

Sources Sought SOW  
High Density Clean/Sterile Storage  
**Raymond G. Murphy VAMC- Albuquerque New Mexico**

**1. PURPOSE**

The overall purpose is to deliver and install a Complete Storage system at Albuquerque Sterile Processing/ OR department at Albuquerque VA.

**2. SCOPE**

The Contractor shall design, provide items, deliver items, install and test all items and equipment for the setup of a new rack and storage system for the Sterile Processing Service (SPS) department at the VAMC in Albuquerque, NM.

All equipment and installation must meet Original Equipment Manufacturers (OEM) and VA specifications.

The Contractor shall furnish all supplies, equipment and services required for delivery, installation and any testing needed of the supplies and equipment.

The Contractor is responsible for any missing parts and components not included in order to carry out the installation.

**3 DELIVERABLES: SHALL MEET OR EXCEED SPECIFICATIONS/SALIENT CHARACTERISTICS:**

3.1- SPS Storage Racks and Systems Shall Meet or exceed example and specifications

*EXAMPLE: Modu-Max A / KIT-D1-MM-KITA/ST-1/2VOLKCTS (Approx Qty: 27)*

*OEM: Distribution Systems International (DSI)*

Specifications/Salient Characteristics:

Triple or Quad rack units

Extruded, anodized aluminum frames (48 TOAL HOLES) 2 total frames w/ adder

4 horizontal stabilization brackets – aluminum

1” bin adjustments

2 swivel casers& 2 locking casters

8 Stainless steel pull out shelf (less wide)

2 heavy duty runners – w/ ball bearing slides

Runners include magnetic catch to pull shelf in

Retaining Walls - 1” rear and side retaining walls on the trays ensure product will remain in place while trays are opened and closed.

Pull Handle - Trays have full length pull handles allowing for easy access to product. Trays have powder coated solid galvanized surface.

Full Extensions - Heavy duty ball bearing glides 5 extend 110% allowing access to the entire tray when completely pulled out. Runners will automatically pull themselves back in the last 1 1/2 inches. Load capacity is 45 lbs. per shelf.

Dust Cover

Rack made from anodized aluminum

3.2- SPS Storage Racks and Systems Shall Meet or exceed example and specifications

*EXAMPLE:* Modu-max / KIT-D1-MM-KITA/ADD-1/2VOLKCTS (Approx Qty: 67)

Specifications/Salient Characteristics:

Triple or Quad rack units

Extruded, anodized aluminum frames (48 TOAL HOLES) 2 total frames w/ adder

4 horizontal stabilization brackets – aluminum

1” bin adjustments

2 swivel casers& 2 locking casters

8 Stainless steel pull out shelf (less wide)

2 heavy duty runners – w/ ball bearing slides

Runners include magnetic catch to pull shelf in

Retaining Walls - 1” rear and side retaining walls on the trays ensure product will remain in place while trays are opened and closed.

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Full Extensions - Heavy duty ball bearing glides 5 extend 110% allowing access to the entire tray when completely pulled out. Runners will automatically pull themselves back in the last 1 1/2 inches. Load capacity is 45 lbs. per shelf.

Dust Cover

Rack made from anodized aluminum

3.3- SPS Storage Racks and Systems shall Meet or exceed example and specifications

*EXAMPLE:* KIT-D1-MM-KIT2B/WIDE (Approx Qty: 2)

Specifications/Salient Characteristics:

Extruded, anodized aluminum frames (48 Holes total)

2 horizontal stabilization brackets – aluminum

1” shelf adjustments

2 locking casters

5 36” Solid shelves

D2-DCWA1 Dust cover made from anodized aluminum

3.4- Labels Shall Meet or exceed example and specifications

*EXAMPLE:* D2-COLORLABEL-WORD-6-10L (Approx Qty: 20)

Specifications/Salient Characteristics:

6-10 Letter options lettering for labeling

Color options available to customer

Customer specifies custom labeling preference after PO is received – COR approval needed before manufacturing

Approx. 2.5” Tall x 11.5”Length

Acrylic

1 per shelving section included

3.5 - Labels Shall Meet or exceed example and specifications

*EXAMPLE:* D2-MM-COLORPANEL-FULL/A (Approx Qty: 20)

11-12 Letter word on each

Color options available to customer

Customer specifies custom labeling preference after PO is received – approval needed before manufacturing

Full Length and Width of MM A frame

Acrylic

3.6 - Triple Unit Frame shall Meet or exceed example and specifications

*EXAMPLE:* KIT-D1-MM-KIT3A/8BSK-C (Approx Qty: 30)

Triple mobile unit complete

Approximate Height: 77.25"

Approximate Width: 36.5"

Approximate Depth: 25.4"

Extruded, anodized aluminum frames

8 horizontal stabilization brackets

1" bin adjustments

Locking casters

Clear baskets 2", 4", 8", 11"

Clear solid bins 2", 4"

Clear long & Short Dividers

3.7 - Units with solid shelves shall Meet or exceed example and specifications

*EXAMPLE:* KIT-D1-MM-KIT2A/WIDE (Approx Qty: 2)

Specifications/Salient Characteristics:

Extruded, anodized aluminum frames (48 Holes total)

2 horizontal stabilization brackets – aluminum

1" shelf adjustments

2 locking casters

5 36" Solid shelves

D2-DCWA1 Dust cover made from anodized aluminum

3.8 - Project Management (1 Job):

Specifications:

Design of storage rack layout

Space plan, drawing/s and quantity shall be submitted with Quote (room dimensions attached)

Ensure safe walkway space within Room BC-115C

Design of rack set up, bins and labeling

3.9 - INSTALLATION (1 Job):

Specifications:

Complete "turn-key" Installation

Onsite assembly

SEE INTALLATION SECTION BELOW

#### **4 DELIVERY/INSTALATION**

##### **4.1 DELIVERY**

4.1.1 Contractor shall deliver all equipment to Albuquerque VAMC Sterile Processing Services (SPS)

4.1.2 Contractor shall cover all shipping and handling charges.

4.1.3 Contractor shall replace any equipment or items damaged in shipping or during installation

At no additional cost to the government.4.2 INSTALLATION

4.2.1 All equipment shall be floor mounted by contractor upon delivery unless otherwise noted above.

4.2.2 Install all equipment to manufacturer's specifications maintaining Federal, and Local safety standards

4.2.3 All work shall be completed between 8:00 a.m. and 4:30 p.m. Monday – Friday. All federal holidays, excluded. All federal holidays, excluded. Federal holidays are available at the [Federal Holiday OPM Site](#).

4.2.4 If there is an operational conflict with installation, night or weekend installation may be required.

Government will provide a 72 hours' notice of change of installation hours.

4.2.5 The contractor shall coordinate all deliveries, staging areas, installations, and parking arrangements with the COR.

4.2.6 The Contractor shall remove all related shipping debris and cleanup any construction associated with delivery and installation of the specified items. Contractor shall remove all packaging from the VAMC premises. The Contractor shall be responsible for any damage to the building that occurs due to Contractor error or neglect.

##### **4.3 SITE CONDITIONS**

4.3.1 There shall be no smoking, eating, or drinking inside the hospital at any time.

4.3.2 Contractor shall have photo ID on person at all times in the hospital

#### **5. INSPECTION AND ACCEPTANCE:**

5.1 Final space plan, drawing/s and quantity shall be approved prior to finalizing item order

5.2 The Contractor shall conduct a joint inspection with the COR upon delivery of equipment.

5.3 Contractor shall provide dates of completion of punch list items and replacement parts and/or short ship items from the manufacturer(s).

5.4 The COR shall ensure all work is completed satisfactorily prior to acceptance. Disputes shall be resolved by the Contracting Officer.

5.6 COR and Contracting POC contact info will be located on Emails with Award Documents:

#### **6. DELIVERY/STORAGE REQUIREMENTS**

6.1 Deliver materials to job in manufacturer's original packaging with brand name marked thereon.

6.2 Packaged to prevent damage or deterioration during shipment, handling, storage and installation. Maintain protective covering in place and in good repair until removal is necessary.

6.3 A pre-delivery meeting will be scheduled by COR for verification of delivery and installation dates.

6.4 Deliver and install specified items as scheduled (when the site is ready for installation work to proceed).

6.5 Store products in dry condition inside enclosed facilities until delivery.

#### **7. OPERATOR TRAINING:**

7.1 Contractor shall provide On-site training on usage and maintenance of equipment for users.

7.2 Scheduling of training shall be coordinated with the COR once installation is complete.

## **8. PROTECTION OF PROPERTY**

8.1 Contractor shall protect all items from damage. The Contractor shall take precaution against damage to the building(s), grounds and furnishings. The Contractor shall repair or replace any items related to building(s) or grounds damaged due to actions by the Contractor.

8.2 The Contractor shall perform an inspection of the building(s) and grounds with the COR prior to commencing work. To insure that the Contractor shall be able to repair or replace any items, components, building(s) or grounds damaged due to negligence and/or actions taken by the Contractor. The source of all repairs beyond simple surface cleaning is the facility construction contractor (or appropriate subcontractor), so that building warranty is maintained. Concurrence from the VA Facilities Management POC and COR is required before the Contractor may perform any significant repair work. In all cases, repairs shall utilize materials of the same quality, size, texture, grade, and color to match adjacent existing work.

8.3 The Contractor shall be responsible for security of the areas in which the work is being performed prior to completion.

8.4 Contractor shall provide floor protection while working in all VA facilities. All material handling equipment shall have rubber wheels.

## **9. SECURITY REQUIREMENTS**

9.1 The C&A requirements do not apply and a Security Accreditation Package is not required.

9.2 All staff on VA property shall have a Photo ID on their person at all times.

## **10. WARRANTY**

10.1 The contractor shall provide a 10 year manufacturer's warranty on all items for parts and labor.

10.2 The warranty shall include all travel and shipping costs associated with any warranty repair.

## **11. Quote Submission**

11.1 Provide visual representation and description of the items/services in your response especially if other than the example source.

11.2 Provide evidence of SDVOSB/VOSB VIP status

11.3 Provide a letter from manufacturer stating you are an authorized distributor, dealer, or re-seller of the manufacturer being quoted and that the warranty and any service will be covered by warranty.

11.4 Provide any vendorizing paperwork or forms needed.

11.5 Provide pricing for line items and Estimated Delivery timeframe ARO and Installation time frame

11.6 All submissions shall be made by email to [Theresa.hamilton@va.gov](mailto:Theresa.hamilton@va.gov), if more than one email is needed emails shall be labeled in a series such that (email # in series) and (total # of emails in series). Example, the first page of a set of 3 emails would include a label: 1 of 3.

11.7 Per FAR 52.219-14 Limitations on Subcontracting (JAN 2017) The concern shall perform work for at least 50% of the cost for contract performance incurred for personnel shall be expended for employees of the concern.

11.8 Subcontract proposal shall be included with submission including name, contact info and DUNS#

11.9 Per FAR 52.228-5 Insurance-Work on A Government Installation (JAN 1997)

The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract. Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an

endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

For such period as the laws of the State in which this contract is to be performed prescribe; or

Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

## 12. VENDORIZING:

12.1 Prospective Offerors are notified that verification of VA Form 10091 and W-9 being sent directly to the paying office in Austin, TX must be submitted with the offer unless the offeror has previously submitted these forms to VA Austin and Vendor provides certification of previous work. The FMS Vendor File Update form needs to be submitted in all cases to the Contracting Officer as part of the offer or proposal. Prior information sent to the VA Payment Center in Austin does not preclude submittal of the FMS Vendor File Update form. Failure to include this information could preclude the offeror from consideration for award or considerably delay award.

## B.2 PRICE/COST SCHEDULE

### ITEM INFORMATION

ITEM NUMBER	DESCRIPTION OF SUPPLIES/SERVICES	QUANTI TY	UNIT	UNIT PRICE	AMOUNT
0001	MODUMAX STARTER SINGLE UNIT WITH 4 VOLKREN- CNTR AND 4 CTS SHELVES Product Code:KIT-D1-MM- KITA/ST-1/2VOLKCTS	23.00	EA		
0002	MODUMAX ADDER ADDER UNIT WITH 4 VOLKREN-CNTR AND 4 CTS SHELVES Product Code:KIT-D1-MM-KITA/ADD- 1/2VOLKCTS	69.00	EA		
0003	MODUMAX DOUBLE B UNIT COMPLETE- WIDE Product Code:KIT-D1-MM-KIT2B/WIDE	2.00	EA		
0004	MODUMAX VOLKREN WORKTOP - "A" OR "B" UNIT Product Code:D2-VOLKREN	30.00	EA		
0005	MODUMAX VOLKERN WORKTOP - "CTS" STORAGE Product Code:D2-VOLKREN-CNTR	90.00	EA		
0006		50.00	EA		
				-	

	MM TOURNE-CLICK HORIZONTAL RUNNER - RIGHT - FOR "A" FRAME/ "CNTR" STORAGE Product Code:D2-MRDH			
0007	50.00 EA	_____	_____	
	MM TOURNE-CLICK HORIZONTAL RUNNER - LEFT - FOR "A" FRAME/ "CNTR" STORAGE Product Code:D2-MLDH		-	
0008	92.00 EA	_____	_____	
	MODUMAX DUST COVER FOR TOP OF CTS UNIT Product Code:D2-DCCTS1		-	
0009	115.00 EA	_____	_____	
	MODUMAX DUST COVER FOR TOP OF UNIT- TYPE "A" Product Code:D2-DCA1		-	
0010	35.00 EA	_____	_____	
	11-12 LETTER WORD ON PART D2-COLORLABEL: 2.5" TALL X 11.75"L Product Code:D2-COLORLABEL-WORD-11-12L		-	
0011	15.00 EA	_____	_____	
	FULL COLORPANEL FOR MM "A" UNIT: YELLOW, RED, ORANGE, LT BLUE, DK BLUE, LT GREEN, DK GREEN, PURPLE Product Code:D2-MM-COLORPANEL-FULL/A		-	
0012	32.00 EA	_____	_____	
	MODUMAX TRIPLE A UNIT COMPLETE - CLEAR		-	
0013	2.00 EA	_____	_____	
	MODUMAX QUAD A UNIT COMPLETE- CLEAR Product Code#KIT-D1-MM-KIT4A/8BSK-C		-	
0014	4.00 EA	_____	_____	
	MODUMAX DUST COVER FOR TOP OF WIDE UNIT- TYPE "A" Product Code:D2-DCWA1		-	
0015	50.00 EA	_____	_____	
	4" CLEAR BASKET Product Code:D2-4BC		-	
1001	23.00 EA	_____	_____	
	PRICED OPTION FOR INCREASED QUANTITY PRICE SHALL BE PER EACH UP TO A MAXIMUM QUANTITY OF 23 THESE OPTIONS SHALL BE FUNDED THROUGH MODIFICATION IF EXERCISED MODUMAX STARTER SINGLE UNIT WITH 4 VOLKREN- CNTR AND 4 CTS SHELVES Product Code:KIT-D1-MM- KITA/ST-1/2VOLKCTS		-	

<b>1002</b>	69.00 EA	_____	_____
PRICED OPTION FOR INCREASED QUANTITY PRICE SHALL BE PER EACH UP TO A MAXIMUM QUANTITY OF 69 THESE OPTIONS SHALL BE FUNDED THROUGH MODIFICATION IF EXERCISED MODUMAX ADDER ADDER UNIT WITH 4 VOLKREN-CNTR AND 4 CTS SHELVES Product Code:KIT-D1-MM-KITA/ADD- 1/2VOLKCTS			
<b>1003</b>	2.00 EA	_____	_____
PRICED OPTION FOR INCREASED QUANTITY PRICE SHALL BE PER EACH UP TO A MAXIMUM QUANTITY OF 2 THESE OPTIONS SHALL BE FUNDED THROUGH MODIFICATION IF EXERCISED MODUMAX DOUBLE B UNIT COMPLETE- WIDE Product Code:KIT-D1-MM-KIT2B/WIDE			
<b>1004</b>	30.00 EA	_____	_____
PRICED OPTION FOR INCREASED QUANTITY PRICE SHALL BE PER EACH UP TO A MAXIMUM QUANTITY OF 30 THESE OPTIONS SHALL BE FUNDED THROUGH MODIFICATION IF EXERCISED MODUMAX VOLKREN WORKTOP - "A" OR "B" UNIT Product Code:D2-VOLKREN			
<b>1005</b>	90.00 EA	_____	_____
PRICED OPTION FOR INCREASED QUANTITY PRICE SHALL BE PER EACH UP TO A MAXIMUM QUANTITY OF 90 THESE OPTIONS SHALL BE FUNDED THROUGH MODIFICATION IF EXERCISED MODUMAX VOLKERN WORKTOP - "CTS" STORAGE Product Code:D2-VOLKREN-CNTR			
<b>1006</b>	50.00 EA	_____	_____
PRICED OPTION FOR INCREASED QUANTITY PRICE SHALL BE PER EACH UP TO A MAXIMUM QUANTITY OF 50 THESE OPTIONS SHALL BE FUNDED THROUGH MODIFICATION IF EXERCISED MM TOURNE-CLICK HORIZONTAL RUNNER - RIGHT - FOR "A" FRAME/ "CNTR" STORAGE Product Code:D2-MRDH			
<b>1007</b>	50.00 EA	_____	_____
PRICED OPTION FOR INCREASED QUANTITY PRICE SHALL BE PER EACH UP TO A MAXIMUM QUANTITY OF 50 THESE OPTIONS SHALL BE FUNDED THROUGH MODIFICATION IF EXERCISED			



MM TOURNE-CLICK HORIZONTAL RUNNER - LEFT - FOR "A" FRAME/ "CNTR" STORAGE Product Code:D2-MLDH			
<b>1008</b>	92.00	EA	_____
PRICED OPTION FOR INCREASED QUANTITY PRICE SHALL BE PER EACH UP TO A MAXIMUM QUANTITY OF 92 THESE OPTIONS SHALL BE FUNDED THROUGH MODIFICATION IF EXERCISED MODUMAX DUST COVER FOR TOP OF CTS UNIT Product Code:D2-DCCTS1			
<b>1009</b>	115.00	EA	_____
PRICED OPTION FOR INCREASED QUANTITY PRICE SHALL BE PER EACH UP TO A MAXIMUM QUANTITY OF 115 THESE OPTIONS SHALL BE FUNDED THROUGH MODIFICATION IF EXERCISED MODUMAX DUST COVER FOR TOP OF UNIT- TYPE "A" Product Code:D2-DCA1			
<b>1010</b>	35.00	EA	_____
PRICED OPTION FOR INCREASED QUANTITY PRICE SHALL BE PER EACH UP TO A MAXIMUM QUANTITY OF 35 THESE OPTIONS SHALL BE FUNDED THROUGH MODIFICATION IF EXERCISED 11-12 LETTER WORD ON PART D2-COLORLABEL: 2.5" TALL X 11.75"L Product Code:D2-COLORLABEL-WORD-11-12L			
<b>1011</b>	15.00	EA	_____
PRICED OPTION FOR INCREASED QUANTITY PRICE SHALL BE PER EACH UP TO A MAXIMUM QUANTITY OF 15 THESE OPTIONS SHALL BE FUNDED THROUGH MODIFICATION IF EXERCISED FULL COLORPANEL FOR MM "A" UNIT: YELLOW, RED, ORANGE, LT BLUE, DK BLUE, LT GREEN, DK GREEN, PURPLE Product Code:D2-MM-COLORPANEL-FULL/A			
<b>1012</b>	32.00	EA	_____
PRICED OPTION FOR INCREASED QUANTITY PRICE SHALL BE PER EACH UP TO A MAXIMUM QUANTITY OF 32 THESE OPTIONS SHALL BE FUNDED THROUGH MODIFICATION IF EXERCISED MODUMAX TRIPLE A UNIT COMPLETE - CLEAR			
<b>1013</b>	2.00	EA	_____
PRICED OPTION FOR INCREASED QUANTITY PRICE SHALL BE PER EACH UP TO A MAXIMUM QUANTITY OF 2 THESE OPTIONS SHALL BE FUNDED THROUGH			

MODIFICATION IF EXERCISED MODUMAX QUAD A UNIT COMPLETE- CLEAR Product Code#KIT-D1-MM-KIT4A/8BSK-C			
<b>1014</b>	4.00 EA	_____	_____
PRICED OPTION FOR INCREASED QUANTITY PRICE SHALL BE PER EACH UP TO A MAXIMUM QUANTITY OF 4 THESE OPTIONS SHALL BE FUNDED THROUGH MODIFICATION IF EXERCISED MODUMAX DUST COVER FOR TOP OF WIDE UNIT- TYPE "A" Product Code:D2-DCWA1			
<b>1015</b>	50.00 EA	_____	_____
PRICED OPTION FOR INCREASED QUANTITY PRICE SHALL BE PER EACH UP TO A MAXIMUM QUANTITY OF 50 THESE OPTIONS SHALL BE FUNDED THROUGH MODIFICATION IF EXERCISED 4" CLEAR BASKET Product Code:D2-4BC			
<b>2001</b>	1.00 EA	_____	_____
COMPLETE ONSITE ASSEMBLY AND INSTALLATION Please provide a pricing break down including price per labor hr.			
<b>2002</b>	1.00 JB	_____	_____
DESIGN AND PROJECT MANAGEMENT Please include a pricing breakdown including per labor hr.			
		<b>GRAND</b>	_____
		<b>TOTAL</b>	_____