

DEPARTMENT OF VETERANS AFFAIRS

Justification and Approval

For

Other Than Full and Open Competition

1. **Contracting Activity:** Department of Veterans Affairs, VISN 23
NCO 23 Black Hills Contracting Office
113 Comanche Rd bldg. 46
Ft. Meade SD 57741
618-13-1-5860-0014
2. **Nature and/or Description of the Action Being Processed:** This will be a sole source, firm fixed price contract for the management of administrative records of University of Minnesota interns training at the VA Minneapolis Health Care Center serviced through membership in the consortium. This is a sole source requirement for consortium membership in accordance with FAR Part 6.302-1.
3. **Description of Supplies/Services Required to Meet the Agency's Needs:** This is a consortium membership for our resident training program with the University of Minnesota. The Metro Minnesota Council on Graduate Medical Education (MMCGME) provides the management of administrative records, in support of the University of Minnesota (UM), required to allow the Minneapolis VA to be a training site for UM medical/dental residents. MMCGME coordinates all paperwork, maintains trainee records, and manages the rotation schedules and work hours of the residents. They set up the Program Letters of Agreement defining educational goals and objectives, resident policy manuals, and faculty appointments. This is a five-year contract running July 1, 2018 through June 30, 2023. The estimated total of the contract over the five-year period is \$584,729.75
4. **Statutory Authority Permitting Other than Full and Open Competition:**

 - (X) (1) Only One Responsible Source and No Other Supplies or Services Will Satisfy Agency Requirements per FAR 6.302-1;
 - () (2) Unusual and Compelling Urgency per FAR 6.302-2;
 - () (3) Industrial Mobilization, Engineering, Developmental or Research Capability or Expert Services per FAR 6.302-3;
 - () (4) International Agreement per FAR 6.302-4
 - () (5) Authorized or Required by Statute FAR 6.302-5;
 - () (6) National Security per FAR 6.302-6;
 - () (7) Public Interest per FAR 6.302-7;
5. **Demonstration that the Contractor's Unique Qualifications or Nature of the Acquisition Requires the Use of the Authority Cited Above (applicability of authority):**

MMCGME is a program located at the University of Minnesota for our medical and dental residents. Members of the MMCGME include core members: University of Minnesota Medical School (UMMS); University of Minnesota Medical Center (UMMC)-Fairview; Minneapolis VA Health Care system; Hennepin County Medical Center; Regions Hospital-Health Partners; and associated members include: Children's Hospital and Allina Health Care System. MMCGME is supported through financial contributions from the affiliated medical facilities listed above. The goal of MMCGME is to enhance the development and efficient operation of the public teaching hospitals, alleviating the burdens of the governmental entities that own and operate these hospitals, and to thereby develop a more

efficient, cost effective public health care delivery system while maintaining the highest possible quality of health care service of the patients served by these public hospitals. MMCGME is the exclusive entity that coordinates with all the local area medical intern teaching facilities. MMCGME requires consortium membership to allow medical and dental resident rotations to occur at your facility.

6. **Description of Efforts Made to ensure that offers are solicited from as many potential sources as deemed practicable:** Market research was conducted via GSA/ FSS Contract Holders, Internet Searches, SAM, SBA Dynamic Search Tool, and no other vendors were found. This is the only vendor that provides this type of service/membership in the Minneapolis area.
7. **Determination by the Contracting Officer that the Anticipated Cost to the Government will be Fair and Reasonable:** Past procurement History was used to obtain a fair and reasonable determination of the price and fees associated with this procurement.
8. **Description of the Market Research Conducted and the Results, or a Statement of the Reasons Market Research Was Not Conducted:** Market research was conducted, and MMCGME is the only healthcare consortium membership that is affiliated with medical facility intern/resident programs in the Minneapolis area.
9. **Any Other Facts Supporting the Use of Other than Full and Open Competition:** This is membership fees to the MMCGME for area hospitals. No other services such as this exist in the Minneapolis area.
10. **Listing of Sources that Expressed, in Writing, an Interest in the Acquisition:** N/A
11. **A Statement of the Actions, if any, the Agency May Take to Remove or Overcome any Barriers to Competition before Making subsequent acquisitions for the supplies or services required:** There are no actions to overcome barrier; this is an exclusive consortium membership required to allow medical resident rotations at the VA Minneapolis Health Care Center.
12. **Requirements Certification:** I certify that the requirement outlined in this justification is a Bona Fide Need of the Department of Veterans Affairs and that the supporting data under my cognizance, which are included in the justification, are accurate and complete to the best of my knowledge and belief.

13. Approvals in accordance with FAR 6.304

- a. **Contracting Officer's Certification (required):** I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.

Pamela Phillips
Contracting Officer
NCO 23 BHHCS

3/27/2018

- b. **One Level Above the Contracting Officer (Required over \$150K but not exceeding \$700K):** I certify the justification meets requirements for other than full and open competition.

Jonathan Allen
Facility Branch Chief
NCO 23

Date