

STATEMENT OF WORK

Contractor shall provide all personnel, labor, supplies, equipment, tools, materials, transportation, supervision, and other items and non-personal services necessary to provide pest control services including, but not limited to the planning, development, management, operations and maintenance for pest control and removal at VA Greater Los Angeles Healthcare System (VAGLAHS).

PLACES OF PERFORMANCE:

The contractor shall provide the pest control services at the government facilities located below:

- 1) West Los Angeles Medical Center (WLA)
11301 Wilshire Blvd.
Los Angeles, CA 90073
- 2) Sepulveda Ambulatory Care Center (SACC)
16111 North Plummer Street
Los Angeles, CA 91343
- 3) Los Angeles Ambulatory Care Center (LAACC)
351 East Temple Street
Los Angeles, CA 90012

CONTRACTOR RESPONSIBILITIES:

1) Pest Control Services:

- (a) VAGLAHS is in a state of growth; as such, the contractor must be flexible enough to meet the changing demands and needs of VAGLAHS.
- (b) The contractor shall perform pest control/management services to indoor and outdoor facilities including applications of pesticides, trapping and/or removal of pests at WLA, SACC and LAACC campuses.
- (c) The contractor shall provide a minimum number of onsite pest controllers during normal hours of operation including urgent / emergency service calls to manage the not only the Integrated Pest Management Program (IPMP), but also routine calls at WLA, SACC and LAACC campuses. The minimum number of personnel are: WLA (at least 3); SACC (1); LAACC (.5 and/or as needed). NOTE: Contractor personnel must be on grounds at all times during normal work hours; contractor will ensure that the minimum number is on grounds.
- (d) The contractor shall furnish, install and maintain adequate number of fly lights in all occupied buildings for flying insect control. Current number of fly lights is: WLA (153); SACC (53); LAACC (22). Installed fly lights shall be removed by the contractor at the end of the term of contract.

- (e) The contractor shall install netting and other preventative measures necessary to prevent birds and other rodents from gaining access inside the main hospital's (Building 500) stairwells and inner courtyards on 3rd – 6th floors. Netting must be maintained at least annually to ensure its purpose is served.
- (f) The Contractor shall follow the VAGLAHS Integrated Pest Management Plan (IPMP); provide all information for the plan including schedules. COR will provide templates for integration of contractor's schedules in the IPMP.
- (g) The contractor shall control/manage and eliminate all pests to include, but not limited to:
 - (i) General household nuisance pests (i.e. bed bugs, bees, bee hive removal, wasp, etc.)
 - (ii) Structural pests (i.e. termites, powder post beetles, carpenter ants, wood decay fungi, etc.)
 - (iii) Weed control
 - (iv) Stored food pests
 - (v) Health related pest (i.e. mosquitoes, house flies, filth flies, biting gnats, bed bugs, rodents, etc.)
 - (vi) Pest of ornamental plants
 - (vii) Wood product pests
 - (viii) Miscellaneous pest (i.e. gophers, squirrels, skunks, bats, cats, dogs, raccoons, birds/bird nests, snakes, coyotes etc.)
- (h) The contractor shall perform removal/relocation of live or dead animals off VA grounds as required and shall include, but not limited to site clean-up/removal disposal of all debris, den, nest, carcass, waste/fecal matter and/or state permits licenses required.
- (i) The contractor shall furnish pest control services in controlling and eliminating rodents without causing accidents or harm involving humans, and to protected species. Example of a protected species is the Stephens Kangaroo Rat.
- (j) The contractor shall obtain all information necessary to ensure contractor personnel can work on VA grounds to perform services specified herein.
- (k) The contractor shall also provide annual termite inspection on every building. If termites are confirmed to be present by a pest controller, then the contractor shall immediately provide the necessary treatment.
- (l) The contractor shall provide all necessary labor, equipment, materials, supplies and consumables as follows:
 - 1) Provide adequate number of exterior bait boxes for rodent control at all buildings.
 - 2) Provide adequate measures (including but not limited to netting) to prevent birds from entering/nesting in the stairwells and inner courtyards.
 - 3) Provide adequate measures to ensure the stairwells and inner courtyards are cleaned periodically from rodent, birds and pests waste/fecal matter.
 - 4) Provide pest control treatment for government vehicles when required i.e., ants, roaches, bees, wasp, or bedbugs.

5) Perform gopher control services.

2) **Hours of Operation:**

The contractor shall perform services in accordance with the schedule specified below. These hours of operation are established due to its daily continuous pest problems and the complexity of the medical centers. Required pest control services shall be provided from 6:00 AM to 4:30 PM, Monday thru Friday except on Federal holidays. Contractor shall respond to daily service calls during working hours within 30 minutes while on campus. VAGLAHS cannot have delays in any pest control services including, but not limited to dead animal removal, rodent control, been control, cockroach control, etc. as these pests have an adverse impact on the environment, patients and staff.

3) **Reporting Requirements**

- a) Contractor shall contact the COR at least 24 hours before each date of planned service activity for coordination of location and extent of work to be performed. The Contractor shall sign in and out with the COR or his/her designee upon entering and departing each VA facility.
- b) Contractor shall be responsible for maintaining daily pest control service call logs. Log records shall be turned in weekly to COR or designee at each facility.

4) **Compliance Requirements**

- a) Materials and methods in eliminating and controlling rodents shall conform to federal, state and local regulations and specifically be approved by the U.S. Department of Fish and Wildlife, California State Department of Fish and Game, respective County Department of Agriculture, and the respective Department of Veterans Affairs Foreman. Administration relative to rodent control includes provisions of all essential labor, supplies and equipment needed for accomplishment of the requested services, and includes administrative support necessary to provide invoices, evaluation reports covering the status of any problems, and any other information pertinent to execution of rodent and insect control services.
- b) Contractor shall provide Certified Pest Control Technicians and be licensed, permitted, and in compliance with city ordinances and municipal codes regarding transport and use of rodent control equipment and chemicals. Additionally, the Contractor shall comply with Federal/State and or mandated requirements on the type of rodent control used to ensure the protection of human life and endanger/protected species.

5) **Emergency Services:**

Due to the size and complexity of VAGLAHS, situations arise in which pest control services are needed outside normal working hours. The Contractor shall provide urgent / emergency services on an as-needed basis at no additional cost to the Government. These services shall be provided as often as required on a 24-hour basis, weekends, and legal holidays included. The Contractor shall be capable of responding (be onsite) to an emergency situation within

two (2) hours after notification from the Contracting Officer (CO), COR or Chief of EMS and/or their designee. Failure to provide this service is considered a contract default and may result in the termination of the contract.

CHANGES:

The contractor is advised that only the Contracting Officer (CO), acting within the scope of the contract, has the authority to make changes which may affect the contract terms and conditions, quality, quantity, price and/or delivery. It is highly encouraged and advised that the contractor contact the CO for approval in the event there are changes prior to proceeding. No other individual has the authority to make these binding changes and/or comments.

APPLICABLE DOCUMENTS, STANDARDS, LAWS AND/OR REGULATIONS:

Contractor is solely responsible for meeting any current or future requirements, approvals or certifications as may be levied by applicable legal, regulatory, accrediting body, governing body, and/or local, state, federal requirements as required by law. Due to continuous regulatory changes in both state and federal laws, the contractor shall be in compliance of new regulations within thirty (30) calendar days of notification.