

DEPARTMENT OF VETERANS AFFAIRS

**FAR 8 – Justification for Limiting Sources (LSJ)
For
Limiting Sources (<\$150K)**

Acquisition Plan Action ID: 612-18-2-5141-0165 / VA261-18-AP-4258

1. Contracting Activity:

Department of Veterans Affairs
Network Contracting Office (NCO)21
VA Northern California HealthCare
System
150 Muir Road, Bldg: AB7; Rm: AB701
Martinez CA 94553-4668

VISN: VISN 21

2. Description of Action: *Describe the action being reviewed and approved and state whether the action will be awarded as New Requirement Follow-on Order Mod to Existing Order Number (insert task/deliver order number)*

Order against: ☒ FSS Contract Number: GS-25F-0054L.

Name of Proposed Contractor: Sourcecorp Bps Inc. (Sourcecorp)
Street Address: 2701 E Grauwyler Rd, Irving, TX 75061-3414
Namer/ Phone: Andrea Bushnell, 408-436-1701 x-105

3. Description of Supplies or Services:

The estimated value of the proposed action is \$ [REDACTED]

Medical Records Management, Storage and Indexing Services

4. Authority:

ORDER AGAINST FSS: Authority of the Multiple Award Schedule Program, Title III of the Federal Property and Administrative Services Act of 1949 (41 USC 251, et seq.); Title 40 USC 501, Services for Executive Agencies; and Section 803 of the National Defense Authorization Act of 2002 (PL 107-107) and implemented by [FAR 8.405-6](#). Mark the applicable exception:

☐ **An urgent and compelling need exists**, and following the procedures would result in unacceptable delays ([FAR 8.405-6\(a\)\(1\)\(i\)\(A\)](#));

☒ **Only one source** is capable of providing the supplies or services required at the level of quality required because the supplies or services are unique or highly specialized; ([FAR 8.405-6\(a\)\(1\)\(i\)\(B\)](#));


☐ In the interest of economy and efficiency, the new work is **a logical follow-on** to an original Federal Supply Schedule order and the original order was placed in accordance with the applicable Federal Supply Schedule ordering procedures. **The original order was not previously issued under sole-source or limited-sources procedures** ([FAR 8.405-6\(a\)\(1\)\(i\)\(C\)](#)); or

☐ **Items peculiar to one manufacturer**. An item peculiar to one manufacturer can be a particular brand name, product, or a feature of a product, peculiar to one manufacturer). A brand name item, whether available on one or more schedule contracts, is an item peculiar to one manufacturer ([FAR 8.405-6\(b\)](#)).

5. Rational/explanation to support cited authority:

The unique situation with regards to the volume of records and the time and resources required to move the records justify maintaining services with Sourcecorp is the most reasonable determination based on: 1) the legal requirements aforementioned within 36 CFR 1220 and 36 CFR 1234 for National Archives and Records Administration (NARA) approval of Commercial Records Storage Facilities for storage of Federal Agency Records, 2) the time required to search out, certify and submit vendors for NARA approval is not feasible to realistically procure the required services in a timely and efficient manner, 3) Sourcecorp currently stores approximately 6,000 sqft. of documents with the VA under the previous contract moving the records from the Sourcecorp facility to another NARA approved facility would cost an estimated \$12,000.00 excluding any shipping costs. 4) the Sourcecorp CRSF location is less than 100 miles from the Records Pick-up points for the Northern California Veteran Affairs Healthcare System with the only in state other option for NARA approved storage is over 450 miles away (Iron Mountain, Redlands CA) which would require excessive travel costs for minor records.

6. Note that this determination satisfies the requirements of [FAR 8.405-6](#). The requirement to prepare a written justification [IAW FAR 6.303](#) does not apply to Federal Supply Schedules.


Jason T. Hill
Contracting Officer/Designee
Date: March 27, 2018