



**DEPARTMENT OF VETERANS AFFAIRS**  
**Network Contracting Office (NCO) 22G**

**SITE WALK SIGN-IN-SHEET**

<b>Project:</b>	Stairwell renovation   605-14-662	<b>Meeting Date and Time:</b>	22 June 2018   11 a.m.
<b>Facilitator:</b>	Mike Banks (telecon) Luis Cervantes (in person)	<b>Location:</b>	Loma Linda VAMC

**MEETING NOTES:** The meeting purpose is to achieve a clear understanding of all contract requirements.

- The **Contracting Officer is the only person authorized** to bind the U.S. Government, and then only to the extent of the authority invested in him/her by their appointment.
- This is NOT a Question and Answer Session.
- All Requests for Information shall be formally submitted in writing to [michael.banks6@va.gov](mailto:michael.banks6@va.gov) no later than **29 June 2018** deadline (listed in block 10 of solicitation).
- This Meeting Sign-In Sheet, Requests for Information, and Answers will be published as an Amendment to the Solicitation. Anticipated date for publishing amendment is: **6 July 2018.**

Name	Title	Company	Phone	Email	Signature
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Herb Garcia	Estimator	Weston Electric	562-693-3856	hgarcia@westoncorp.com	[Signature]
Matt Leuz	Project Mgr	Bloencor	910.213.9262	Matt Leuz @Bloencor.com	[Signature]
William Benaed	P/m	D Square Corp	602.284-9152	Estimating@Dsquarellc.com	[Signature]
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**ONLY THE CONTRACTING OFFICER HAS AUTHORITY TO ACT IN ANY MANNER ON BEHALF OF THE U.S. GOVERNMENT ON THE PERFORMANCE OF THIS CONTRACT.**