



U.S. Department
of Veterans Affairs

New York/New Jersey VA Health Care Network
Canandaigua VA Medical Center
400 Fort Hill Avenue | Canandaigua, NY 14424

www.canandaigua.va.gov

Statement of Work General Scope Statement

Procurement Delivery Need: Tentative April 2019

Scope: The new Rochester Outpatient Clinic is scheduled to fully open April 2019. The Rochester VA has a requirement to procure new furniture.

Procurement Requirement/Specifications:

- Delivery and installation must be included. Tentative delivery is scheduled for April 2019; any delay in construction must be accounted for as it may affect delivery schedules. No on site storage will be provided.
- Any packaging material must be removed from site upon completion of installation.

Standard Warranty Required: All products are required to be warranty free from defects in workmanship and materials, under normal use and conditions, for a period of one year from the date of delivery. During the warranty period, any defect in material or workmanship that requires repair or exchange of a product of comparable nature will occur by seller without charge incurred by the VA. Such repair or replacement is subject to verification and approval by the VA due to Medical Center governing policies.

Shipping: Standard freight on board "FOB" destination shipping must be included.

Intent: This is a furniture requirement. It is a name brand specific or similar request. These tables will be used together with other freestanding and furniture based panel systems; all items must be compatible including all electrical components, warranties and finishes. The basis of design for the furniture panel systems and freestanding components is Herman Miller Canvas-Channel and coordinated metal casegoods, storage/file cabinets.

It is essential that furniture required be designed, delivered, staged/moved, and installed concurrently with the activation phases to ensure the timely delivery and installation of furniture essential for government operational use no later than the expected dates of occupancy of the project.

Upon award, the VA will require that the bill of materials is tagged according to each room/location throughout the new building for ease of installation. A project manager or project designer and installation foreman must be onsite during installation.

Upon completion of the project, as-built drawings in AutoCAD format must be produced for VA use.

Procurement Requirement:

To provide primary workspace for multiple staff regarding the activation of a new 85,000 square foot Community Based Outpatient Clinic (CBOC) in Henrietta, NY. These tables will help address ergonomic concerns by providing a full range of supported movement to encourage more active and healthier work-output. Integrated cord management routes cords neatly through the legs and into the accessible hinged trough mounted below the table. Table high power and USB charging provided by non-handed clamp on plug-in distributor.

Acquisition, assembly, delivery and installation of one hundred ten (110) sit-to-stand electric adjustable height tables to provide a full range of supported movement and allow a more active and healthier work-output. Integrated cord management routes cords neatly through the legs and into the accessible trough mounted below the table. The project consists of the purchase, assembly, staging, receiving, delivery and setting in place 110 sit-to-stand electric adjustable height tables and clamp on non-handed power accessory as follows "or equivalent":

*****Manufacturer is Herman Miller or Equal- FAR 52.211-6 Brand Name or Equal*****

FOR ALL PRODUCTS: Must meet salient characteristics outlined above when quoting an "or equal" item – FAR 52.211-6 Brand Name or Equal. "Or equal" items quoted should be similar to the requested dimensions, color scheme, function, and quality. "Or equal" products must include manufacturer's product brochure including specification information and all proposed finish selections. Actual finish samples if quoting an "or equal" item must be submitted for review by VA Interior Design for technical and aesthetic review. FAILURE TO CLEARLY NOTE THAT THE PRODUCTS BEING QUOTED ARE THE REQUESTED BRAND NAME, OR FAILURE TO SUPPLY "OR EQUAL" PRODUCTS' SPECIFICATIONS AND INFORMATIONAL LITERATURE SHALL CONSTITUTE A "NON-RESPONSIVE" BID AND WILL NOT BE FURTHER EVALUATED FOR AWARD.

1. Herman Miller Renew Sit to Stand rectangular table, C-foot, square edge, laminate top, standard electric range, 30D x 60W (model # DU6ACS.306) **and** the following:
 - a. 1 ¼" thick, 45 pound density particleboard core with high-pressure plastic laminate (HPL) top and rigid thermoplastic matching edge:"Earthen Twill"
 - b. Gator-ply paper backer at bottom face of work surface
 - c. Legs constructed of 14-gauge steel tubing
 - d. Feet and top support shall be 380 diecast aluminum
 - e. Legs/feet Finish: Warm Grey Neutral
 - f. Horizontal rails shall be galvanized steel
 - g. Fasteners to be zinc-plated steel
 - h. High density hinged cable trough, no cutouts

- i. Height adjustable glides with ½” leveling range; threaded and individually adjustable made of hard plastic and nylon
- j. Logic C1000 universal Clamp Mount distributor (Y1423A) with 2 simplex receptacles, 2 powered USB and 6’ long power cord with plug end, 6”W x 3”D; -metallic silver finish
- k. LED illuminated height-adjustment paddle placed at front edge; minimum and maximum height can be set by user.
- l. Legs with C-feet are nearly flush with sides of the surface to provide maximum knee clearance.
- m. Cable cover and high-density cable trough made of cold-rolled steel.
- n. Each leg houses an electric motor that powers the linear actuator for up and down movement
- o. Electric voltage is 120V AC. Approximate height-adjustment speed is 1.5”/second. Current draw is .01 amps for table at rest; 2.2 amps for an empty table moving up; and 4.9 amps for a table with 100 lbs moving up. Maximum allowable draw is 6 amps. Power cord is 10’ long, UL listed in the US.
- p. Functional load limit: 250 lbs.
- q. Height adjustable range: 27-46”

Warranty:

12-year, 3-shift warranty-including but not limited to all electrical components and moving mechanisms. Electric products are UL Listed.

Required Certifications:

ANSI/BIFMA e3-2014-Furniture Sustainability Standard: International	Level 2 Certified by NSF
ANSI/BIFMA X5.5-2014	Meets or Exceeds
Forest Stewardship Council (FSC):	Certified
GREENGUARD:	Gold Certified

Environmental Specifications:

Manufactured in an ISO 14001 certified manufacturing facility and at an OHSAS 18001-certified site.
 BIFMA level® 2 certified
 GREENGUARD® Indoor Air Quality Certified® and GREENGUARD Gold Certified

Bio-based Renewable Material-Sustainable Wood not less than 30% of wood weight conforming to a third-party certification program for responsible forest management.

Comprised of 62% recycled materials; 14% post-consumer and 48% pre-consumer recycled content.

Returnable packaging materials are part of a closed-loop recycling system, meaning they can be recycled repeatedly.

LEED®:

Must be at least 30% of the total weight recycled content materials. Must have the ability to contribute the following LEED points: 1 Recycled Content, 3 Low-Emitting Furniture, 1 Innovation in Design and 1 Regional Materials point depending on the project location.

DELIVERY:

Delivery [FOB Destination], installation/configuration of all furniture must be managed and completed in coordination with construction schedule projected for Spring 2019 to ensure government occupancy and facility operations. Participation in progress meetings will be required as necessary to ensure successful furniture project.

The Canandaigua VAMC delivery/install details are:

Deliveries will be accepted on site located at:
Rochester Outpatient Clinic
260 Calkins Rd
Henrietta, NY 14623

There will dock availability. Deliveries must be managed and completed in coordination with construction schedule as well as VAMC hours, restrictions and regulations. This includes, but is not limited to, the following:

- Trucks cannot be left unattended and must be removed from unloading area after unloading. VAMC cannot guarantee parking provisions for vendors.
- Drop shipping is not acceptable. All deliveries must be received and handled by installers.
- VAMC will not provide equipment, tools or labor to assist in furniture deliveries. All necessary equipment and manpower must be included in bid.

VAMC will not provide on-site storage for furniture requirements. Necessary storage must be included in proposal.

Any damage to the VAMC facility incurred through the installation process must be repaired within 30 days at the furniture vendor's expense.

The Vendor shall be responsible for any damage to the furniture that occurs due to Contractor/freight error or neglect. The Vendor will be responsible for the coordination for assembly, delivery, receiving and installation to the VAMC, as well as all debris removal from the project site. If available, VAMC may provide the dumpsters needed for project related trash and recyclables. Otherwise the Vendor is responsible to transport and properly dispose of all trash and recyclables from the project site. A lift gate is required to the receiving location. All furniture and related items are to be fully assembled and individually wrapped in protective plastic wrap/bag after inspection by COR for quality and defects or damage. Vendor will arrange for replacements of damaged items as deemed necessary by COR after inspection.

Vendor is responsible for registering with VA Police upon entrance and exit of the building. Vendor is responsible for notifying VA Interior Design contact in advance of arrival and departure, providing review of all product and site conditions before sign-off. Work is to be performed between 8:00am and 4:30pm weekdays unless specifically coordinated otherwise.

Deliveries must be scheduled through the VA interior designer before installation.

Additional Bid Package Requirements:

- Include warranty, GREENGUARD Certification and LEED information for each manufacturer as well as proof that furnishings meet the specifications.
- The bid should include a bill of materials with product subtotal, labor line item and total cost.
- The bid should include an overall listing in MS Excel format for each room scheduled to receive these tables cross-referenced to the latest equipment plan in PDF format
- After contract is awarded, bi-weekly meetings with the vendor's designer and project manager, VA interior designer and end-user are required. The furniture will need to be ordered by September 28, 2018. Include 180 days storage in the bid price, show as separate line item.