

# **PRE-BID MEETING AND SITE VISIT**

## **AGENDA**

### **PHILADELPHIA INSTALL FRENCH DRAIN CONSTRUCTION PROJECT #642-18-3-584-0077**

#### **SOLICITATION #36C24418B0590**

#### **AUGUST 8, 2018, 10:00 AM BUILDING 5, CONFERENCE ROOM**

1. The solicitation was posted to [www.FBO.gov](http://www.FBO.gov) on July 24, 2018 and included the scope of work and any specifications and drawings. All contractors should have reviewed the entire solicitation before this meeting.
2. Discuss Scope of Work: 30 days to complete this project and the Construction Magnitude is between \$25,000.00 and \$100,000.00. There are no proposal alternates for this project.
3. This is a construction project that will utilize FAR 13, Simplified Acquisition Procedures (SAP) and will be awarded as Lowest Price Technically Acceptable as the only award factor for this project will be price along with conformance to the solicitation.
4. All bids must be submitted by Tuesday August 21, 2018, 3:00 PM (EST). Bids should be addressed to Department of Veterans Affairs, Network Contracting Office 4, Attn: Maureen Long, 20 Montchanin Road (Montchanin Corporate Center), Greenville, DE 19807. Bids will be opened on Tuesday August 21, 2018 at 3:00 PM (EST) at the Wilmington Contracting Office located at 20 Montchanin Rd. Greenville, DE 19807.
5. All questions pertaining to this project must be sent to Maureen Long, Contract Specialist (CS), or Ahmed Hassan, Contracting Officer's Representative (COR), by e-mail no later than Monday August 13, 2018, 3:00 PM (EST). Answers to all questions will be answered via solicitation amendment by Wednesday August 15, 2018.
6. This is 100% set-aside for SDVOSB
7. All questions during the site visit should be directed to Maureen Long (CS) or Ahmed Hassan (COR) and also e-mailed to the CS and COR. All questions and answers from the Pre-proposal Meeting/Site Visit will be answered via solicitation amendment by 8/15/18.
  - a. Maureen Long: [Maureen.Long2@va.gov](mailto:Maureen.Long2@va.gov) or (302) 994-2511 x7573

- b. Ahmed Hassan: [Ahmed.Hassan@va.gov](mailto:Ahmed.Hassan@va.gov) or (215) 823-4234
- 8. Any additional site visits must be scheduled and approved through Ahmed (COR).
- 9. **Questions, Comments or Notes?**  
**No Questions were asked by any of the vendors present**

8/14/2018

Maureen Long

Contact Specialist