

DEPARTMENT OF VETERANS AFFAIRS

Justification for Single Source Awards IAW [FAR 13.106-1](#)
For
Over Micro-Purchase Threshold but Not Exceeding the SAT (\$250K)

Acquisition Plan Action ID: 36C252-18-AP-0530

1. **Contracting Activity:** Department of Veterans Affairs, VISN 12, Great Lakes Acquisition Center
PR: 701-18-4-1722-0065
2. **Brief Description of Supplies/ Services required and the intended use/Estimated Amount:**
Purchase, integration and installation of additional HON Office Furniture for Leased Space at the Great Lakes Acquisition Center in Milwaukee WI. The estimated cost for this additional furniture is: \$79,190.00
3. **Unique characteristics that limit availability to only one source, with the reason no other supplies or services can be used:**
This purchase request will require that the vendor utilize existing Government-Owned office furniture. The Government owned materials are from HON manufactured cubicles. Due to the urgent need for additional working stations with an increase in workforce hiring seating is need immediately. It is critical that this furniture is installed within the shortest possible time. Due to these time constraints the government will sole source this award to: Complete Office/EBI. Their existing working knowledge of the facility and its furniture needs offers the fastest possible delivery and installation of necessary furniture utilizing all the existing parts. Additional time to allow for competitive procedures is not acceptable to the Government due to employee working conditions requirements that must be met.
4. **Description of market research conducted and results or statement why it was not conducted:**
Market research shows that there are Small Businesses that could provide a similar furniture to HON, along with UNICOR. None of the researched businesses are located in the Milwaukee area, and would therefore need to work with the local Distributor to provide this furniture. Any other business would need time to evaluate and develop a proposal to meet this need.
5. **Contracting Officer's Certification:** *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*

DAVID J. PICCHI
Branch Chief, Supply Team, NCO-12

30JUL18

DATE