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REGISTER OF WAGE DETERMINATIONS UNDER
THE SERVICE CONTRACT ACT
By direction of the Secretary of Labor

U.S. DEPARTMENT OF LABOR
EMPLOYMENT STANDARDS ADMINISTRATION
WAGE AND HOUR DIVISION
WASHINGTON D.C. 20210

Daniel W. Simms Division of
Director Wage Determinations

Wage Determination No.: 2015-4341
Revision No.: 10
Date Of Revision: 08/02/2018

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.35 for calendar year 2018 applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.35 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2018. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts

States: North Carolina, Virginia

Area: North Carolina Counties of Currituck, Gates
Virginia Counties of Chesapeake, Gloucester, Hampton, Isle of Wight, James City, Mathews, Newport News, Norfolk, Poquoson, Portsmouth, Suffolk, Virginia Beach, Williamsburg, York

****Fringe Benefits Required Follow the Occupational Listing****

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		14.77
01012 - Accounting Clerk II		16.58
01013 - Accounting Clerk III		18.55
01020 - Administrative Assistant		24.27
01035 - Court Reporter		20.70
01041 - Customer Service Representative I		11.79
01042 - Customer Service Representative II		13.27
01043 - Customer Service Representative III		14.47
01051 - Data Entry Operator I		12.79
01052 - Data Entry Operator II		13.96
01060 - Dispatcher, Motor Vehicle		17.71
01070 - Document Preparation Clerk		13.21
01090 - Duplicating Machine Operator		13.21
01111 - General Clerk I		12.42
01112 - General Clerk II		13.78
01113 - General Clerk III		15.47
01120 - Housing Referral Assistant		19.51
01141 - Messenger Courier		13.49
01191 - Order Clerk I		14.86
01192 - Order Clerk II		17.61
01261 - Personnel Assistant (Employment) I		16.22
01262 - Personnel Assistant (Employment) II		18.14
01263 - Personnel Assistant (Employment) III		20.23
01270 - Production Control Clerk		28.37
01290 - Rental Clerk		14.15
01300 - Scheduler, Maintenance		15.65
01311 - Secretary I		15.65
01312 - Secretary II		17.51
01313 - Secretary III		19.51
01320 - Service Order Dispatcher		15.83
01410 - Supply Technician		24.27
01420 - Survey Worker		14.35
01460 - Switchboard Operator/Receptionist		12.87
01531 - Travel Clerk I		13.43
01532 - Travel Clerk II		14.34
01533 - Travel Clerk III		15.20
01611 - Word Processor I		14.60
01612 - Word Processor II		16.39
01613 - Word Processor III		18.34
05000 - Automotive Service Occupations		
05005 - Automobile Body Repairer, Fiberglass		25.82
05010 - Automotive Electrician		21.03
05040 - Automotive Glass Installer		20.09
05070 - Automotive Worker		20.09
05110 - Mobile Equipment Servicer		18.15
05130 - Motor Equipment Metal Mechanic		22.02

05160	- Motor Equipment Metal Worker	20.09
05190	- Motor Vehicle Mechanic	22.02
05220	- Motor Vehicle Mechanic Helper	17.13
05250	- Motor Vehicle Upholstery Worker	19.10
05280	- Motor Vehicle Wrecker	20.09
05310	- Painter, Automotive	21.03
05340	- Radiator Repair Specialist	19.10
05370	- Tire Repairer	13.84
05400	- Transmission Repair Specialist	22.02
07000	- Food Preparation And Service Occupations	
07010	- Baker	12.60
07041	- Cook I	13.53
07042	- Cook II	15.01
07070	- Dishwasher	9.01
07130	- Food Service Worker	10.29
07210	- Meat Cutter	16.69
07260	- Waiter/Waitress	11.05
09000	- Furniture Maintenance And Repair Occupations	
09010	- Electrostatic Spray Painter	21.23
09040	- Furniture Handler	14.67
09080	- Furniture Refinisher	19.39
09090	- Furniture Refinisher Helper	15.80
09110	- Furniture Repairer, Minor	17.62
09130	- Upholsterer	20.17
11000	- General Services And Support Occupations	
11030	- Cleaner, Vehicles	11.41
11060	- Elevator Operator	11.92
11090	- Gardener	14.18
11122	- Housekeeping Aide	11.92
11150	- Janitor	11.92
11210	- Laborer, Grounds Maintenance	11.83
11240	- Maid or Houseman	9.78
11260	- Pruner	11.63
11270	- Tractor Operator	13.36
11330	- Trail Maintenance Worker	11.83
11360	- Window Cleaner	12.64
12000	- Health Occupations	
12010	- Ambulance Driver	16.84
12011	- Breath Alcohol Technician	16.99
12012	- Certified Occupational Therapist Assistant	30.26
12015	- Certified Physical Therapist Assistant	28.62
12020	- Dental Assistant	17.16
12025	- Dental Hygienist	34.48
12030	- EKG Technician	28.34
12035	- Electroneurodiagnostic Technologist	28.34
12040	- Emergency Medical Technician	16.84
12071	- Licensed Practical Nurse I	15.70
12072	- Licensed Practical Nurse II	17.57
12073	- Licensed Practical Nurse III	19.59
12100	- Medical Assistant	14.68
12130	- Medical Laboratory Technician	20.57
12160	- Medical Record Clerk	15.13
12190	- Medical Record Technician	16.93
12195	- Medical Transcriptionist	16.73
12210	- Nuclear Medicine Technologist	33.40
12221	- Nursing Assistant I	10.92
12222	- Nursing Assistant II	12.29
12223	- Nursing Assistant III	13.41
12224	- Nursing Assistant IV	15.05
12235	- Optical Dispenser	21.43
12236	- Optical Technician	18.25
12250	- Pharmacy Technician	17.33
12280	- Phlebotomist	16.32
12305	- Radiologic Technologist	27.05
12311	- Registered Nurse I	24.37
12312	- Registered Nurse II	29.81
12313	- Registered Nurse II, Specialist	29.81
12314	- Registered Nurse III	36.07
12315	- Registered Nurse III, Anesthetist	36.07
12316	- Registered Nurse IV	43.23
12317	- Scheduler (Drug and Alcohol Testing)	21.76
12320	- Substance Abuse Treatment Counselor	21.60
13000	- Information And Arts Occupations	
13011	- Exhibits Specialist I	20.46
13012	- Exhibits Specialist II	25.36
13013	- Exhibits Specialist III	29.19
13041	- Illustrator I	20.00
13042	- Illustrator II	24.56
13043	- Illustrator III	29.80
13047	- Librarian	32.67
13050	- Library Aide/Clerk	13.04

13054 - Library Information Technology Systems Administrator	23.82
13058 - Library Technician	16.78
13061 - Media Specialist I	20.45
13062 - Media Specialist II	22.87
13063 - Media Specialist III	25.49
13071 - Photographer I	13.93
13072 - Photographer II	18.46
13073 - Photographer III	22.43
13074 - Photographer IV	24.90
13075 - Photographer V	30.14
13090 - Technical Order Library Clerk	16.38
13110 - Video Teleconference Technician	18.33
14000 - Information Technology Occupations	
14041 - Computer Operator I	15.56
14042 - Computer Operator II	17.40
14043 - Computer Operator III	19.41
14044 - Computer Operator IV	21.57
14045 - Computer Operator V	23.88
14071 - Computer Programmer I	(see 1) 21.29
14072 - Computer Programmer II	(see 1) 26.37
14073 - Computer Programmer III	(see 1)
14074 - Computer Programmer IV	(see 1)
14101 - Computer Systems Analyst I	(see 1)
14102 - Computer Systems Analyst II	(see 1)
14103 - Computer Systems Analyst III	(see 1)
14150 - Peripheral Equipment Operator	15.56
14160 - Personal Computer Support Technician	21.57
14170 - System Support Specialist	27.34
15000 - Instructional Occupations	
15010 - Aircrew Training Devices Instructor (Non-Rated)	33.24
15020 - Aircrew Training Devices Instructor (Rated)	40.21
15030 - Air Crew Training Devices Instructor (Pilot)	48.04
15050 - Computer Based Training Specialist / Instructor	33.24
15060 - Educational Technologist	34.27
15070 - Flight Instructor (Pilot)	48.04
15080 - Graphic Artist	24.28
15085 - Maintenance Test Pilot, Fixed, Jet/Prop	37.85
15086 - Maintenance Test Pilot, Rotary Wing	37.85
15088 - Non-Maintenance Test/Co-Pilot	37.85
15090 - Technical Instructor	25.66
15095 - Technical Instructor/Course Developer	31.38
15110 - Test Proctor	20.71
15120 - Tutor	20.71
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations	
16010 - Assembler	9.16
16030 - Counter Attendant	9.16
16040 - Dry Cleaner	11.74
16070 - Finisher, Flatwork, Machine	9.16
16090 - Presser, Hand	9.16
16110 - Presser, Machine, Drycleaning	9.16
16130 - Presser, Machine, Shirts	9.16
16160 - Presser, Machine, Wearing Apparel, Laundry	9.16
16190 - Sewing Machine Operator	12.59
16220 - Tailor	13.49
16250 - Washer, Machine	10.02
19000 - Machine Tool Operation And Repair Occupations	
19010 - Machine-Tool Operator (Tool Room)	24.28
19040 - Tool And Die Maker	29.08
21000 - Materials Handling And Packing Occupations	
21020 - Forklift Operator	19.25
21030 - Material Coordinator	28.37
21040 - Material Expediter	28.37
21050 - Material Handling Laborer	12.25
21071 - Order Filler	11.96
21080 - Production Line Worker (Food Processing)	19.25
21110 - Shipping Packer	16.26
21130 - Shipping/Receiving Clerk	16.26
21140 - Store Worker I	13.27
21150 - Stock Clerk	16.73
21210 - Tools And Parts Attendant	19.25
21410 - Warehouse Specialist	19.25
23000 - Mechanics And Maintenance And Repair Occupations	
23010 - Aerospace Structural Welder	32.15
23019 - Aircraft Logs and Records Technician	26.28
23021 - Aircraft Mechanic I	30.62
23022 - Aircraft Mechanic II	32.15
23023 - Aircraft Mechanic III	33.64
23040 - Aircraft Mechanic Helper	23.49
23050 - Aircraft, Painter	29.17
23060 - Aircraft Servicer	26.28

23070	- Aircraft Survival Flight Equipment Technician	29.17
23080	- Aircraft Worker	27.65
23091	- Aircrew Life Support Equipment (ALSE) Mechanic I	27.65
23092	- Aircrew Life Support Equipment (ALSE) Mechanic II	30.62
23110	- Appliance Mechanic	19.24
23120	- Bicycle Repairer	19.21
23125	- Cable Splicer	28.38
23130	- Carpenter, Maintenance	20.18
23140	- Carpet Layer	22.70
23160	- Electrician, Maintenance	23.77
23181	- Electronics Technician Maintenance I	23.28
23182	- Electronics Technician Maintenance II	24.56
23183	- Electronics Technician Maintenance III	25.78
23260	- Fabric Worker	21.57
23290	- Fire Alarm System Mechanic	21.43
23310	- Fire Extinguisher Repairer	20.46
23311	- Fuel Distribution System Mechanic	27.49
23312	- Fuel Distribution System Operator	22.40
23370	- General Maintenance Worker	18.30
23380	- Ground Support Equipment Mechanic	30.62
23381	- Ground Support Equipment Servicer	26.28
23382	- Ground Support Equipment Worker	27.65
23391	- Gunsmith I	20.46
23392	- Gunsmith II	22.70
23393	- Gunsmith III	25.13
23410	- Heating, Ventilation And Air-Conditioning Mechanic	22.17
23411	- Heating, Ventilation And Air Contidioning Mechanic (Research Facility)	23.28
23430	- Heavy Equipment Mechanic	24.61
23440	- Heavy Equipment Operator	20.20
23460	- Instrument Mechanic	26.74
23465	- Laboratory/Shelter Mechanic	16.50
23470	- Laborer	12.25
23510	- Locksmith	23.94
23530	- Machinery Maintenance Mechanic	25.63
23550	- Machinist, Maintenance	24.56
23580	- Maintenance Trades Helper	16.29
23591	- Metrology Technician I	26.74
23592	- Metrology Technician II	28.08
23593	- Metrology Technician III	29.38
23640	- Millwright	27.56
23710	- Office Appliance Repairer	23.28
23760	- Painter, Maintenance	19.24
23790	- Pipefitter, Maintenance	22.87
23810	- Plumber, Maintenance	21.79
23820	- Pneudraulic Systems Mechanic	25.13
23850	- Rigger	25.13
23870	- Scale Mechanic	22.70
23890	- Sheet-Metal Worker, Maintenance	23.64
23910	- Small Engine Mechanic	20.11
23931	- Telecommunications Mechanic I	29.09
23932	- Telecommunications Mechanic II	30.54
23950	- Telephone Lineman	31.12
23960	- Welder, Combination, Maintenance	23.92
23965	- Well Driller	25.13
23970	- Woodcraft Worker	25.13
23980	- Woodworker	20.46
24000	- Personal Needs Occupations	
24550	- Case Manager	14.17
24570	- Child Care Attendant	9.68
24580	- Child Care Center Clerk	13.48
24610	- Chore Aide	8.92
24620	- Family Readiness And Support Services Coordinator	14.17
24630	- Homemaker	14.24
25000	- Plant And System Operations Occupations	
25010	- Boiler Tender	24.86
25040	- Sewage Plant Operator	20.85
25070	- Stationary Engineer	24.86
25190	- Ventilation Equipment Tender	19.08
25210	- Water Treatment Plant Operator	20.85
27000	- Protective Service Occupations	
27004	- Alarm Monitor	18.01
27007	- Baggage Inspector	13.86
27008	- Corrections Officer	19.04
27010	- Court Security Officer	21.29
27030	- Detection Dog Handler	15.51
27040	- Detention Officer	19.04

27070	- Firefighter	21.62
27101	- Guard I	13.86
27102	- Guard II	15.51
27131	- Police Officer I	22.07
27132	- Police Officer II	24.52
28000	- Recreation Occupations	
28041	- Carnival Equipment Operator	11.05
28042	- Carnival Equipment Repairer	11.73
28043	- Carnival Worker	9.01
28210	- Gate Attendant/Gate Tender	14.30
28310	- Lifeguard	12.22
28350	- Park Attendant (Aide)	15.60
28510	- Recreation Aide/Health Facility Attendant	11.68
28515	- Recreation Specialist	19.83
28630	- Sports Official	12.75
28690	- Swimming Pool Operator	15.63
29000	- Stevedoring/Longshoremen Occupational Services	
29010	- Blocker And Bracer	26.82
29020	- Hatch Tender	26.82
29030	- Line Handler	26.82
29041	- Stevedore I	25.49
29042	- Stevedore II	28.29
30000	- Technical Occupations	
30010	- Air Traffic Control Specialist, Center (HFO) (see 2)	38.15
30011	- Air Traffic Control Specialist, Station (HFO) (see 2)	26.30
30012	- Air Traffic Control Specialist, Terminal (HFO) (see 2)	28.97
30021	- Archeological Technician I	18.85
30022	- Archeological Technician II	21.09
30023	- Archeological Technician III	25.14
30030	- Cartographic Technician	26.68
30040	- Civil Engineering Technician	27.46
30051	- Cryogenic Technician I	25.67
30052	- Cryogenic Technician II	28.36
30061	- Drafter/CAD Operator I	18.85
30062	- Drafter/CAD Operator II	21.09
30063	- Drafter/CAD Operator III	23.52
30064	- Drafter/CAD Operator IV	28.93
30081	- Engineering Technician I	17.82
30082	- Engineering Technician II	19.79
30083	- Engineering Technician III	22.59
30084	- Engineering Technician IV	27.42
30085	- Engineering Technician V	33.54
30086	- Engineering Technician VI	40.58
30090	- Environmental Technician	24.06
30095	- Evidence Control Specialist	22.05
30210	- Laboratory Technician	21.99
30221	- Latent Fingerprint Technician I	24.11
30222	- Latent Fingerprint Technician II	26.63
30240	- Mathematical Technician	26.68
30361	- Paralegal/Legal Assistant I	17.02
30362	- Paralegal/Legal Assistant II	21.08
30363	- Paralegal/Legal Assistant III	25.80
30364	- Paralegal/Legal Assistant IV	31.20
30375	- Petroleum Supply Specialist	26.97
30390	- Photo-Optics Technician	26.68
30395	- Radiation Control Technician	26.97
30461	- Technical Writer I	23.31
30462	- Technical Writer II	28.51
30463	- Technical Writer III	34.50
30491	- Unexploded Ordnance (UXO) Technician I	24.24
30492	- Unexploded Ordnance (UXO) Technician II	29.33
30493	- Unexploded Ordnance (UXO) Technician III	35.16
30494	- Unexploded (UXO) Safety Escort	24.24
30495	- Unexploded (UXO) Sweep Personnel	24.24
30501	- Weather Forecaster I	28.02
30502	- Weather Forecaster II	30.99
30620	- Weather Observer, Combined Upper Air Or (see 2)	23.52
Surface Programs		
30621	- Weather Observer, Senior (see 2)	25.48
31000	- Transportation/Mobile Equipment Operation Occupations	
31010	- Airplane Pilot	29.33
31020	- Bus Aide	14.46
31030	- Bus Driver	18.27
31043	- Driver Courier	13.40
31260	- Parking and Lot Attendant	9.69
31290	- Shuttle Bus Driver	14.22
31310	- Taxi Driver	12.65
31361	- Truckdriver, Light	14.22
31362	- Truckdriver, Medium	15.59
31363	- Truckdriver, Heavy	18.72
31364	- Truckdriver, Tractor-Trailer	18.72

99000 - Miscellaneous Occupations	
99020 - Cabin Safety Specialist	14.30
99030 - Cashier	8.95
99050 - Desk Clerk	9.92
99095 - Embalmer	30.76
99130 - Flight Follower	24.24
99251 - Laboratory Animal Caretaker I	12.20
99252 - Laboratory Animal Caretaker II	12.95
99260 - Marketing Analyst	26.96
99310 - Mortician	30.76
99410 - Pest Controller	15.89
99510 - Photofinishing Worker	12.53
99710 - Recycling Laborer	18.11
99711 - Recycling Specialist	20.43
99730 - Refuse Collector	16.69
99810 - Sales Clerk	11.04
99820 - School Crossing Guard	15.62
99830 - Survey Party Chief	21.69
99831 - Surveying Aide	13.54
99832 - Surveying Technician	19.72
99840 - Vending Machine Attendant	16.41
99841 - Vending Machine Repairer	19.31
99842 - Vending Machine Repairer Helper	16.41

Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors, applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is the victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$4.48 per hour or \$179.20 per week or \$776.53 per month

HEALTH & WELFARE EO 13706: \$4.18 per hour, or \$167.20 per week, or \$724.53 per month*

*This rate is to be used only when compensating employees for performance on an SCA-covered contract also covered by EO 13706, Establishing Paid Sick Leave for Federal Contractors. A contractor may not receive credit toward its SCA obligations for any paid sick leave provided pursuant to EO 13706.

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor, 3 weeks after 8 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (See 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For

example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

**** HAZARDOUS PAY DIFFERENTIAL ****

An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving re-grading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**** UNIFORM ALLOWANCE ****

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

**** SERVICE CONTRACT ACT DIRECTORY OF OCCUPATIONS ****

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition (Revision 1), dated September 2015, unless otherwise indicated.

** REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE, Standard Form 1444 (SF-1444) **

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination (See 29 CFR 4.6(b)(2)(i)). Such conforming procedures shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees (See 29 CFR 4.6(b)(2)(ii)). The Wage and Hour Division shall make a final determination of conformed classification, wage rate, and/or fringe benefits which shall be paid to all employees performing in the classification from the first day of work on which contract work is performed by them in the classification. Failure to pay such unlisted employees the compensation agreed upon by the interested parties and/or fully determined by the Wage and Hour Division retroactive to the date such class of employees commenced contract work shall be a violation of the Act and this contract. (See 29 CFR 4.6(b)(2)(v)). When multiple wage determinations are included in a contract, a separate SF-1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order the proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the U.S. Department of Labor, Wage and Hour Division, for review (See 29 CFR 4.6(b)(2)(ii)).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour Division's decision to the contractor.
- 6) Each affected employee shall be furnished by the contractor with a written copy of such determination or it shall be posted as a part of the wage determination (See 29 CFR 4.6(b)(2)(iii)).

Information required by the Regulations must be submitted on SF-1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" should be used to compare job definitions to ensure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination (See 29 CFR 4.152(c)(1)).