

This is a SOURCES SOUGHT NOTICE - This synopsis is for information and planning purposes only and is not to be construed as a commitment by the Government. **No contract will be awarded as a result of this Sources Sought announcement.** The Department of Veterans Affairs (VA), Network Contracting Office (NCO 21) is soliciting information from qualified **Small Business** sources, **the results of this announcement will be evaluated to determine if at least two VOSB sources are capable of performing the proposed work.** The Department of Veterans Affairs (VA), Network Contracting Office (NCO 21) seeks responses from Small Business Vendors that possess the capability and experience required for the services summarized below. The following general description outlines contractor requirements.

### **Summary of Clinical Trials Recruitment**

The purpose of the contract is to recruit Gulf War (GW) veterans who meet the Kansas case definition for Gulf War Illness (Steele, 2000) and who have insomnia disorder according to the Diagnostic and Statistical Manual of Mental Disorders 5 (DSM 5; American Psychiatric Association, 2013) for a Department of Veterans Affairs Clinical Sciences Research and Development (VA CSR&D) funded clinical trial I21CX001428.

We are looking for a professional patient recruitment firm that offers recruitment services for clinical trials to help us with patient recruitment.

1. The deliverables that we are seeking from a professional patient recruitment firm are:
  - a. Provide 33 eligible GW Veteran participants to complete the trial by the end of October 2019. Based on our experience with recruitment thus far, we anticipate that an estimated 80 potential GW Veterans will need to be pre-screened in order to have 33 participants who will meet the study's inclusion/exclusion criteria who can then be enrolled and randomized in the trial.
  - b. Assist with recruiting Veterans who were deployed to the "Gulf Theater of operations, as defined by 38 CFR 3.317 in the years 1990–1991, in accordance with the inclusion/exclusion criteria set forth in the federal definition of Gulf War Illness as used for the Gulf War Registry. We will confirm this through VA records or by asking veterans to provide a copy of their DD214.

### **----End of Summary of Services----**

Respondents shall provide detailed information as to how they are qualified to perform this work. In addition, respondents are requested to submit the following information: (1) Name of Organization, (2) Address + Zip Code, (3) Telephone number, (4) current GSA contract number, (5) Business status: (SDVOSB or VOSB only) (6) Point(s) of contact, (7) e-mail address, (8) DUNS number, (9) number of years' experience in providing this service, (10) current and/or past performance references that identify the contract/order number, customer, contract value, period of performance, prime or subcontract, and a brief description of services provided under the contract/order number.

Interested vendors shall notify the Contracting Officer of pending changes in business status.

Respondents will not be notified of the results. Based on the responses received, the Contracting Officer reserves the right to determine the set-aside status. No reimbursement will be made for any cost associated with providing information in response to this solicitation. All responses must be submitted by e-mail to the point of contact identified below; no other method of transmittal will be accepted.

**Responses to this Sources Sought Notice shall be e-mailed to the Contracting Officer, Jason Hill, at [Jason.hill@va.gov](mailto:Jason.hill@va.gov) . Responses must be received no later than 2:00 PM PST on August 28, 2018.**

Failure to submit all information requested will result in a contractor not being considered as an interested business.