

National Cemetery Administration
Midwest District
Justification and Approval

1. Identification of Agency and Contracting Activity

Department of Veterans Affairs
National Cemetery Administration
Ohio Western Reserve National Cemetery (OWRNC)(918)

2. Nature/Description of Action

This procurement is for Grounds Maintenance and headstone Services for the Ohio Western Reserve National Cemetery. The VA will enter into a firm fixed price contract for a period of two months.

3. Description of Supplies/Services

Grounds maintenance and headstone services required for daily operations at the Ohio Western Reserve National Cemetery for the remainder of the current fiscal year to ensure that the cemetery's grounds follow the National Cemetery Administration's standards for burials.

4. Identification of Statutory Authority

- () 41 U.S.C. 253 (c) (1) Only One Responsible Source
- (X) 41 U.S.C. 253 (c) (2) Unusual and Compelling Urgency
- () 41 U.S.C. 253 (c) (3) Industrial, Mobilization, Engineering, Developmental, or Research Capability or Expert Services
- () 41 U.S.C. 253 (c) (4) International Agreement
- () 41 U.S.C. 253 (c) (5) Authorized or Required by Statute
- () 41 U.S.C. 253 (c) (6) National Security
- () 41 U.S.C. 253 (c) (7) Public Interest

5. Rational in Support of Citation in Paragraph 4 Above:

Description of contractor and or of acquisition action that demonstrates that the proposed contractor's unique qualification or the nature of the acquisition requires use of the authority cited:

Due to an emergent need for grounds maintenance and headstone services, it was necessary for the OWRNC to locate a local company with the resources and technical expertise to ensure daily operations could continue without any gap in services from the previous contract. Nelson Land Care had successfully performed these services at OWRNC as a sub-contractor and has the capabilities to begin performance thus diminishing any potential disruptions of burial services at OWRNC.

6. Efforts made to ensure that offers are solicited from as many potential sources as practical. A notice will be posted in the Federal Business Opportunity website of the resulting award action.

Due to the emergent nature of this requirement, market research was limited to Small businesses in the local area because the cemetery was without services. A search of Veterans Information Pages (VIP) resulted in no Service Disable Veteran Owned or Veteran Owned Small Businesses (SDVOSB/VOSB) in the area surrounding the OWRNC. The search was expanded to small businesses and a qualified Small Business was located.

7. Determination of a Fair and Reasonable

The Contracting Officer has determined that the anticipated cost to the government will be fair and reasonable based on comparison of historical pricing for similar or same services.

8. Description of market survey and any interested sources. If no market survey was conducted, state the reason.

Because of the nature of urgency of the requirement, Cemetery staff contacted Nelson Land Care because Nelson is a local company that had previously provided these services under contract.

9. Additional Support for the use of other than full and open competition:

Ohio Western Reserve National Cemetery does not possess the manpower or equipment to perform these services. These services directly affect the daily operations as well as hinders the primary mission of honoring veterans and their families with a final resting place to pay their respects to the fallen. Delay in awarding the contract would cause NCA to not meet its standards to the public of timely burials and a final resting place of their loved ones in a well-maintained cemetery.

10. Listing of Sources that Expressed in writing an interest in the acquisition:


Not applicable

11. Actions, if any, being taken to remove barriers to full and open competition:

A new long-term contract will be formally competed advertised on Federal Business Opportunities website at www.fbo.gov.

12. Contracting Officer certification that the justification is accurate and complete to the best of the contracting officer's knowledge and belief.

The Contracting Officer has determined that the justification is accurate and complete to the best of the Contracting Officer's knowledge and belief.



Contracting Officer

7-17-18

Date