

FedBizOpps Combined Synopsis/Solicitation Notice

CLASSIFICATION CODE *	84
SUBJECT *	Pacific District (OAK): Riverside National Cemetery Mobile Pick Up/Drop Off Delivery Cleaning of Uniforms
GENERAL INFORMATION	
CONTRACTING OFFICE'S * ZIP-CODE	22556
SOLICITATION NUMBER *	36C78618Q0384
RESPONSE DATE (MM-DD-YYYY)	08-31-2018
ARCHIVE	60 DAYS AFTER THE RESPONSE DATE
RECOVERY ACT FUNDS	N
SET-ASIDE	14
NAICS CODE *	812320
CONTRACTING OFFICE ADDRESS	Department of Veterans Affairs National Cemetery Administration (NCA) NCA Contracting Service 75 Barrett Heights Rd. Suite 309 Stafford VA 22556
DESCRIPTION *	See Attachment
POINT OF CONTACT * (POC Information Automatically Filled from User Profile Unless Entered)	Tene Becknell tene.becknell@va.gov
PLACE OF PERFORMANCE	
ADDRESS	Department of Veterans Affairs National Cemetery Administration (NCA) Riverside National Cemetery 22495 Van Buren Boulevard Riverside, CA 92518
POSTAL CODE	92518
COUNTRY	United States
ADDITIONAL INFORMATION	
AGENCY'S URL	https://www.cem.va.gov/
URL DESCRIPTION	National Cemetery Administration Website
AGENCY CONTACT'S EMAIL ADDRESS	tene.becknell@va.gov
EMAIL DESCRIPTION	Government Issued Email Address

* = Required Field

FedBizOpps Combined Synopsis/Solicitation Notice
Rev. March 2010

This is a Combined Synopsis/Solicitation for commercial items prepared in accordance with the format in [FAR 12.6](#), as supplemented with additional information included in this notice. This announcement constitutes the only Solicitation; quotes are being requested and a written Solicitation will not be issued.

Solicitation number **36C78618Q0384** is issued as a Request for Quotation (RFQ) from interested Quoters and will be set- aside for Service Disabled Veteran Owned Small Business (SDVOSB) concerns.

To receive award consideration as an SDVOSB concern, your company must have a current SDVOSB certification/registration in the Veteran Information Pages (VIP) database at www.vip.vetbiz.gov.

The North American Industry Classification System (NAICS) code for this requirement is *812320 – Dry Cleaning and Laundry Service (except Coin-Operated)* – with a size standard in dollars at \$5.5 million.

Any interested Quoter that does not meet the capability and size standard under this NAICS code, should not submit a response to this Combined Synopsis/Solicitation quotation request.

Quoters must also have a current registration in the **System for Award Management (SAM)** at www.sam.gov and are encouraged to go to the SAM database www.sam.gov to verify active status to avoid any possible delays in contract award.

Company Online Representations and Certifications (Reps and Certs) information must also be current in SAM database to qualify to receive a contract award.

SCOPE OF WORK

The Riverside National Cemetery located at 22495 Van Buren Boulevard, Riverside, CA 92518, has an immediate need for bi-weekly (or twice annually) Mobile (door-to-door pickup and drop off) Dry Cleaning, Laundering and Alterations for Cemetery Representative Uniforms.

General Overview:

The mission of the Riverside National Cemetery is to provide dignified burials to all veterans, their spouses, and eligible dependents. Riverside National Cemetery is among one of the largest and busiest National Cemeteries in the nation.

The National Cemetery Administration (NCA) is required to provide uniforms or distinctive items of clothing for the Cemetery Representatives or other employees who act as collateral duty Cemetery Representatives to fulfill their mission in a professional and honorable appearance at committal services. These distinguished uniforms also help members of the funeral party to recognize cemetery employees during funeral processions and committal services.

Requirement Overview:

The Riverside National Cemetery requires mobile bi-weekly (or twice annually) door-to-door pickup and delivery dry cleaning, laundering and alteration services of uniforms for all Cemetery Representative and Program Support personnel.

The Quoter shall provide all necessary labor, equipment, tools, materials, supervision, transportation, and all other items and services necessary to perform the absolute best value commercial mobile dry-cleaning, laundering and alteration services for the uniform clothing assigned to the Cemetery Representative and Program Support employees in accordance with this Scope of Work. Quoter shall also furnish laundry bags, pick up and return tickets and hangers.

Period of Performance: **October 1, 2018 through September 30, 2019** with four (4) 1-Year Options to extend the term of the contract through September 30, 2023, if exercised.

Uniforms will be returned to cemetery representatives individually to their work stations wrapped in dry cleaning plastic protective covering with individual laundry bags attached.

Authorized staff standard uniform consists of the following:

- One Navy Blue Blazer Male or Female
- One White Dress Shirt Male or Female
- One Gray Slacks Male or Female

- One Tie Male
- One Black Trench Coat Male or Female

SERVICES OVERVIEW

Dry Cleaning

- All male and female uniforms consisting of navy blue blazer, gray slacks and ties will be dry cleaned twice weekly except for male and female black trench coats.
- Male and female black trench coats will be dry cleaned twice annually.
- All male and female uniforms consisting of navy blue blazer, gray slacks and ties shall be professionally pressed twice weekly.
- Male and female black trench coats will be professionally pressed twice annually.
- Pre-treatment for all soil and/or stain removal treatment will be applied to male and female uniforms consisting of navy blue blazer, gray slacks, tie and trench coat to remove soil and/or stain.
- Quoter is expected to do so in a professional manner that maintains the original quality and appearance of the uniform.
- All items are expected to be returned odor, stain and wrinkle free twice weekly on Monday and Thursdays by the Mobile Dry Cleaning, Laundering and Alteration Quoter.
- All items will be picked up in the Quoter provided laundry bag for each employee.
- All items will be returned to each employee's separate work station with Quoter provided laundry bag attached.

Laundering

- All male and female white shirts will be treated for soil and/or stain removal.
- All male and female shirts shall be washed with proper cleaning solutions.
- There is no possible whitening treatment for all male and female shirts.
- All male and female white shirts shall be pressed with starch.

- Quoter is expected to do so in a professional manner that maintains the original quality and appearance of the uniform.
- All items are expected to be returned odor, stain and wrinkle free twice weekly on Mondays and Thursdays by the Mobile Dry Cleaning, Laundering and Alteration Quoter.
- All items will be picked up in the Quoter provided laundry bag for each employee.
- All items will be returned to each employee's separate work station with Quoter provided laundry bag attached.

Alterations

Staff new uniforms often requires alterations such as hemming to the uniformed dress gray pants and alterations to size on the blue blazers on an as-needed basis.

The alteration to the jackets can require or entail difficult skill sets such as resizing seams of the blue blazers i.e. the back seams, arms and sides of the blazer.

Older uniforms may need repair on an as needed basis such as button reinforcement, button replacement or new zippers.

- All male and female uniforms consisting of navy blue blazer, white shirts, gray slacks and trench coats on a as needed basis.

Alterations shall include:

1. Navy Blue Blazers Male and Female adjustments

- a) Hemming arms
- b) Reducing shoulder width
- c) Reducing waist width
- d) Reinforcing buttons
- e) Replacing buttons

2. White Shirts Male and Female

- a) Reinforcing buttons
- b) Replacing buttons

3. Gray Slacks

- a) Hemming legs
- b) Reinforcing buttons

- c) Replacing buttons
- d) Replacing zippers

4. Trench Coats

- a) Hemming length.
- b) Reinforcing buttons.
- c) Replacing buttons.

PROCEDURES

- Pick up and drop off will be at Riverside National Cemetery Administration building on Mondays and Thursdays between 9:00 am and 4:00 pm.
- Due to the nature of the requirement for cemetery representative uniforms to be dry cleaned, laundered, pressed and soil free, it is essential that the identified schedule pick-up and drop off of Mondays and Thursdays between 9am and 4:00 pm with a pick-up time on the same days are strictly adhered to.
- The Quoter will pick up and drop off on next workday if Monday or Thursday falls on a “Federal Holiday”.
- Quoter will come to Administration building and request designated COR for all pick up and drop offs.
- The Quoter shall record the number of items to be picked-up on the ticket and the COR shall verify this amount. The Quoter shall provide the tickets and furnish the Government the original.
- Segregating and counting of articles shall be done by COR or designated personnel with the Quoter.

The Quoter shall verify, count, and sign a ticket for the items being picked-up and such signature constitutes the Quoters agreement to the Government's count unless specific exception is taken by the CORE. A copy of the ticket will be retained by the Government.

- The COR will verify that all items previously picked up by Quoter have been returned on next pick up and drop off scheduled day.
- The Quoter shall furnish tickets and any necessary tags.

GENERAL REQUIREMENTS

Returns:

Upon inspection of the COR the Quoter may be required to perform dry cleaning services that are determined to be unacceptable.

Any items found that have been unsatisfactorily cleaned shall be re-cleaned or replaced at no additional cost to the Government.

Such items shall be identified by the Government (COR) to the Quoter's representative at the next drop-off/pick-up after the unsatisfactory condition is discovered.

Missing or Damaged Articles: Any articles missing at time of drop off from by Quoter shall be dropped off at no additional charge to the Government. However, if any articles are missing for 10 days or longer the article will be considered lost and the Quoter shall reimburse the Government the exact cost of the item(s).

If the Quoter causes damage to the clothing submitted for dry cleaning services, such as; minor tears, holes, damaged and/or missing buttons and snaps the Quoter will repair at no cost to the government.

Conduct on Riverside National Cemetery Property.

Quoters are advised to maintain compliance with the following:

The Government shall provide temporary access to the Riverside National Cemetery loading or designated areas for one vehicle to pick up/offload various uniform items. The location will be designated in the employee parking lot.

Persons in and on the property, shall comply with the instructions of Riverside National Cemetery, other authorized officials, and posted signs or notices.

Entering or being on the property, or operating a motor vehicle thereon, by a person under the influence of intoxicating beverages, narcotics, hallucinogenic or dangerous drugs, or marijuana, or the consumption of such beverages or the use of such drugs or marijuana in or on the property is prohibited. Intoxicants, nonprescription narcotics, and other controlled substances (21 CFR Part 1308) are prohibited on the property.

No person while on the property shall carry firearms, other dangerous, or deadly weapons, or explosives, either openly or concealed, except for official purposes.

According to 18 United States Code, Section 930, “dangerous weapon” means “a weapon, device, instrument, material, or substance, animate or inanimate, that is used for, or is readily capable of, causing death or serious bodily injury.

RECORDS

Quoter shall be responsible for creating, maintaining, and disposing of only those Government required records that are specifically cited in this SOW.

If requested by the Government, the Quoter shall provide the original record, or a reproducible copy of any such record, within five working days of receipt of the request.

Quoter shall specify on records the services rendered, quantity of items, type of items and cost of the service rendered.

QUOTER FURNISHED ITEMS AND SERVICES

All items turned over to the Quoter shall be dry cleaned, laundered, have stains removed, dried, starched and pressed in the required manner. Items will be hung on hangars, wrapped in protective plastic covering as appropriate.

Drop-off and pick-up tickets will be furnished by the Quoter. Tickets should be 3-ply listing specific type of item (i.e. pants, shirts, ties, trench coats and jackets), the quantity of items, the cost for each item, and the services rendered.

Pick up and drop off tickets will be three ply indicating what items and how many are being picked up and dropped off to each individual cemetery representative in individual laundry bags. All items must be wrapped in a clear protective when dropped off at the Riverside National Cemetery.

The Quoter/vendor shall provide the following deliverables in support of this effort within thirty (30) days after award.

KEY PERSONNEL POINT OF CONTACT (POC)

The Quoter/vendor shall provide the Government a primary point of contact along with a back-up point of contact for the duration of the effort.

The name of an individual along with their corresponding contact information (e.g. telephone number, fax number, address and cell number) who will perform as the

Quoter's (COR) primary point of contact in support of this effort, along with a back-up point of contact as well.

13. PERSONNEL LIST

The Quoter shall provide the COR a complete list of all Quoters and subcontractors (if applicable) personnel who will be picking-up and dropping-off cemetery representative uniform items.

The Quoter's personnel shall have a form of I.D (such as a driver's license) to authenticate their identity.

DEFINITIONS

Defective Service: A service output that does not meet the standards of performance specified in the contract for that service.

Quality Control: Those actions taken by a Quoter to control the production of outputs to ensure that they conform to contract requirements.

Clean: Finished articles are dry and free of soil and objectionable odors. Spots and stains are removed where practical to do so without damaging the fabric and have been treated.

Customer: The person authorized to exchanges and receives clean and/or altered uniforms.

Laundering: The process of soiled fabric items is to be cleaned and treated. The term includes cleaning. Cleaning also included starching, ironing, and pressing. The appropriate products and procedures used are to be determined by the Quoter for the several types of fabric, manufacturer's label, and nature of soil.

Alterations: As needed upon purchase for correct fit and/or repairs for damaged uniforms due to natural wear and tear when able to be repaired.

End of Scope of Work Description

COST/PRICE SCHEDULE: Riverside National Cemetery, Mobile Dry Cleaning, Laundering and Alterations Services

BASE YEAR: October 1, 2018 through September 30, 2019

Description of Apparel	Estimated Articles of Clothing per Month	Unit	Frequency of Cleaning	Cost Per Clothing Item	Total Cost
<u>Dry Cleaning</u>					
Navy Blue Blazer Male & Female	30	Each	Bi-Weekly		
Gray Slacks Male & Female	80	Each	Bi-Weekly		
Tie	54	Each	Bi-Weekly		
Trench Coat	30	Each	Twice Annually		
<u>Laundering</u>					
White Dress Shirt Female	80	Each	Bi-Weekly		
White Dress Shirts	80	Each	Bi-Weekly		

Clothing Description	Buttons Reinforcement	Button Replacement	Zipper Reinforcement	Zipper Replacement	Hem Repair	Blazer Modifications
<u>Alterations</u>	<u>Cost Per Item</u>	<u>Cost Per Item</u>	<u>Cost Per Item</u>	<u>Cost Per Item</u>	<u>Cost Per Item</u>	<u>Cost Per Item</u>
Navy Blue Blazers Male & Female			N/A	N/A		
White Dress Shirt Female			N/A	N/A	N/A	N/A

White Dress Shirt Male			N/A	N/A	N/A	N/A
Gray Slacks Male & Female						N/A
Trench Coats			N/A	N/A		N/A

COST/PRICE SCHEDULE:

OPTION YEAR #1: October 1, 2019 through September 30, 2020

Description of Apparel	Estimated Articles of Clothing per Month	Unit	Frequency of Cleaning	Cost Per Clothing Item	Total Cost
<u>Dry Cleaning</u>					
Navy Blue Blazer Male & Female	30	Each	Bi-Weekly		
Gray Slacks Male & Female	80	Each	Bi-Weekly		
Tie	54	Each	Bi-Weekly		
Trench Coat	30	Each	Twice Annually		
<u>Laundering</u>					
White Dress Shirt Female	80	Each	Bi-Weekly		
White Dress Shirts	80	Each	Bi-Weekly		

Clothing Description	Buttons Reinforcement	Button Replacement	Zipper Reinforcement	Zipper Replacement	Hem Repair	Blazer Modifications
<u>Alterations</u>	<u>Cost Per Item</u>	<u>Cost Per Item</u>	<u>Cost Per Item</u>	<u>Cost Per Item</u>	<u>Cost Per Item</u>	<u>Cost Per Item</u>
Navy Blue Blazers Male & Female			N/A	N/A		
White Dress Shirt Female			N/A	N/A	N/A	N/A
White Dress Shirt Male			N/A	N/A	N/A	N/A

Gray Slacks						N/A
Male & Female						
Trench Coats			N/A	N/A		N/A

COST/PRICE SCHEDULE:**OPTION YEAR #2: October 1, 2020 through September 30, 2021**

Description of Apparel	Estimated Articles of Clothing per Month	Unit	Frequency of Cleaning	Cost Per Clothing Item	Total Cost
<u>Dry Cleaning</u>					
Navy Blue Blazer Male & Female	30	Each	Bi-Weekly		
Gray Slacks Male & Female	80	Each	Bi-Weekly		
Tie	54	Each	Bi-Weekly		
Trench Coat	30	Each	Twice Annually		
<u>Laundering</u>					
White Dress Shirt Female	80	Each	Bi-Weekly		
White Dress Shirts	80	Each	Bi-Weekly		

Clothing Description	Buttons Reinforcement	Button Replacement	Zipper Reinforcement	Zipper Replacement	Hem Repair	Blazer Modifications
<u>Alterations</u>	<u>Cost Per Item</u>	<u>Cost Per Item</u>	<u>Cost Per Item</u>	<u>Cost Per Item</u>	<u>Cost Per Item</u>	<u>Cost Per Item</u>
Navy Blue Blazers Male & Female			N/A	N/A		
White Dress Shirt Female			N/A	N/A	N/A	N/A
White Dress Shirt Male			N/A	N/A	N/A	N/A

Gray Slacks						N/A
Male & Female						
Trench Coats			N/A	N/A		N/A

COST/PRICE SCHEDULE:

OPTION YEAR #3: October 1, 2021 through September 30, 2022

Description of Apparel	Estimated Articles of Clothing per Month	Unit	Frequency of Cleaning	Cost Per Clothing Item	Total Cost
<u>Dry Cleaning</u>					
Navy Blue Blazer Male & Female	30	Each	Bi-Weekly		
Gray Slacks Male & Female	80	Each	Bi-Weekly		
Tie	54	Each	Bi-Weekly		
Trench Coat	30	Each	Twice Annually		
<u>Laundering</u>					
White Dress Shirt Female	80	Each	Bi-Weekly		
White Dress Shirts	80	Each	Bi-Weekly		

Clothing Description	Buttons Reinforcement	Button Replacement	Zipper Reinforcement	Zipper Replacement	Hem Repair	Blazer Modifications
<u>Alterations</u>	<u>Cost Per Item</u>	<u>Cost Per Item</u>	<u>Cost Per Item</u>	<u>Cost Per Item</u>	<u>Cost Per Item</u>	<u>Cost Per Item</u>
Navy Blue Blazers Male & Female			N/A	N/A		
White Dress Shirt Female			N/A	N/A	N/A	N/A
White Dress Shirt Male			N/A	N/A	N/A	N/A

Gray Slacks						N/A
Male & Female						
Trench Coats			N/A	N/A		N/A

COST/PRICE SCHEDULE:**OPTION YEAR #4: October 1, 2022 through September 30, 2023**

Description of Apparel	Estimated Articles of Clothing per Month	Unit	Frequency of Cleaning	Cost Per Clothing Item	Total Cost
<u>Dry Cleaning</u>					
Navy Blue Blazer Male & Female	30	Each	Bi-Weekly		
Gray Slacks Male & Female	80	Each	Bi-Weekly		
Tie	54	Each	Bi-Weekly		
Trench Coat	30	Each	Twice Annually		
<u>Laundering</u>					
White Dress Shirt Female	80	Each	Bi-Weekly		
White Dress Shirts	80	Each	Bi-Weekly		

Clothing Description	Buttons Reinforcement	Button Replacement	Zipper Reinforcement	Zipper Replacement	Hem Repair	Blazer Modifications
<u>Alterations</u>	<u>Cost Per Item</u>	<u>Cost Per Item</u>	<u>Cost Per Item</u>	<u>Cost Per Item</u>	<u>Cost Per Item</u>	<u>Cost Per Item</u>
Navy Blue Blazers Male & Female			N/A	N/A		
White Dress Shirt Female			N/A	N/A	N/A	N/A
White Dress Shirt Male			N/A	N/A	N/A	N/A

Gray Slacks						N/A
Male & Female						
Trench Coats			N/A	N/A		N/A

Submitting Your Quote:

****NOTE*: IT IS THE CONTRACTOR'S RESPONSIBILITY FOR ENSURING PROPER SUBMISSION AND RECEIPT OF YOUR QUOTATION AND SUPPORTING DOCUMENTATION TO THE DESIGNATED CONTRACTING OFFICER (CO) PRIOR TO THE SUBMISSION DEADLINE FOR THIS COMBINED SYNOPSIS/SOLICITATION REQUIREMENT.***

Quoters shall submit their quote (in .pdf format only) via email with your company logo on company letterhead to Ms. Tené Becknell @ tene.becknell@va.gov and MUST include the following additional information:

- Unit price/Unit quantity/Overall Total Pricing in accordance with Detailed item descriptions as specified above
- Company Name, address, telephone number, email address of Quoter (No PO Box Addresses)
- Company DUNS number
- Confirmation of your company's status as a **CERTIFIED** Veterans Information Pages (VIP) certified Service Disabled/Veteran Owned Businesses (SDVOSB/VOSB) concern. Certification (must be active/current)
- Company Capabilities Statement
- 812320 NAICS Code Verification (listed on SAM and VIP Company Profiles)
- Proof of current System for Award Management (SAM) registration (completed copy of FAR 52.212-3 - Quoters Representations and Certifications- Commercial Items).

Quoters are hereby advised that any Quoter-imposed terms and conditions which deviate from the Government's material terms and conditions established, may render the Quoters's quote unacceptable, and thus ineligible for award.

The provision at 52.212-2, Evaluation -- Commercial Items (OCT 2014).

The Government will award a contract resulting from this solicitation to the responsible Quoter whose Quote conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The following factors shall be used to evaluate Quotes based on (LPTA) Lowest Priced Technically Acceptable.

All quotes shall be subject to evaluation by Government personnel. The Government reserves the right to award without discussions based upon the initial evaluation of quotes.

The Quote will be evaluated strictly in accordance with its written content. Quotes which merely restate the requirement or state that the requirement will be met, without providing supporting rationale, are not sufficient. Award will be made to Quoter whose price for items are lowest among all quotes that were deemed to be technically acceptable.

Quoters who fail to meet the technical requirements of the solicitation will be rated unacceptable and thus, ineligible for award.

Quotes will be evaluated based on the following factors listed as shown below:

TECHNICAL EVALUATION APPROACH. The evaluation process will consider whether the quote demonstrates a clear understanding of the technical specifications or features involved in meeting the requirements and whether the Quoter's methods and approach have adequately and completely considered, defined and satisfied the requirements.

Descriptive literature (and supplemental technical Quotes, if deemed necessary by Quoter to supplement the descriptive literature) will be evaluated to determine whether the quoted items meet all of the technical requirements (described above) and are thus considered technically acceptable. Any quoted product that does not meet all of the salient characteristics will be deemed technically unacceptable, and thus ineligible for award.

PRICE EVALUATION APPROACH. Proposed pricing shall be provided on a unit price line basis. The Government will evaluate Quotes by adding the total of all line item prices.

Evaluation Process: A Responsibility Determination will also be made in accordance with FAR 9.1 Responsible Prospective Contractors.

The Government will make use of several data bases to aid in establishing a more complete picture of financial risk, responsibility and ability the databases include, but are not limited to: DUNS, PPIRS, EPLS, CPARs, VetBiz (VIP) and the Small Business Administration (SBA).

ALL QUESTIONS SHALL BE DIRECTED TO THE CONTRACTING OFFICER ONLY! Please do not contact the Riverside National Cemetery staff or its representatives regarding this solicitation.

Interested Quoters must submit any questions concerning the solicitation at the earliest time possible to enable the Buyer to respond.

Questions must be submitted in writing to Ms. Tené Tarver Becknell at tene.becknell@va.gov.

All questions must be received by no later than Monday, August 27, 2018 at Noon 12:00PM (EST) to allow a reasonable response time to questions prior to close of the solicitation.

No questions will be accepted August 27, 2018 as this solicitation will close on **August 31, 2018 at 6:00 pm (Eastern)**.

Due Date for Final Quote Submission:

Quotes must be received by Friday, August 31, 2018 at 6:00 pm (Eastern) and must be emailed to Tené Becknell at tene.becknell@va.gov.

CLAUSES:

SBA ACT 8(D)(13)(B); DIGNITY STANDARDS

52.212-4, Contract Terms and Conditions (JAN 2017) applies to this acquisition.

52.212-5, Contract Terms and Conditions Required to Implement Statutes or Executive Orders-Commercial Items (JAN 2018) applies to this acquisition.

PROVISIONS AND CLAUSES: CLAUSES INCORPORATED BY REFERENCE:

Clause 52.211-10

001AL-11-15-A Limitations on Subcontracting – Monitoring and Compliance (JUNE 2011)

52.252-2 Clauses Incorporated by Reference (FEB 1998)

52.203-3, Gratuities (APR 1984)

52.204-4, Printed or Copied Double-Sided on Recycled Paper (MAY 2011)

<http://www.acquisition.gov/far/index.html>

<http://www.va.gov/oamm/oa/ars/policyreg/vaar/index.cfm>

SOLICITATION PROVISIONS:

52.212-1, Instructions to Quoters- Commercial Items (JAN 2017)

52.209-7, Information Regarding Responsibility Matters (JUL 2013)

52.216-1 Type Of Contract (APR 1984)

52.233-2, Service of Protest (Sep 2006)

52.212-2, Evaluation-Commercial Items (OCT 2014)

52.212-3, Quoter Representations and Certifications-Commercial Items (JAN 2017)

**ADDITIONAL PROVISIONS AND CLAUSES: SOLICITATION
PROVISION INCORPORATED BY REFERENCE:**

52.252-1 Solicitation Provisions Incorporated by Reference (FEB 1998)

52.204-19 Incorporation by Reference of Representations and Certifications (DEC 2014)

52.219-6 Notice of Total Small Business Set-Aside (JUL 2016)

52.223-18 Encouraging Contractor Policies to Ban Text Messaging While Driving (AUG 2011)

52.232-33 Payment by Electronic Funds Transfer – System for Award Management (JUL 2013)

52.232-40 Providing Accelerated Payments to Small Business Subcontractors (DEC 2013)

VAAR CLAUSES: The VAAR Clauses that may be applicable to this acquisition are:

852.203-70 Commercial Advertising (JAN 2008)

852.203-71, Display of Department of Veterans Affairs Hotline Poster (DEC 1992)

852.219-10, VA Notice of Total Service-Disabled Veteran-Owned Small Business Set-Aside (July 2016)

853.232-72 Electronic Submission Of Payment Request (NOV 2012)

852.270-1, Representatives of Contracting Officers (JAN 2008)

Information concerning clauses and provision incorporated by reference may be obtained in Full text at <https://www.acquisition.gov>.

DISCLAIMER AND IMPORTANT NOTES:

The government is in no way obligated to conduct business with or enter into a contract award with any company or its affiliates or otherwise, that pay for the information provided in this synopsis.

REGISTER OF WAGE DETERMINATIONS UNDER		U.S. DEPARTMENT OF LABOR
THE SERVICE CONTRACT ACT		EMPLOYMENT STANDARDS ADMINISTRATION
By direction of the Secretary of Labor		WAGE AND HOUR DIVISION
		WASHINGTON D.C. 20210
		Wage Determination No.: 1977-1297
Daniel W. Simms	Division of	Revision No.: 31
Director	Wage Determinations	Date Of Last Revision: 12/26/2017

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.35 for calendar year 2018 applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.35 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2018. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts

State: California

Area: California Counties of Los Angeles, Orange

****Fringe Benefits Required Follow the Occupational Listing****

Employed on contracts for laundry services for Federal Installations.

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
16010 - Assembler		
All other production employees		11.25
Head Distribution		11.55
Order Clerk/Truck Loader/Custodian/ Soil		11.35
Sort/Counter/Stacker		
Press/Distribution/Alteration		11.45
16250 - Washer, Machine		
Head Washer		12.25
Washer		11.75
Washroom Department Tumble & Utility		11.55

Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors, applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is the victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: HEALTH & WELFARE: \$450.00 per month for each eligible employee.

Effective June 1, 2012 \$450.00 per month

VACATION: 1 week paid vacation after 1 year of service; 2 weeks after 3 years of service; 3 weeks after 7 years of service; and 4 weeks after 14 years of service. Pro rata vacation shall be provided upon termination. Employees shall receive such payments for each month (or major fraction thereof) of work. During the 1st year pro rata payment shall be computed from the 6th month of service. For each year of service thereafter, computation shall be computed for each month (or major fraction thereof) of service. If an employee is absent without excuse for more than 15 days during his anniversary year, he will forfeit one week's vacation pay. Vacation benefits shall not accrue to any employee after 20 consecutive working days of absence.

HOLIDAYS: 8 paid holidays per year: New Year's Day, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day; Employee's Anniversary Date of Employment provided the employee has been employed for 30 days by the employer. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employee involved.)

PENSION: \$41.94 per month.

SICK PAY: All employees who have been continuously employed by their employer for the period of at least one (1) year shall be entitled to a total of forty (40) hours sick leave with pay per year. Such sick leave pay shall commence on the second (2nd) working day lost for each disability, except that sick leave pay shall commence on the first (1st) working day lost in the event the employee requires immediate hospitalization or outpatient surgery. If the employer so desires, he may require reasonable proof of disability. Falsification of sick leave claims or

proved abuse of sick leave privileges may be cause for discharge or disciplinary action. Unused sick leave in any one (1) year shall accumulate from year to year.

FUNERAL LEAVE: Employees who have at least three (3) days sick leave entitlement shall be granted three (3) days' funeral leave with pay. Employees with less than three (3) days sick leave entitlement shall be granted funeral leave with pay up to the amount of such entitlement. To be eligible for funeral leave, an employee must be in attendance at the funeral of a member of his/her immediate family. Immediate family is defined as parents, spouse and children. The employer may require proof of attendance at the funeral.

New Employees are defined as an employee not previously covered by this Agreement within a twelve (12) month period following his termination from a covered employer.

New employees shall be paid eighty percent (80%) of the classification rate for the first two (2) months of employment; and ninety percent (90%) of the classification rate for the third (3rd), fourth (4th), fifth (5th) and sixth (6th) month of employment. After six (6) months of employment, the employee shall receive the classification rate.

Differential for second shift \$.05 per hour (begins between the hours of 2:00 p.m. and 6:00 p.m.). Differential for third shift \$.10 per hour (begins between the hours of 10:00 p.m. and 2:00 a.m.).

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