



DEPARTMENT OF VETERANS AFFAIRS  
Network Contracting Office (NCO) 22G

SITE WALK SIGN-IN-SHEET

Project:	Remove and Replace A/C Units Bldg 304 691-18-2-5090-1052	Meeting Date and Time:	02 August 2018   10 a.m.
Facilitator:	Sean Berrios (telecon) Alan Silver (in person)	Location:	Greater Los Angeles VAHCS West Los Angeles

**MEETING NOTES:** The meeting purpose is to achieve a clear understanding of all contract requirements.

- The **Contracting Officer is the only person authorized** to bind the U.S. Government, and then only to the extent of the authority invested in him/her by their appointment.
- This is NOT a Question and Answer Session.
- All Requests for Information shall be formally submitted in writing to [sean.berrios@va.gov](mailto:sean.berrios@va.gov) no later than **06 August 2018** deadline (listed in block 10 of solicitation).
- This Meeting Sign-In Sheet, Requests for Information, and Answers will be published as an Amendment to the Solicitation. Anticipated date for publishing amendment is: **8 August 2018.**
- **\*\*\*Additionally, please be advised, IAW FAR Part 5.003, the official Government Point of Entry (GPE) for solicitations and attachments is <https://www.fbo.gov>.**

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ONLY THE CONTRACTING OFFICER HAS AUTHORITY TO ACT IN ANY MANNER ON BEHALF OF THE  
U.S. GOVERNMENT ON THE PERFORMANCE OF THIS CONTRACT.