



**DEPARTMENT OF VETERANS AFFAIRS**  
**Southern Arizona VA Health Care System (SAVAHCS)**  
**Tucson, AZ 85723**

August 24, 2018

In Reply Refer To: 678/9-90C

**To:** ALL PROSPECTIVE OFFERORS/BIDDERS/QUOTERS

**Subject:** Pre-Bid Conference/Site Visit, Invitation For Bid (IFB) 36C25818B0344, Hallway Repair from Bldg 7 to Bldg 161, at Long Beach VA Healthcare System (LBVAHCS), Long Beach, California

1. A Pre-Bid Conference/Site Visit was conducted on August 23, 2018 at 9:00 AM (Pacific Time). **Note:** The meeting started thirteen (13) minutes late as a previously scheduled meeting ran overtime in the conference room. Those in attendance are identified on Attachment 1, Attendance Record.
2. The following was covered during the Pre-Bid Conference portion:
  - a. Mr. Aaron J. (A.J.) Davis, SAVAHCS Contract Specialist/Contracting Officer, physically located in Tucson, Arizona, opened the meeting by stating we will be covering the following:
    - Respectfully request no video or audio taping of this Pre-Quote Conference/Site Visit. Still photography can be taken, just be careful that no veterans, patients, VA staff members, or sensitive areas are in your picture frame. Mr. Richard Nguyen, LBVAHCS Contracting Officer Representative (COR), will assist in identifying any sensitive areas.
    - Agenda: (1) Brief overview of the project scope, (2) briefing by Safety, Security/Police, and Infection Control (if they are available), review of the Solicitation requirements, and visit to the project site(s).
  - b. Mr. Nguyen provided a brief overview of the scope of work for this project. Note: See Statement of Work (SOW) for specific requirements.
  - c. Representative from LBVAHCS Safety, Security/Police, and Infection Control were unable to attend today's event. Those departments will be invited and should be available to attend the Pre-Construction Conference, for the general contractor who receives this award. Mr. Davis reminded everyone of the following topics:
    - Absolutely no alcohol or drug usage while on the campus.
    - Parking will be only in the designated areas.
    - Watch your language while you are on the project or wondering around the campus. It's not what you say to another person that makes someone offended, it's usually the third party that maybe standing by that gets offended.
    - Prime contractor will be working on a daily basis with the assigned COR on this project. As of right now, Mr. Nguyen is your primary COR.

- Any coordination of utility shut-downs will be done with the COR.
  - Work hours for this project will be afterhours including weekends. A Request For Information (RFI) was sent in asking about the hours of operation. Mr. Nguyen answered the RFI and confirmed the work is going to be performed afterhours and on the weekends. This RFI and the VA answer will be provided within Solicitation Amendment 0001.
- d. Mr. Davis, continued the Pre-Quote Conference portion by highlighting some of the Solicitation requirements as follows:
- Current due date for Bids is September 10, 2018, 2:00 PM (Arizona Time). Currently Arizona is on the same time zone as California.
  - Bids are to be mailed to the Tucson VA, SAVAHCS. Bid delivery is identified on page seven (7) of thirty-four (34) of the IFB. Your bid documents are to include the Standard Form (SF) 1442 (front and the back) and Bid Bond.
  - Bid Bond of 20 percent of the bid price or \$3,000,000.00, whichever is less, is required to be submitted with your Bid.
  - Basis of award is price only. Your bid price is to be identified in Block 17 of the SF 1442. Do not qualify your quote by taking exceptions to the Solicitation or proposing your own terms/conditions.
  - Currently there are no Amendments issued on the Solicitation. At a minimum, an Amendment will be issued to incorporate these meeting minutes, the sign-in sheet, and provide responses/answers to RFI's.
  - Currently we have four (4) RFI's. We have the responses/answers to those RFI's and they will be provided with the Amendment that should be issued tomorrow (8/24/2018). Other Amendments maybe necessary and issued to incorporate such things as other RFI's and there answers or make Solicitation changes as appropriate. All Amendments need to be acknowledged. This can be done two (2) ways. Acknowledge them on the reverse side of the SF 1442, block 19, or on each of the SF 30, blocks 15A, B, and C.
  - Project is Subject to Availability of Funds. We anticipate awarding this project by September 30, 2018.
  - Performance period on this project is ninety (90) calendar days from the Notice To Proceed.
  - Reminder, the bid item amount that you are going to provide will be identified on your SF 1442 Back, specifically Block 17.
  - Bid Acceptance Period is 120 calendar days. If funding doesn't come available for this Fiscal Year, we can hold the award off until the first month or two of Fiscal Year 2019.
  - Project Magnitude is between \$25,000.00 and \$100,000.
  - This project is set-aside for Service Disabled Veteran Owned Small Business' (SDVOSB). At time bids are submitted, the System for Award Management (SAM) and VetBiz websites are going to be checked to ensure you are identified as a SDVOSB. The same sites will be checked again prior to award. Must be registered and current in VetBiz and SAM.
  - NAICS code is 236220 – Commercial and Institutional Building Construction, with a Small Business size standard of \$36,500,000 (this is based on the last three (3) year average).
  - A Performance Bond and Payment Bond will be required within ten (10) days after award.

- Questions are to be submitted through an RFI. This is most important while at the Site Visit, where it is difficult to document any questions and responses. The Solicitation package contains Attachment 3, which is the RFI form. This form can be filed out and emailed. **NOTE:** Anything stated during the Site Visit/Pre-Bid Conference is for informational purposes only and is not intended to supplement or change the Solicitation. Bidders are to propose as stated in the Solicitation, unless an Amendment is issued to make changes.)
  - The Solicitation identifies a cut-off date for RFIs as August 31, 2018. Any RFI's received after August 31, 2018, doesn't mean they won't be answered. We will still process them but, responses may not come until a couple days, a day, or even the day of the quote due date. If something significant is brought up in an RFI, the quote due date maybe extended.
- e. Mr. Davis completed his portion by opening the meeting to any questions on the Solicitation. There were no questions concerning the Solicitation.
3. The Pre-Quote Conference portion was adjourned at approximately 9:33 AM. Mr. Nguyen accompanied all interested parties over to the project site(s).
4. The Pre-Bid Conference/Site Visit was adjourned after viewing the site(s). **NOTE:** Contractors are reminded again that all questions need to be submitted via an RFI. Any questions asked or answered during the site visit will not be honored unless submitted to the vendor portal.
5. Should you have any questions concerning this matter, please call at Aaron J. Davis at (520) 629-4611.

Sincerely,

**AARON J.  
DAVIS  
472204**

Digitally signed by  
AARON J. DAVIS  
472204  
Date: 2018.08.24  
08:15:14 -07'00'

Aaron J. Davis  
Contract Specialist/Contracting Officer  
Southern Arizona VA Health Care System  
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Attachment  
Attendance Record, 1 page

## Attachment 1, Attendance Record

Pre-Bid Conference/Site Visit		Date: August 23, 2018	Time: 9:00 AM
Solicitation 36C25818B0344		Project: Hallway Repair from Bldg 7 to Bldg 161 at LBVAHCS, Long Beach, California	
Name (Printed)	Company	Trade (i.e. General Contractor, Mechanical, Electrical, etc)	Phone Number
A.J. Davis	SAVAHCS, Tucson, AZ	Contract Specialist/Contracting Officer	520-629-4611
RICHARD NGUYEN		COR	562 477-8276
Todd Aldama	D-Square Construction	Superintendent	520.748.9371
Dick Dadourian	AWS	Demo	562-799-4436
DINO MALDANER	FEDVET CONST	General Contr.	619-618-5300
George Pineda	Team CCI	General Contractor	<del>562-311-7627</del> 735 586 0026
Paul Feller	IAN Const.	Superintendent	(951)-681-6900
Richie Tran	AT CONTRACTOR CORP.	GC	714-478-8427
ROD FLELL	EDB (SUB)	GC	310 947-6771