

DEPARTMENT OF VETERANS AFFAIRS

**Justification for Single Source Awards IAW FAR 13.106-1
For
Over Micro-Purchase Threshold but Not Exceeding the SAT (\$250K)**

Acquisition Plan Action ID: 36C246-18-AP-2618

- 1. Contracting Activity:** Department of Veterans Affairs, VISN 06, Fayetteville VA Medical Center
- 2. Brief Description of Supplies/ Services required and the intended use/Estimated Amount:** The Fayetteville VA Medical Center Nutrition and Food Service Office is requesting Brand Name Burlodge Multigen II Hostess Cart

Unique characteristics that limit availability to only one source, with the reason no other supplies or services can be used: Brand Name Justification for Multigen II Hostess Carts Burlodge Brand is in accordance with;

6.302-1 Only one responsible source and no other supplies or services will satisfy agency requirements.

(1) When there is a reasonable basis to conclude that the agency's minimum needs can only be satisfied by—

(i) Unique supplies or services available from only one source or only one supplier with unique capabilities;

The Fayetteville's VA Medical Center Nutrition and Food-Service currently has four Burlodge Multigen II Hostess Carts. These carts will be used to maintain quality and proper temperature (safety) in accordance with HAACP Foodservice safety standards. The carts will be transferred back and forth from the main hospital to the Community Living Center cottages. Having the same brand carts would allow all carts to be interchangeable from each cottage. Without the interoperability of the carts, we would need to assign one cart to each cottage. The Fayetteville staff is currently operating the requested carts. Furthermore, each staff member is familiarized and comfortable with the Burlodge brand name carts. It would be cost effective to provide additional training that would be necessary for staff to operate and provide maintenance on any other brand. If a different brand carts were to be purchased, it will be necessary for maintenance to stock different replacement parts. A determination that the acquiring of Burlodge brand name MultiGen II Hostess Carts is in the best interest of the agency concerns.

- 3. Description of market research conducted and results or statement why it was not conducted:**
Follow up market research was conducted via the following VIP, SAM, FPDS, World Wide Web, NAC.

VHAPM Part 813.106 Simplified Acquisition Procedures: Soliciting from a Single Source
Attachment 1: Single Source Justification for SAP under the SAT

A determination by the requesting agency has been made to acquire brand name Burlodge due to familiarity and compatibility with current Burlodge equipment.

4. **Contracting Officer's Certification:** *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*
Note: COs are required to make a determination of price reasonableness IAW FAR 13.106-3. See the S19 Open Market (FAR13) Award Documentation Form with Abstract to document price reasonableness.



Name: Jay James
Title: Contracting Officer

8/3/18

Date: 8/3/2018