

**JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW [FAR 13.106-1](#)**  
(OVER MICRO-PURCHASE THRESHOLD(\$3.5K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements ***explaining the absence of competition*** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

**1. ACQUISITION PLAN ACTION ID:**

36C244-18-AP-0875

**1A. PROJECT/TASK  
No.**

**1B. ESTIMATED AMOUNT:**

\$ 21,450.00

**2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:**

The Wilkes-Barre VA requires the brand name purchase of York heat recovery wheel parts for use in four existing York air handling units, Model Numbers XT1-048X090-KKML046A, XT1-048X072-KKMJ046A, XT1-048X090-KKML046A and XT1-042X060KKKJ046A

Quantity	Part Number	Description
2	18580020	Segment Set
2	18580198	Belt & Pulley Kit
1	18520046	Segment Set
1	18520186	Belt & Pulley Kit
1	18460021	Segment Set
1	18460188	Belt & Pulley Kit
1	18410017	Segment Set
1	18410188	Belt & Pulley Kit

**3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:**

This is a Brand Name Only requirement. The needed items are manufactured solely by York/Johnson Controls for use in York air handling units. They are exact replacements for existing parts, and will be used for repair and maintenance of the heat recovery wheels. Parts from another manufacturer are not compatible in a York unit, and will not allow for proper function of the air handling units.

**4. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:**

A solicitation will be posted to FedBizOpps a a brand name requirement, seeking competition from those that are authorized to distribute and sell the York/Johnson Controls brand items.

**5. Contracting Officer's Certification:** *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief. Note: COs are required to make a determination of price reasonableness IAW FAR 13.106-3. See the [Commercial Supply and Service SOP](#) for Price Reasonableness templates.*

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~~Debra Willard, Contracting Officer~~