



DEPARTMENT OF VETERANS AFFAIRS **Network Contracting Office (NCO) 22G**

SITE WALK SIGN-IN-SHEET

Project:	Replace Fire Alarm System LAACC 691GE-16-115LA	Meeting Date and Time:	20 June 2018 10 a.m.
Facilitator:	Mike Banks (telecon) Luis Cervantes (in person) <i>Steve Barrell</i>	Location:	Los Angeles Ambulatory Care Center (LAACC)

MEETING NOTES: The meeting purpose is to achieve a clear understanding of all contract requirements.

- The Contracting Officer is the only person authorized to bind the U.S. Government, and then only to the extent of the authority invested in him/her by their appointment.
- This is NOT a Question and Answer Session.
- All Requests for Information shall be formally submitted in writing to michael.banks6@va.gov no later than **27 June 2018** deadline (listed in block 10 of solicitation).
- This Meeting Sign-In Sheet, Requests for Information, and Answers will be published as an Amendment to the Solicitation. Anticipated date for publishing amendment is: **6 July 2018.**

Name	Title	Company	Phone	Email	Signature
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ONLY THE CONTRACTING OFFICER HAS AUTHORITY TO ACT IN ANY MANNER ON BEHALF OF THE U.S. GOVERNMENT ON THE PERFORMANCE OF THIS CONTRACT.



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Name	Title	Company	Phone	Email	Signature
Suzan Henry	Engineer	GoldenPhoenix INC.	626-421-7938	GoldenPhoenix Inc. Com	<i>[Signature]</i>

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