

**Performance Work Statement
Hazardous Waste Removal
VA Sierra Nevada Health Care System**

Section 1: General Information

1.1 General: This is a non-personal services contract to provide hazardous waste removal services for the VA Sierra Nevada Health Care System (VASNHCS). The Government shall not exercise any supervision or control over the contract service providers performing the services herein. Such contract service providers shall be accountable solely to the Contractor who, in turn is responsible to the Government.

1.2 Period of Performance:

Base Year:	September 1, 2018 to August 31, 2019
Option Year 1:	September 1, 2019 to August 31, 2020
Option Year 2:	September 1, 2020 to August 31, 2021
Option Year 3:	September 1, 2021 to August 31, 2022
Option Year 4:	September 1, 2022 to August 31, 2023

1.3 Place of Performance:

VA Sierra Nevada Health Care System Building 138, Conference Room 975 Kirman Ave Reno, NV 89502	Dental Clinic 3674 S. Virginia Street Reno, NV 89502	Eye Clinic 2295 Kietzke Lane Reno, NV 89502
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1.4 Hours of Operation: Services shall be provided between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding the Federal holidays.

1.5 Invoicing: All invoices from the contractor shall be submitted electronically in accordance with VAAR Clause 852.232-72 Electronic Submission of Payment Requests.

VA's Electronic Invoice Presentment and Payment System – The FSC uses a third-party contractor, Tungsten, to transition vendors from paper to electronic invoice submission. Please go to this website: <http://www.tungsten-network.com/US/en/veterans-affairs/> to begin submitting electronic invoices, free of charge.

More information on the VA Financial Services Center is available at <http://www.fsc.va.gov/einvoice.asp>.

Vendor e-Invoice Set-Up Information:

Please contact Tungsten at the phone number or email address listed below to begin submitting your electronic invoices to the VA Financial Services Center for payment processing, free of

charge. If you have question about the e-invoicing program or Tungsten, please contact the FSC at the phone number or email address listed below:

- Tungsten e-Invoice Setup Information: 1-877-489-6135
- Tungsten e-Invoice email: VA.Registration@Tungsten-Network.com
- FSC e-Invoice Contact Information: 1-877-353-9791
- FSC e-invoice email: vafscshd@va.gov

Section 2: Definitions & Acronyms

2.1 Definitions:

Asbestos Waste: As defined in 40 CFR Part 61, National Emissions Standards for Hazardous Air Pollutants, Subpart M, National Emission Standard For Asbestos.

Controlled Substances: Waste which is generated from pharmaceuticals, which are subject to the Controlled Substances Act and the Federal Food, Drug, and Cosmetic Act.

Extremely and Acute Hazardous Waste: This includes all materials also identified by the 1976 RCRA and State of California Health and Safety Code, Section 25115. This waste includes toxic corrosive acids, gases, chemicals, and solids which may be explosive, flammable or highly corrosive and could cause disease or serious injury to human health.

General Waste: Waste (non-infectious, non-hazardous) which is considered not to harbor any viable pathogens nor hazardous materials. This waste may be placed into clear plastic liners and can be disposed of in landfills and/or incinerated. Including medical waste that is rendered non-infectious by autoclaving or by the use of Liquid Treatment System (LTS).

Hazardous Waste: Any waste material or mixture of wastes which is toxic, corrosive, flammable, an irritant, a strong sensitizer or which generates pressure through decomposition, heat or other means, if such a waste or mixture of wastes may cause substantial injury, serious illness or harm to humans, domestic livestock or wildlife. Hazardous waste includes extremely hazardous material. This also includes all materials identified by the Resource Conservation and Recovery Act of 1976 (RCRA); Subtitle C, 40 CFR, Parts 260-265 and the State of California and Safety Code, Section 25117.

Universal Waste: A category of hazardous wastes that are widely produced by households and many different types of businesses. Universal wastes include televisions, computers and other electronic devices as well as batteries, fluorescent lamps, mercury thermostats, and other mercury containing equipment, among others. The hazardous waste regulations (Cal. Code Regs, tit. 22, div. 4.5, ch. 11 section 66261.9) identify seven categories of hazardous wastes that can be managed as universal wastes. Any unwanted item that falls within one of these waste streams can be handled, transported and recycled following the simple requirements set forth in the universal waste regulations (UWR) (Cal. Code Regs, tit. 22, div. 4.5, ch. 23)

Mixed Waste: Mixtures of medical and nonmedical waste. Mixed waste is medical waste, except for all of the following:

- (a) Medical waste and hazardous waste is hazardous waste and is subject to regulation as specified in the statutes and regulations applicable to hazardous waste.
- (b) Medical waste and radioactive waste is radioactive waste and is subject to regulation as specified in the statutes and regulations applicable to radioactive waste.
- (c) Medical waste, hazardous waste, and radioactive waste is radioactive mixed waste and is subject to regulation as specified in the statutes and regulations applicable to hazardous waste and radioactive waste.

Special Medical Waste: As defined in the Medical Waste Management Act.

2.2 Acronyms:

CBI	Compliance and Business Integrity
COR	Contracting Officer Representative
EPA	Environmental Protection Agency
OSHA	Occupational Safety and Health Administration
PWS	Performance Work Statement
RCRA	Resource Conservation and Recovery Act
UW	Universal Waste
VA	Veterans Affairs
VASNHCS	Veterans Affairs Sierra Nevada Health Care System

Section 3: Government Furnished Property, Equipment, and Services

None.

Section 4: Contractor Furnished Items and Services

The Contractor shall provide all equipment, supplies, management, supervision, personnel, and transportation necessary to assure that all services are in accordance with the contract and all applicable laws and regulations. The contractor shall ensure all work meets performance standards specified in this Performance Work Statement (PWS) and referenced documents.

Section 5: Specific Tasks

5.1 The contractor shall provide all labor, equipment, supplies, materials transportation, and supervision for monthly disposal service of:

- a) Environmental Protection Agency (EPA) Resource Conservation & Recovery Act (RCRA) regulated pharmaceutical drugs and other miscellaneous chemicals.
- b) Universal Waste (UW) (batteries) of the following types: Lead Acid, Lithium, Ni-Cad, Alkaline, Nickel Metal Hydride.

5.2 Contractor shall pick up pharmaceutical and Universal Wastes (UW) on a monthly basis, notifying the VA representative of the date and approximate time of each pickup, with pickups being scheduled on or as close as possible to the last business day of each month.

5.3 Security Badging

- a) The technician that provides service the Pharmacy located at 975 Kirman Ave will be required to go through a background check before they will be allowed to access the Pharmacy.
- b) The technicians providing services for locations other than the Pharmacy at 975 Kirman Ave, the staff will be required to report to the VA Police and obtain a temporary identification badge prior to conducting business on Government property. In the absence of the COR, the contractor shall be supplied with the VA field representative for a specified pick-up.

5.4 Contractor shall comply with:

- a) All applicable Federal, State, and local laws, concerning the transportation, management, and ultimate disposal of regulated material.
- b) Contractor shall maintain all necessary medical waste permits and licenses for the disposal of and treatment of such waste.
- c) Contractor shall possess an assigned U.S. Environmental Protection Agency (EPA) authorization and identification number.
- d) Contractor shall possess Department of Transportation permits, insurance prior to transport and/or disposal of subject waste. If contractor requires additional information, they may contact U.S. EPA regional office. Copy of all licenses shall be provided to Contracting Officer upon contract award.

5.5 The Contracting Officer's Representative will conduct quarterly on-site inspections of the facilities involved in the proper administration of this contract this shall include but not be limited to:

- a) The Parent Company.
- b) All Processing Plants Associated with Disposal of the Hazardous Materials rendered from the VASNHCS for disposal or handling.

5.6 Contractor shall be provided with locations of satellite accumulation points of the RCRA Regulated Drugs and UW Battery accumulation points. The contractor shall be responsible for visiting each site to pick up and process the wastes. It is estimated that at least thirty (30) satellite areas will be located throughout the hospital, with assorted generations at each site.

5.7 Contractor shall minimize P-listed wastes by removing packaging and non-regulated materials from shelf life expired materials, to the extent possible, and provide a tare weight of the P-listed wastes each month to the VA Representative, using contractor provided scales.

5.8 Contractor shall replace all receptacles as required during the pick-up process but no less than replacement on a quarterly basis. Contractor upon replacement of containers shall properly re-label the container. Contractor shall provide a written report along with the waste manifest detailing locations where containers were removed from satellite storage areas in order for the VA to provide replacement containers. Contractor will remove/obliterate old labels and replace with new labels at all satellite locations to ensure accumulations dates are current. Labels will be provided by the Contractor.

5.9 Compliance and Business Integrity (CBI) Training:

- a) **AWARENESS TRAINING:** Contractor employees shall complete initial compliance awareness training within thirty (30) days of commencing work under this contract as well as complete annual compliance awareness refresher training. At the minimum, CBI awareness training will include the following topics:
 - 1) The revenue cycle
 - 2) Seven elements of an effective compliance program.
 - 3) Definition of high risk areas.
 - 4) Definition of compliance concerns and how to address a compliance concern.

This requirement can be fulfilled by completing the training module available via the following Internet site: <https://www.visn21.va.gov/CBI.asp>.

- b) **REMEDIAL TRAINING:** When notified, contract employees must complete remedial training and education to address any detected compliance exceptions.
- c) **PROOF OF TRAINING:** Contract employees are responsible for submitting proof of awareness and remedial training completed to the Contracting Officer's Representative (COR) for this contract. The COR will retain proof of training in accordance with applicable Records Control Schedule. All contractor personnel servicing this contract shall possess a minimum of four (4) years direct hospital experience.

5.9 Interference to Normal Function

Contractor's personnel are required to interrupt their work at any time to avoid interference with patient care procedures and the normal function of the facility, including utility services, fire protection systems, and passage of facility patients, personnel, equipment, and carts.

5.10 Contractor Qualifications

- a) The Contractor shall have hired qualified staff servicing the needs of this contract.
- b) Contractor staff entering the facility to service this scope of work shall have a minimum of four years of hospital RCRA waste handling experience. Contractor shall be able to clearly demonstrate and show evidence of:
 - 1) Staff Training
 - 2) Contractor Reliability
 - 3) Contractor Ability
 - 4) Field Technician Experience (minimum 4 years direct hospital RCRA waste experience for staffs entering the facility)

Section 6: Attachments

Attachment #1 Quality Assurance Surveillance Plan

Attachment #7 Wage Determination 96-0223 (rev 43)