

PRE-BID MEETING AND SITE VISIT

AGENDA

PHILADELPHIA INSTALL SELF-IMAGING HVAC SYSTEM CONSTRUCTION PROJECT #642-18-3-584-0058

SOLICITATION #36C24418B0592

AUGUST 15, 2018, 10:00 AM BUILDING 5, CONFERENCE ROOM

1. The solicitation was posted to www.FBO.gov on August 2, 2018 and included the scope of work and any specifications and drawings. All contractors should have reviewed the entire solicitation before this meeting.
2. Discuss Scope of Work: 120 days to complete this project and the Construction Magnitude is between \$100,000.00 and \$250,000.00. There are no proposal alternates for this project.
3. This is a construction project that will utilize FAR 13, Simplified Acquisition Procedures (SAP) and will be awarded as Lowest Price Technically Acceptable as the only award factor for this project will be price along with conformance to the solicitation.
4. All bids must be submitted by Wednesday September 5, 2018, 2:00 PM (EST). Bids should be addressed to Department of Veterans Affairs, Network Contracting Office 4, Attn: Maureen Long, 20 Montchanin Road (Montchanin Corporate Center), Greenville, DE 19807. Bids will be opened on Wednesday September 5, 2018 at 2:00 PM (EST) at the Wilmington Contracting Office located at 20 Montchanin Rd. Greenville, DE 19807.
5. All questions pertaining to this project must be sent to Maureen Long, Contract Specialist (CS), or Ahmed Hassan, Contracting Officer's Representative (COR), by e-mail no later than Monday August 20, 2018, 3:00 PM (EST). Answers to all questions will be answered via solicitation amendment by Wednesday August 23, 2018.
6. This is 100% set-aside for SDVOSB
7. All questions during the site visit should be directed to Maureen Long (CS) or Ahmed Hassan (COR) and also e-mailed to the CS and COR. All questions and answers from the Pre-proposal Meeting/Site Visit will be answered via solicitation amendment by 8/23/18.
 - a. Maureen Long: Maureen.Long2@va.gov or (302) 994-2511 x7573

- b. Ahmed Hassan: Ahmed.Hassan@va.gov or (215) 823-4234
8. Any additional site visits must be scheduled and approved through Ahmed (COR).
9. **Questions, Comments or Notes?**

Q1 – Can the bid be mailed, hand delivered or emailed?

A1 – The bid can be mailed, hand delivered or emailed to Maureen.Long2@va.gov. Bids must be received by 2:00 PM (EST) on Wednesday September 5, 2018 . The sealed bids will be opened on Wednesday September 5, 2018 at 2:00 PM (EST) at the Wilmington Contracting Office located at 20 Montchanin Rd. Greenville, DE 19807.

8/21/18

Maureen Long

Contract Specialist