



DEPARTMENT OF VETERANS AFFAIRS
Network Contracting Office (NCO) 22G

SITE WALK SIGN-IN-SHEET	
Project: Legionella Prevention 605-17-417	Meeting Date and Time: 22 June 2018 10 a.m.
Facilitator: Mike Banks (telecon) Luis Cervantes (in person)	Location: Loma Linda VAMC

MEETING NOTES: The meeting purpose is to achieve a clear understanding of all contract requirements.

- The **Contracting Officer is the only person authorized** to bind the U.S. Government, and then only to the extent of the authority invested in him/her by their appointment.
- This is NOT a Question and Answer Session.
- All Requests for Information shall be formally submitted in writing to michael.banks6@va.gov no later than **29 June 2018** deadline (listed in block 10 of solicitation).
- This Meeting Sign-In Sheet, Requests for Information, and Answers will be published as an Amendment to the Solicitation. Anticipated date for publishing amendment is: **6 July 2018**.

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ONLY THE CONTRACTING OFFICER HAS AUTHORITY TO ACT IN ANY MANNER ON BEHALF OF THE U.S. GOVERNMENT ON THE PERFORMANCE OF THIS CONTRACT.