



DEPARTMENT OF VETERANS AFFAIRS  
Network Contracting Office (NCO) 22G

SITE WALK SIGN-IN-SHEET

Project:	Reconfigure HR Lobby Doors   600-18-110	Meeting Date and Time:	21 Aug 2018   9:30a.m.
Facilitator:	Melek Kulkarni	Location:	Long Beach VAMC

**MEETING NOTES:** The meeting purpose is to achieve a clear understanding of all contract requirements.

- The **Contracting Officer is the only person authorized** to bind the U.S. Government, and then only to the extent of the authority invested in him/her by their appointment.
- This is NOT a Question and Answer Session.
- All Requests for Information shall be formally submitted in writing to [roman.cardenas@va.gov](mailto:roman.cardenas@va.gov) no later than **28 August 2018** deadline (listed in block 10 of solicitation).
- This Meeting Sign-In Sheet, Requests for Information, and Answers will be published as an Amendment to the Solicitation. Anticipated date for publishing amendment is: **23 August 2018**
- **\*\*\*Additionally, please be advised, IAW FAR Part 5.003, the official Government Point of Entry (GPE) for solicitations and attachments is <https://www.fbo.gov>.**

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ONLY THE CONTRACTING OFFICER HAS AUTHORITY TO ACT IN ANY MANNER ON BEHALF OF THE  
U.S. GOVERNMENT ON THE PERFORMANCE OF THIS CONTRACT.