The content of the text-only page shall be updated whenever the primary page changes.	<a href="#">pageauth.html#tech-alt-pages</a>  5. IBM Web accessibility checklist version 5.1, checkpoint 4.2a <a href="http://www-03.ibm.com/able/guidelines/web/accessweb.html">http://www-03.ibm.com/able/guidelines/web/accessweb.html</a>
1194.221	When pages utilize scripting languages to display content, or to create interface elements, the information provided by the script shall be identified with functional text that can be read by Assistive Technology.	1. Web-based intranet and Internet information and applications , Access Board <a href="http://www.access-board.gov/sec508/guide/1194.22.htm#(l)">http://www.access-board.gov/sec508/guide/1194.22.htm#(l)</a>  2. Creating Accessible Websites, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/section508">http://webstandards.psu.edu/accessibility/section508</a>  3. Creating Accessible Websites - Popups, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/tech/popup">http://webstandards.psu.edu/accessibility/tech/popup</a>  4. Creating Accessible Websites - Drop Down Menu, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/tech/dynamicmenu">http://webstandards.psu.edu/accessibility/tech/dynamicmenu</a>  5. Creating Accessible Websites - Scripts, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/tech/scripts">http://webstandards.psu.edu/accessibility/tech/scripts</a>  6. Web Development Guidelines, Blaire Bundy and Tim Dugdale, University of Wisconsin and Macromedia <a href="http://helpdesk.wisc.edu/accessibility/guideline/508guidelines.html#l">http://helpdesk.wisc.edu/accessibility/guideline/508guidelines.html#l</a>  7. Web Content Accessibility Guidelines 1.0: Checkpoint 8.1, W3C/WAI <a href="http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-directly-accessible">http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-directly-accessible</a>  8. Web Content Accessibility Guidelines 1.0: Checkpoint 6.3, W3C/WAI <a href="http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-scripts">http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-scripts</a>  9. Web Content Accessibility Guidelines 1.0: Checkpoint 6.4,

<i><b>Id</b></i>	<i><b>Provision Text</b></i>	<i><b>Design Resources</b></i>
		<p>W3C/WAI <a href="http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-keyboard-operable-scripts">http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-keyboard-operable-scripts</a></p> <p>10. Web Content Accessibility Guidelines 1.0: Checkpoint 9.3, W3C/WAI <a href="http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-device-independent-events">http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-device-independent-events</a></p> <p>11. IBM Web accessibility checklist version 5.1, checkpoint 2.1b <a href="http://www-03.ibm.com/able/guidelines/web/accessweb.html">http://www-03.ibm.com/able/guidelines/web/accessweb.html</a></p>
1194.22m	When a web page requires that an applet, plug-in or other application be present on the client system to interpret page content, the page must provide a link to a plug-in or applet that complies with §1194.21(a) through (l).	<ol style="list-style-type: none"> <li>1. Web-based intranet and Internet information and applications , Access Board <a href="http://www.access-board.gov/sec508/guide/1194.22.htm#(m)">http://www.access-board.gov/sec508/guide/1194.22.htm#(m)</a></li> <li>2. Creating Accessible Websites, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/section508">http://webstandards.psu.edu/accessibility/section508</a></li> <li>3. Creating Accessible Websites - PDF Files, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/tech/pdf">http://webstandards.psu.edu/accessibility/tech/pdf</a></li> <li>4. Creating Accessible Websites - Flash, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/tech/flash">http://webstandards.psu.edu/accessibility/tech/flash</a></li> <li>5. Web Development Guidelines, Blaire Bundy and Tim Dugdale, University of Wisconsin and Macromedia <a href="http://helpdesk.wisc.edu/accessibility/guideline/508guidelines.html#m">http://helpdesk.wisc.edu/accessibility/guideline/508guidelines.html#m</a></li> <li>6. Web Content Accessibility Guidelines 1.0: Checkpoint 8.1 W3C/WAI <a href="http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-directly-accessible">http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-directly-accessible</a></li> <li>7. Web Content Accessibility Guidelines 1.0: Checkpoint 6.3, W3C/WAI <a href="http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-scripts">http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-scripts</a></li> <li>8. IBM Web accessibility checklist version 5.1, checkpoint 4.2b <a href="http://www-03.ibm.com/able/guidelines/web/accessweb.html">http://www-03.ibm.com/able/guidelines/web/accessweb.html</a></li> </ol>
1194.22n	When electronic forms are designed to be completed	<ol style="list-style-type: none"> <li>1. Web-based intranet and Internet information and applications , Access Board <a href="http://www.access-board.gov/sec508/guide/1194.22.htm#(n)">http://www.access-board.gov/sec508/guide/1194.22.htm#(n)</a></li> <li>2. Creating Accessible Websites, Pennsylvania State University.</li> </ol>

<i><b>Id</b></i>	<i><b>Provision Text</b></i>	<i><b>Design Resources</b></i>
	on-line, the form shall allow people using Assistive Technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues.	<p><a href="http://webstandards.psu.edu/accessibility/section508">http://webstandards.psu.edu/accessibility/section508</a></p> <ol style="list-style-type: none"> <li>3. Creating Accessible Websites - Forms, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/tech/forms">http://webstandards.psu.edu/accessibility/tech/forms</a></li> <li>4. Web Development Guidelines, Blaire Bundy and Tim Dugdale, University of Wisconsin and Macromedia <a href="http://helpdesk.wisc.edu/accessibility/guideline/508guidelines.html#n">http://helpdesk.wisc.edu/accessibility/guideline/508guidelines.html#n</a></li> <li>5. Web Content Accessibility Guidelines 1.0: Checkpoint 10.2, W3C/WAI <a href="http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-unassociated-labels">http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-unassociated-labels</a></li> <li>6. Web Content Accessibility Guidelines 1.0: Checkpoint 12.4, W3C/WAI <a href="http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-associate-labels">http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-associate-labels</a></li> <li>7. Web Content Accessibility Guidelines 1.0: Checkpoint 9.3, W3C/WAI <a href="http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-device-independent-events">http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-device-independent-events</a></li> <li>8. User Agent Accessibility Guidelines 1.0, Checkpoint 2.1, Techniques, W3C/WAI <a href="http://www.w3.org/TR/WAI-USERAGENT/guidelines.html#tech-doc-content-access">http://www.w3.org/TR/WAI-USERAGENT/guidelines.html#tech-doc-content-access</a></li> <li>9. User Agent Accessibility Guidelines 1.0, Checkpoint 2.3, Techniques, W3C/WAI <a href="http://www.w3.org/TR/WAI-USERAGENT/guidelines.html#tech-conditional-content">http://www.w3.org/TR/WAI-USERAGENT/guidelines.html#tech-conditional-content</a></li> <li>10. IBM Web accessibility checklist version 5.1, checkpoint 1.3d <a href="http://www-03.ibm.com/able/guidelines/web/accessweb.html">http://www-03.ibm.com/able/guidelines/web/accessweb.html</a></li> </ol>
1194.22o	A method shall be provided that permits users to skip repetitive navigation links.	<ol style="list-style-type: none"> <li>1. Web-based intranet and Internet information and applications , Access Board <a href="http://www.access-board.gov/sec508/guide/1194.22.htm#(o)">http://www.access-board.gov/sec508/guide/1194.22.htm#(o)</a></li> <li>2. Creating Accessible Websites, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/section508">http://webstandards.psu.edu/accessibility/section508</a></li> <li>3. Creating Accessible Websites - Skip Navigation Strategies, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/tech/skipnav">http://webstandards.psu.edu/accessibility/tech/skipnav</a></li> <li>4. Web Development Guidelines, Blaire Bundy and Tim Dugdale, University of Wisconsin and Macromedia</li> </ol>

<i>Id</i>	<i>Provision Text</i>	<i>Design Resources</i>
		<a href="http://helpdesk.wisc.edu/accessibility/guideline/508guidelines.html#o">http://helpdesk.wisc.edu/accessibility/guideline/508guidelines.html#o</a>  5. Web Content Accessibility Guidelines 1.0: Checkpoint 13.5, W3C/WAI <a href="http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-nav-bar">http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-nav-bar</a>  6. Web Content Accessibility Guidelines 1.0: Checkpoint 13.6, W3C/WAI <a href="http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-group-links">http://www.w3.org/TR/WCAG10/wai-pageauth.html#tech-group-links</a>  7. IBM Web accessibility checklist version 5.1, checkpoint 2.4a <a href="http://www-03.ibm.com/able/guidelines/web/accessweb.html">http://www-03.ibm.com/able/guidelines/web/accessweb.html</a>
1194.22p	When a timed response is required, the user shall be alerted and given sufficient time to indicate more time is required.	1. Web-based intranet and Internet information and applications , Access Board <a href="http://www.access-board.gov/sec508/guide/1194.22.htm#(p)">http://www.access-board.gov/sec508/guide/1194.22.htm#(p)</a>  2. Creating Accessible Websites, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/section508">http://webstandards.psu.edu/accessibility/section508</a>  3. Creating Accessible Websites - Redirect and Other Timed Responses, Pennsylvania State University. <a href="http://webstandards.psu.edu/accessibility/tech/redirect">http://webstandards.psu.edu/accessibility/tech/redirect</a>  4. Web Development Guidelines, Blaire Bundy and Tim Dugdale, University of Wisconsin and Macromedia <a href="http://helpdesk.wisc.edu/accessibility/guideline/508guidelines.html#p">http://helpdesk.wisc.edu/accessibility/guideline/508guidelines.html#p</a>  5. IBM Web accessibility checklist version 5.1, checkpoint 2.2a <a href="http://www-03.ibm.com/able/guidelines/web/accessweb.html">http://www-03.ibm.com/able/guidelines/web/accessweb.html</a>
1194.41a	Product support documentation provided to end-users shall be made available in alternate formats upon request, at no additional charges.	1. IBM Developer guidelines checklists <a href="http://www-03.ibm.com/able/guidelines/index.html">http://www-03.ibm.com/able/guidelines/index.html</a>
1194.41b	End-users	1. IBM Documentation accessibility checklist Version 2.0, checkpoint

<i><b>Id</b></i>	<i><b>Provision Text</b></i>	<i><b>Design Resources</b></i>
	shall have access to a description of the accessibility and compatibility features of products in alternate formats, or alternate methods upon request, at no additional charge.	2.1 <a href="http://www-03.ibm.com/able/guidelines/documentation/accessdoc.html">http://www-03.ibm.com/able/guidelines/documentation/accessdoc.html</a>

BUSINESS ASSOCIATE AGREEMENT BETWEEN THE DEPARTMENT OF  
VETERANS AFFAIRS VETERANS HEALTH ADMINISTRATION AND  
**<COMPANY/ORGANIZATION>**

Whereas, **<COMPANY/ORGANIZATION>** (Business Associate) provides **<BRIEFLY DEFINE SERVICES (i.e., medical device, transcription, publishing, etc.)>** services to the Department of Veterans Affairs Veterans Health Administration (Covered Entity); and

Whereas, in order for Business Associate to provide **<BRIEFLY DEFINE SERVICES (i.e., medical device, transcription, publishing, etc.)>** services to Covered Entity, Covered Entity discloses to Business Associate Protected Health Information (PHI) and Electronic Protected Health Information (EPHI) pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Pub. L. 104-191, 110 Stat. 1936 (1996), and its implementing regulations, 45 C.F.R. Parts 160, 162, and 164 (“the HIPAA Privacy and Security Rules”); and

Whereas, the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5, 123 Stat. 115 (2009), pursuant to Title XIII of Division A and Title IV of Division B, called the Health Information Technology for Economic and Clinical Health (HITECH) Act, provides modifications to the HIPAA Privacy and Security Rules; and

Whereas, Department of Veterans Affairs Veterans Health Administration is a “Covered Entity” as that term is defined in the HIPAA implementing regulations, 45 C.F.R. § 160.103; and

Whereas, **<COMPANY/ORGANIZATION>**, including its employees, officers, contractors, subcontractors, or any other agents, as a recipient of PHI from Covered Entity in order to provide **<BRIEFLY DEFINE SERVICES (i.e., medical device, transcription, publishing, etc.)>** services to Covered Entity, is a “Business Associate” of Covered Entity as that term is defined in the HIPAA implementing regulations, 45 C.F.R. § 160.103; and

Whereas, pursuant to the Privacy and Security Rules, all Business Associates of Covered Entities must agree in writing to certain mandatory provisions regarding the Use and Disclosure of PHI; and

Whereas, the purpose of this Agreement is to comply with the requirements of the Privacy and Security Rules, including, but not limited to, the Business Associate Agreement requirements at 45 C.F.R. §§ 164.308(b), 164.314(a), 164.410, 164.502(e), and 164.504(e), as may be amended.

NOW, THEREFORE, Covered Entity and Business Associate agree as follows:

1. Definitions. Unless otherwise provided in this Agreement, capitalized terms and phrases that are defined in the Privacy and Security Rules have the same meanings as set forth in the Privacy and Security Rules. When the phrase “Protected Health Information” and the abbreviation “PHI” are used in this

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Agreement, they include the phrase “Electronic Protected Health Information” and the abbreviation “E PHI.”

2. Ownership of PHI. PHI provided by Covered Entity to Business Associate and its contractors, subcontractors, or other agents, or gathered by them on behalf of Covered Entity under this Agreement is the property of Covered Entity.
3. Scope of Use and Disclosure by Business Associate of Protected Health Information. Unless otherwise limited herein, Business Associate may:
  - A. Make Uses and Disclosures of PHI that is disclosed to it by Covered Entity or received by Business Associate on behalf of Covered Entity as necessary to perform its obligations under this Agreement and all applicable agreements, provided that such Use or Disclosure would not violate the HIPAA Privacy Rule if made by Covered Entity and complies with Covered Entity’s minimum necessary policies and procedures;
  - B. Use the PHI received in its capacity as a Business Associate of Covered Entity for its proper management and administration and to fulfill any legal responsibilities of Business Associate;
  - C. Make a Disclosure of the PHI in its possession to a third party for the proper management and administration of Business Associate or to fulfill any legal responsibilities of Business Associate; provided, however, that the Disclosure would not violate the HIPAA Privacy Rule if made by Covered Entity, or is Required by Law; and Business Associate has received from the third party written assurances that (a) the information will be held confidentially and used or further disclosed only for the purposes for which it was disclosed to the third party or as Required By Law, (b) the third party will notify Business Associate of any instances of which it becomes aware in which the confidentiality of the information may have been breached, and (c) the third party has agreed to implement reasonable and appropriate steps to safeguard the information;
  - D. Engage in Data Aggregation activities, consistent with the HIPAA Privacy Rule; and
  - E. De-identify any and all PHI created or received by Business Associate under this Agreement, provided that the de-identification conforms to the requirements of the HIPAA Privacy Rule.
4. Obligations of Business Associate. In connection with its Use or Disclosure of PHI, Business Associate agrees that it will:



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- A. Consult with Covered Entity before making the Use or Disclosure whenever Business Associate is uncertain whether it may make a particular Use or Disclosure of PHI in performance of this Agreement;
- B. Ensure any employee, officer, contractor, subcontractor, or other agent of Business Associate who has access to PHI receives at a minimum annual privacy and security awareness training that conforms to the requirements of Covered Entity;
- C. Develop and document policies and procedures and use reasonable and appropriate safeguards to prevent use or disclosure of PHI other than as provided by this Agreement;
- D. To the extent practicable, mitigate any harmful effect of a Use or Disclosure of PHI by Business Associate in violation of this Agreement that is known or, by exercising reasonable diligence, should have been known to Business Associate;
- E. Maintain a system or process to account for any Security Incident, Privacy Incident, or Use or Disclosure of PHI not authorized by this Agreement of which Business Associate becomes aware;
- F. Notify Covered Entity within 24 hours of Business Associate's discovery of any incident which may potentially be a data breach, including a HIPAA Electronic Transactions and Code Sets, Privacy, Security or Standard Identifier Incident, or Use or Disclosure of PHI, whether secured (PHI which has been destroyed or in the alternative has been rendered unreadable, unusable, or undecipherable through methodology specified by the Department of Health and Human Services in guidance issued under § 13402(h)(2) of the HITECH Act) or unsecured (PHI not secured through the use of a technology which renders it unusable, unreadable, or indecipherable through such methodology), not provided for by this Agreement and promptly provide a report to Covered Entity within ten (10) business days of the notification;

(1) An incident is any physical, technical, or personal activity or event that, a reasonable person believes, increases risk of inappropriate or unauthorized use or disclosure of PHI or causes Covered Entity to be considered non-compliant with the HIPAA Privacy and Security Rules;

(2) A breach, as defined in 45 C.F.R. § 164.402, is an unauthorized acquisition, access, use, or disclosure of PHI in a manner not permitted under the HIPAA Privacy Rule which compromises the security or privacy of the PHI by posing a significant risk of financial , reputational, or other harm to the individual;

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(3) A breach, consistent with 45 C.F.R. § 164.410(a)(2), will be treated as discovered as of the first day on which such breach is known to Business Associate or, by exercising reasonable diligence, would have been known to Business Associate, or any employee, officer, contractor, subcontractor, or other agent of Business Associate;

(4) Notification will be made by Business Associate to the Director, Health Information Governance, by email at [VHABAAIssues@va.gov](mailto:VHABAAIssues@va.gov) of any HIPAA Electronic Transactions and Code Sets, Privacy, Security or Standard Identifier Incident, or Use or Disclosure of PHI not provided for by this Agreement; and

(5) A written report of the incident, submitted to the Director, Health Information Governance, within ten (10) business days after initial notification, will document the following:

(a). The identification of each individual whose PHI has been, or is reasonably believed by Business Associate to have been, accessed, acquired, used, or disclosed during the breach;

(b). A brief description of what occurred, including the date of the breach and the date of the discovery of the breach (if known);

(c). A description of the types of secured and/or unsecured PHI that was involved;

(d). A description of what is being done to investigate the breach, to mitigate further harm to individuals, and the reasonable and appropriate safeguards being taken to protect against future breaches; and

(e). Any other information described in 45 C.F.R. § 164.404(c);

(6) This report should be documented as a letter and sent to:

Director, Health Information Governance  
Department of Veterans Affairs – Veterans Health Administration  
Office of Informatics and Analytics (10P)  
810 Vermont Avenue NW  
Washington, DC 20420

G. Implement administrative, physical, and technical safeguards and controls for the PHI that Business Associate receives, maintains, or transmits on behalf of Covered Entity, including policies, procedures, training, and sanctions, in compliance with Federal Information Security Management Act (FISMA), Pub. L. No. 107-347, 116 Stat. 2946 (2002); the HIPAA

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Privacy and Security Rules, 45 C.F.R. Parts 160, 162, and 164; standards and guidance from the Office of Management and Budget and the National Institute of Standards and Technology; Federal Records Act requirements, National Archives and Records Administration regulations, to include applicable records retention schedules, and other laws, regulations, and policies pertaining to safeguarding VA Sensitive Data;

- H. Require contractors, subcontractors, or other agents to whom Business Associate provides PHI received from Covered Entity to agree to the same restrictions and conditions that apply to Business Associate pursuant to this Agreement, including implementation of administrative, physical, and technical safeguards and controls, including policies, procedures, training, and sanctions, in compliance with the above-referenced legal authorities;
- I. Obtain satisfactory written assurances from contractors, subcontractors, or other agents to whom Business Associate provides PHI received from Covered Entity that the contractors, subcontractors, or other agents agree to the same restrictions and conditions that apply to Business Associate pursuant to this Agreement;
- J. If Business Associate maintains PHI in a Designated Record Set or Privacy Act System of Records, within ten (10) business days of receiving a written request from Covered Entity:
  - (1) Make available PHI in the Designated Record Set or System of Records necessary for Covered Entity to respond to individuals' requests for access to PHI about them that is not in the possession of Covered Entity;
  - (2) Incorporate any amendments or corrections to the PHI in the Designated Record Set or System of Records in accordance with the Privacy Act and the HIPAA Privacy Rule; and
  - (3) Maintain the information necessary to document the disclosures of PHI sufficient to make an accounting of those disclosures as required under the Privacy Act, 5 U.S.C. § 552a, and the HIPAA Privacy Rule, and within ten (10) business days of receiving a request from Covered Entity, make available the information necessary for Covered Entity to make an accounting of Disclosures of PHI about an individual in the Designated Record Set or System of Records;
- K. Utilize only contractors, subcontractors, or other agents who are physically located within a jurisdiction subject to the laws of the United States and ensure that no contractor, subcontractor, or agent maintains, processes, uses, or discloses PHI received from Covered Entity in any way that will remove the PHI from such jurisdiction. Any

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modification to this provision must be approved by Covered Entity in advance and in writing;

- L. Provide satisfactory assurances that the confidentiality, integrity, and availability of the PHI provided by Covered Entity under this Agreement are reasonably and appropriately protected;
- M. Upon completion or termination of the applicable contract(s) or agreement(s), return and/or destroy, at Covered Entity's option, the PHI gathered, created, received, or processed during the performance of the contract(s) or agreement(s). No data will be retained by Business Associate, or contractor, subcontractor, or other agent of Business Associate, unless retention is required by law and specifically permitted by Covered Entity. As deemed appropriate by and under the direction of Covered Entity, Business Associate shall provide written assurance that all PHI has been returned to Covered Entity or destroyed by Business Associate. If immediate return or destruction of all data is not possible, Business Associate shall notify Covered Entity and assure that all PHI retained will be safeguarded to prevent unauthorized Uses or Disclosures;
- N. Be liable to Covered Entity for any civil or criminal penalties imposed on Covered Entity under the HIPAA Privacy and Security Rules in the event of a violation of the Rules as a result of any practice, behavior, or conduct by Business Associate;
- O. Make available to Covered Entity its practices, policies and procedures, for the purpose of determining compliance with this Agreement and underlying agreements; and
- P. Make available to the Secretary of Health and Human Services Business Associate's internal practices, books, and records, including policies and procedures, relating to the Use or Disclosure of PHI for purposes of determining Covered Entity's compliance with the Privacy and Security Rules, subject to any applicable legal privileges.

5. Obligations of Covered Entity. Covered Entity agrees that it:

- A. Has obtained or will obtain from Individuals any consents, authorizations, and other permissions necessary or required by laws applicable to Covered Entity for Business Associate and Covered Entity to fulfill their obligations under this Agreement;
- B. Will promptly notify Business Associate in writing of any restrictions on the Use and Disclosure of PHI about Individuals that Covered Entity has agreed to that may affect Business Associate's ability to perform its obligations under this Agreement; and

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- C. Will promptly notify Business Associate in writing of any change in, or revocation of, permission by an Individual to use or disclose PHI, if such change or revocation may affect Business Associate's ability to perform its obligations under this Agreement;
6. Material Breach and Termination.
- A. Termination for Cause. Upon Covered Entity's knowledge of a material breach by Business Associate, Covered Entity shall either:
    - (1) Provide an opportunity for Business Associate to cure the breach or end the violation;
    - (2) Terminate this Agreement and underlying contract(s) if Business Associate does not cure the breach or end the violation within the time specified by Covered Entity; or
    - (3) Immediately terminate this Agreement and underlying contract(s) if cure is not possible; or
    - (4) If Business Associate has breached a material term of this Agreement and neither termination nor cure is feasible, report the violation to the Secretary of Health and Human Services.
  - B. Termination Upon Review. This Agreement may be terminated by Covered Entity, if appropriate, upon review as defined in Section 12 of this Agreement.
  - C. Automatic Termination. This Agreement will automatically terminate upon completion of the Business Associate's duties under all underlying agreements or by mutual written agreement to terminate underlying agreements.
  - D. Effect of Termination. Termination of this Agreement will result in cessation of activities by Business Associate involving PHI under this Agreement.
7. Amendment. Business Associate and Covered Entity agree to take such action as is necessary to amend this Agreement for Covered Entity to comply with the requirements of the Privacy and Security Rules or other applicable law.
8. No Third Party Beneficiaries. Nothing expressed or implied in this Agreement is intended to confer, nor shall anything herein confer, upon any person other than the parties and their respective successors or assigns, any rights, remedies, obligations, or liabilities whatsoever.

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9. Other Applicable Law. This Agreement does not and is not intended to abrogate any responsibilities of the parties under any other applicable law.
10. Effect of Agreement. With respect solely to the subject matter herein, the terms and conditions in a National Business Associate Agreement, executed by the Director, Health Information Governance, or a designated representative, will supersede any local business associate agreement between Business Associate and a component of VHA. The parties also agree that a National Business Associate Agreement, unless itself modified by the parties, will control and cannot be superseded, modified, or nullified by any local business associate agreement.
11. Effective Date. This Agreement shall be effective on the last signature date below.
12. Review Date. The provisions of this Agreement will be reviewed by Covered Entity every two years from Effective Date to determine the applicability of the agreement based on the relationship of the parties at the time of review.

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**<COMPANY/ORGANIZATION>**

**Department of Veterans Affairs  
Veterans Health Administration**

**COMPANY/ORGANIZATION**

**By:** \_\_\_\_\_

**By:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Pricing Schedule

Item No.	Description of Services	Qty	Unit	Price
001	Web-based Healthcare Specific Waste Management and Recycling Tracking System Service	1	JB	\$_____
Total Price				\$_____



## Past Performance References

RFP Title	<u>Web-based Healthcare Waste Management and Recycling</u> <u>Tracking System Services</u>
Reference Project Name	_____
Type of Contract	_____
Contract Number	_____
Location	_____
Address	_____
City, State, Zip	_____
Contact Person	_____
Project Manager	_____
Company/Agency Name	_____
Telephone Number	_____

Brief Description of Project:

Relevant past performance?: \_\_\_\_\_ Yes \_\_\_\_\_ No

Relevant Past Performance Measures:

1. Is/Was this contract for the design of a web-based database?
2. Was this contract completed within the last three years?