

WD 15-4639 (Rev.-6) was first posted on www.wdol.gov on 07/31/2018

REGISTER OF WAGE DETERMINATIONS UNDER
THE SERVICE CONTRACT ACT
By direction of the Secretary of Labor

U.S. DEPARTMENT OF LABOR
EMPLOYMENT STANDARDS ADMINISTRATION
WAGE AND HOUR DIVISION
WASHINGTON D.C. 20210

Daniel W. Simms Division of
Director Wage Determinations

Wage Determination No.: 2015-4639
Revision No.: 6
Date Of Revision: 07/26/2018

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.35 for calendar year 2018 applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.35 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2018. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts

State: Tennessee

Area: Tennessee Counties of Chester, Crockett, Madison

****Fringe Benefits Required Follow the Occupational Listing****

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		14.24
01012 - Accounting Clerk II		15.98
01013 - Accounting Clerk III		17.88
01020 - Administrative Assistant		21.69
01035 - Court Reporter		17.00
01041 - Customer Service Representative I		11.08
01042 - Customer Service Representative II		12.46
01043 - Customer Service Representative III		13.60
01051 - Data Entry Operator I		11.74
01052 - Data Entry Operator II		12.81
01060 - Dispatcher, Motor Vehicle		20.75
01070 - Document Preparation Clerk		12.64
01090 - Duplicating Machine Operator		12.64
01111 - General Clerk I		12.95
01112 - General Clerk II		14.12
01113 - General Clerk III		15.85
01120 - Housing Referral Assistant		20.25
01141 - Messenger Courier		12.77
01191 - Order Clerk I		14.80
01192 - Order Clerk II		16.14
01261 - Personnel Assistant (Employment) I		15.20
01262 - Personnel Assistant (Employment) II		17.00
01263 - Personnel Assistant (Employment) III		19.71
01270 - Production Control Clerk		22.10
01290 - Rental Clerk		15.13
01300 - Scheduler, Maintenance		15.74
01311 - Secretary I		15.74
01312 - Secretary II		17.61
01313 - Secretary III		19.63
01320 - Service Order Dispatcher		18.55
01410 - Supply Technician		21.69
01420 - Survey Worker		17.19
01460 - Switchboard Operator/Receptionist		13.23
01531 - Travel Clerk I		12.98
01532 - Travel Clerk II		13.82
01533 - Travel Clerk III		14.88
01611 - Word Processor I		12.75
01612 - Word Processor II		15.20
01613 - Word Processor III		17.17
05000 - Automotive Service Occupations		
05005 - Automobile Body Repairer, Fiberglass		19.85
05010 - Automotive Electrician		19.23
05040 - Automotive Glass Installer		17.17
05070 - Automotive Worker		17.21
05110 - Mobile Equipment Servicer		15.07
05130 - Motor Equipment Metal Mechanic		19.23
05160 - Motor Equipment Metal Worker		17.21
05190 - Motor Vehicle Mechanic		19.23
05220 - Motor Vehicle Mechanic Helper		13.97

05250	- Motor Vehicle Upholstery Worker	17.21
05280	- Motor Vehicle Wrecker	17.21
05310	- Painter, Automotive	18.23
05340	- Radiator Repair Specialist	17.21
05370	- Tire Repairer	11.70
05400	- Transmission Repair Specialist	18.98
07000	- Food Preparation And Service Occupations	
07010	- Baker	14.83
07041	- Cook I	11.00
07042	- Cook II	12.91
07070	- Dishwasher	8.88
07130	- Food Service Worker	9.27
07210	- Meat Cutter	13.65
07260	- Waiter/Waitress	9.17
09000	- Furniture Maintenance And Repair Occupations	
09010	- Electrostatic Spray Painter	16.21
09040	- Furniture Handler	10.74
09080	- Furniture Refinisher	16.21
09090	- Furniture Refinisher Helper	12.97
09110	- Furniture Repairer, Minor	15.27
09130	- Upholsterer	17.53
11000	- General Services And Support Occupations	
11030	- Cleaner, Vehicles	10.85
11060	- Elevator Operator	11.16
11090	- Gardener	16.67
11122	- Housekeeping Aide	11.16
11150	- Janitor	11.16
11210	- Laborer, Grounds Maintenance	12.54
11240	- Maid or Houseman	9.57
11260	- Pruner	11.16
11270	- Tractor Operator	16.34
11330	- Trail Maintenance Worker	12.54
11360	- Window Cleaner	12.03
12000	- Health Occupations	
12010	- Ambulance Driver	17.14
12011	- Breath Alcohol Technician	16.69
12012	- Certified Occupational Therapist Assistant	22.90
12015	- Certified Physical Therapist Assistant	26.44
12020	- Dental Assistant	15.06
12025	- Dental Hygienist	31.43
12030	- EKG Technician	25.29
12035	- Electroneurodiagnostic Technologist	25.29
12040	- Emergency Medical Technician	17.14
12071	- Licensed Practical Nurse I	14.92
12072	- Licensed Practical Nurse II	16.69
12073	- Licensed Practical Nurse III	18.61
12100	- Medical Assistant	13.04
12130	- Medical Laboratory Technician	17.66
12160	- Medical Record Clerk	13.88
12190	- Medical Record Technician	15.53
12195	- Medical Transcriptionist	16.52
12210	- Nuclear Medicine Technologist	36.68
12221	- Nursing Assistant I	10.81
12222	- Nursing Assistant II	12.16
12223	- Nursing Assistant III	13.27
12224	- Nursing Assistant IV	14.89
12235	- Optical Dispenser	16.69
12236	- Optical Technician	14.92
12250	- Pharmacy Technician	14.63
12280	- Phlebotomist	14.08
12305	- Radiologic Technologist	24.12
12311	- Registered Nurse I	25.41
12312	- Registered Nurse II	30.43
12313	- Registered Nurse II, Specialist	30.43
12314	- Registered Nurse III	36.80
12315	- Registered Nurse III, Anesthetist	36.80
12316	- Registered Nurse IV	44.11
12317	- Scheduler (Drug and Alcohol Testing)	20.67
12320	- Substance Abuse Treatment Counselor	21.35
13000	- Information And Arts Occupations	
13011	- Exhibits Specialist I	18.04
13012	- Exhibits Specialist II	22.35
13013	- Exhibits Specialist III	27.33
13041	- Illustrator I	18.04
13042	- Illustrator II	22.35
13043	- Illustrator III	27.33
13047	- Librarian	24.75
13050	- Library Aide/Clerk	14.37
13054	- Library Information Technology Systems Administrator	22.35
13058	- Library Technician	17.40

13061	- Media Specialist I	16.12
13062	- Media Specialist II	18.04
13063	- Media Specialist III	20.12
13071	- Photographer I	16.12
13072	- Photographer II	18.04
13073	- Photographer III	22.35
13074	- Photographer IV	27.33
13075	- Photographer V	33.07
13090	- Technical Order Library Clerk	17.31
13110	- Video Teleconference Technician	18.06
14000	- Information Technology Occupations	
14041	- Computer Operator I	16.64
14042	- Computer Operator II	18.67
14043	- Computer Operator III	20.82
14044	- Computer Operator IV	23.14
14045	- Computer Operator V	25.61
14071	- Computer Programmer I	(see 1) 21.66
14072	- Computer Programmer II	(see 1) 26.85
14073	- Computer Programmer III	(see 1)
14074	- Computer Programmer IV	(see 1)
14101	- Computer Systems Analyst I	(see 1)
14102	- Computer Systems Analyst II	(see 1)
14103	- Computer Systems Analyst III	(see 1)
14150	- Peripheral Equipment Operator	16.64
14160	- Personal Computer Support Technician	23.14
14170	- System Support Specialist	25.61
15000	- Instructional Occupations	
15010	- Aircrew Training Devices Instructor (Non-Rated)	27.88
15020	- Aircrew Training Devices Instructor (Rated)	36.76
15030	- Air Crew Training Devices Instructor (Pilot)	40.44
15050	- Computer Based Training Specialist / Instructor	27.88
15060	- Educational Technologist	31.26
15070	- Flight Instructor (Pilot)	40.44
15080	- Graphic Artist	23.59
15085	- Maintenance Test Pilot, Fixed, Jet/Prop	39.27
15086	- Maintenance Test Pilot, Rotary Wing	39.27
15088	- Non-Maintenance Test/Co-Pilot	39.27
15090	- Technical Instructor	21.83
15095	- Technical Instructor/Course Developer	26.71
15110	- Test Proctor	17.62
15120	- Tutor	17.62
16000	- Laundry, Dry-Cleaning, Pressing And Related Occupations	
16010	- Assembler	10.00
16030	- Counter Attendant	10.00
16040	- Dry Cleaner	12.85
16070	- Finisher, Flatwork, Machine	10.00
16090	- Presser, Hand	10.00
16110	- Presser, Machine, Drycleaning	10.00
16130	- Presser, Machine, Shirts	10.00
16160	- Presser, Machine, Wearing Apparel, Laundry	10.00
16190	- Sewing Machine Operator	13.75
16220	- Tailor	14.65
16250	- Washer, Machine	11.04
19000	- Machine Tool Operation And Repair Occupations	
19010	- Machine-Tool Operator (Tool Room)	19.65
19040	- Tool And Die Maker	24.16
21000	- Materials Handling And Packing Occupations	
21020	- Forklift Operator	14.41
21030	- Material Coordinator	22.10
21040	- Material Expediter	22.10
21050	- Material Handling Laborer	13.47
21071	- Order Filler	11.24
21080	- Production Line Worker (Food Processing)	14.41
21110	- Shipping Packer	16.84
21130	- Shipping/Receiving Clerk	16.84
21140	- Store Worker I	11.15
21150	- Stock Clerk	15.81
21210	- Tools And Parts Attendant	14.41
21410	- Warehouse Specialist	14.41
23000	- Mechanics And Maintenance And Repair Occupations	
23010	- Aerospace Structural Welder	22.88
23019	- Aircraft Logs and Records Technician	17.24
23021	- Aircraft Mechanic I	21.79
23022	- Aircraft Mechanic II	22.88
23023	- Aircraft Mechanic III	24.02
23040	- Aircraft Mechanic Helper	14.62
23050	- Aircraft, Painter	20.60
23060	- Aircraft Servicer	17.24
23070	- Aircraft Survival Flight Equipment Technician	20.60
23080	- Aircraft Worker	18.53
23091	- Aircrew Life Support Equipment (ALSE) Mechanic	18.53

I		
23092	- Aircrew Life Support Equipment (ALSE) Mechanic	21.79
II		
23110	- Appliance Mechanic	19.47
23120	- Bicycle Repairer	14.59
23125	- Cable Splicer	28.91
23130	- Carpenter, Maintenance	17.64
23140	- Carpet Layer	18.53
23160	- Electrician, Maintenance	21.53
23181	- Electronics Technician Maintenance I	23.29
23182	- Electronics Technician Maintenance II	24.93
23183	- Electronics Technician Maintenance III	26.54
23260	- Fabric Worker	16.88
23290	- Fire Alarm System Mechanic	20.41
23310	- Fire Extinguisher Repairer	15.51
23311	- Fuel Distribution System Mechanic	23.16
23312	- Fuel Distribution System Operator	17.32
23370	- General Maintenance Worker	19.72
23380	- Ground Support Equipment Mechanic	21.79
23381	- Ground Support Equipment Servicer	17.24
23382	- Ground Support Equipment Worker	18.53
23391	- Gunsmith I	15.51
23392	- Gunsmith II	18.19
23393	- Gunsmith III	20.74
23410	- Heating, Ventilation And Air-Conditioning Mechanic	20.18
23411	- Heating, Ventilation And Air Contidioning Mechanic (Research Facility)	23.55
23430	- Heavy Equipment Mechanic	21.22
23440	- Heavy Equipment Operator	18.21
23460	- Instrument Mechanic	20.87
23465	- Laboratory/Shelter Mechanic	19.47
23470	- Laborer	12.46
23510	- Locksmith	19.83
23530	- Machinery Maintenance Mechanic	22.80
23550	- Machinist, Maintenance	19.87
23580	- Maintenance Trades Helper	16.52
23591	- Metrology Technician I	20.87
23592	- Metrology Technician II	22.11
23593	- Metrology Technician III	23.45
23640	- Millwright	22.14
23710	- Office Appliance Repairer	19.47
23760	- Painter, Maintenance	17.49
23790	- Pipefitter, Maintenance	21.58
23810	- Plumber, Maintenance	20.68
23820	- Pneudraulic Systems Mechanic	20.74
23850	- Rigger	20.74
23870	- Scale Mechanic	18.19
23890	- Sheet-Metal Worker, Maintenance	21.92
23910	- Small Engine Mechanic	18.53
23931	- Telecommunications Mechanic I	29.01
23932	- Telecommunications Mechanic II	30.73
23950	- Telephone Lineman	21.13
23960	- Welder, Combination, Maintenance	18.00
23965	- Well Driller	21.13
23970	- Woodcraft Worker	20.74
23980	- Woodworker	15.51
24000	- Personal Needs Occupations	
24550	- Case Manager	15.38
24570	- Child Care Attendant	11.22
24580	- Child Care Center Clerk	14.11
24610	- Chore Aide	8.93
24620	- Family Readiness And Support Services Coordinator	15.38
24630	- Homemaker	16.62
25000	- Plant And System Operations Occupations	
25010	- Boiler Tender	23.36
25040	- Sewage Plant Operator	21.54
25070	- Stationary Engineer	23.36
25190	- Ventilation Equipment Tender	15.83
25210	- Water Treatment Plant Operator	21.54
27000	- Protective Service Occupations	
27004	- Alarm Monitor	16.38
27007	- Baggage Inspector	10.92
27008	- Corrections Officer	19.23
27010	- Court Security Officer	18.53
27030	- Detection Dog Handler	13.59
27040	- Detention Officer	19.23
27070	- Firefighter	16.97
27101	- Guard I	10.92
27102	- Guard II	13.59

27131	- Police Officer I	21.51
27132	- Police Officer II	22.53
28000	- Recreation Occupations	
28041	- Carnival Equipment Operator	12.05
28042	- Carnival Equipment Repairer	13.11
28043	- Carnival Worker	8.77
28210	- Gate Attendant/Gate Tender	14.81
28310	- Lifeguard	10.82
28350	- Park Attendant (Aide)	16.58
28510	- Recreation Aide/Health Facility Attendant	12.10
28515	- Recreation Specialist	16.90
28630	- Sports Official	13.20
28690	- Swimming Pool Operator	15.38
29000	- Stevedoring/Longshoremen Occupational Services	
29010	- Blocker And Bracer	18.19
29020	- Hatch Tender	18.19
29030	- Line Handler	18.19
29041	- Stevedore I	17.24
29042	- Stevedore II	19.79
30000	- Technical Occupations	
30010	- Air Traffic Control Specialist, Center (HFO) (see 2)	38.15
30011	- Air Traffic Control Specialist, Station (HFO) (see 2)	26.30
30012	- Air Traffic Control Specialist, Terminal (HFO) (see 2)	28.97
30021	- Archeological Technician I	16.57
30022	- Archeological Technician II	18.54
30023	- Archeological Technician III	22.95
30030	- Cartographic Technician	22.95
30040	- Civil Engineering Technician	22.40
30051	- Cryogenic Technician I	24.26
30052	- Cryogenic Technician II	26.79
30061	- Drafter/CAD Operator I	16.57
30062	- Drafter/CAD Operator II	18.54
30063	- Drafter/CAD Operator III	20.66
30064	- Drafter/CAD Operator IV	25.43
30081	- Engineering Technician I	17.14
30082	- Engineering Technician II	18.54
30083	- Engineering Technician III	21.52
30084	- Engineering Technician IV	25.66
30085	- Engineering Technician V	30.95
30086	- Engineering Technician VI	37.45
30090	- Environmental Technician	22.95
30095	- Evidence Control Specialist	21.89
30210	- Laboratory Technician	20.66
30221	- Latent Fingerprint Technician I	24.26
30222	- Latent Fingerprint Technician II	26.79
30240	- Mathematical Technician	22.95
30361	- Paralegal/Legal Assistant I	18.81
30362	- Paralegal/Legal Assistant II	22.31
30363	- Paralegal/Legal Assistant III	27.20
30364	- Paralegal/Legal Assistant IV	33.01
30375	- Petroleum Supply Specialist	26.79
30390	- Photo-Optics Technician	22.95
30395	- Radiation Control Technician	26.79
30461	- Technical Writer I	22.95
30462	- Technical Writer II	28.09
30463	- Technical Writer III	33.98
30491	- Unexploded Ordnance (UXO) Technician I	24.24
30492	- Unexploded Ordnance (UXO) Technician II	29.33
30493	- Unexploded Ordnance (UXO) Technician III	35.16
30494	- Unexploded (UXO) Safety Escort	24.24
30495	- Unexploded (UXO) Sweep Personnel	24.24
30501	- Weather Forecaster I	25.43
30502	- Weather Forecaster II	30.93
30620	- Weather Observer, Combined Upper Air Or (see 2)	20.66
Surface Programs		
30621	- Weather Observer, Senior (see 2)	23.38
31000	- Transportation/Mobile Equipment Operation Occupations	
31010	- Airplane Pilot	29.33
31020	- Bus Aide	11.67
31030	- Bus Driver	16.73
31043	- Driver Courier	13.20
31260	- Parking and Lot Attendant	9.67
31290	- Shuttle Bus Driver	13.89
31310	- Taxi Driver	10.04
31361	- Truckdriver, Light	13.89
31362	- Truckdriver, Medium	15.04
31363	- Truckdriver, Heavy	20.14
31364	- Truckdriver, Tractor-Trailer	20.14
99000	- Miscellaneous Occupations	
99020	- Cabin Safety Specialist	14.30
99030	- Cashier	8.92

99050 - Desk Clerk	9.53
99095 - Embalmer	24.26
99130 - Flight Follower	24.24
99251 - Laboratory Animal Caretaker I	11.95
99252 - Laboratory Animal Caretaker II	13.40
99260 - Marketing Analyst	24.64
99310 - Mortician	24.26
99410 - Pest Controller	15.79
99510 - Photofinishing Worker	12.74
99710 - Recycling Laborer	15.49
99711 - Recycling Specialist	17.88
99730 - Refuse Collector	13.79
99810 - Sales Clerk	11.81
99820 - School Crossing Guard	12.66
99830 - Survey Party Chief	19.49
99831 - Surveying Aide	12.77
99832 - Surveying Technician	17.49
99840 - Vending Machine Attendant	16.86
99841 - Vending Machine Repairer	20.98
99842 - Vending Machine Repairer Helper	16.69

Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors, applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is the victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$4.48 per hour or \$179.20 per week or \$776.53 per month

HEALTH & WELFARE EO 13706: \$4.18 per hour, or \$167.20 per week, or \$724.53 per month*

*This rate is to be used only when compensating employees for performance on an SCA-covered contract also covered by EO 13706, Establishing Paid Sick Leave for Federal Contractors. A contractor may not receive credit toward its SCA obligations for any paid sick leave provided pursuant to EO 13706.

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor, 3 weeks after 8 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (See 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate,

then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

**** HAZARDOUS PAY DIFFERENTIAL ****

An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder.

All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving re-grading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**** UNIFORM ALLOWANCE ****

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

**** SERVICE CONTRACT ACT DIRECTORY OF OCCUPATIONS ****

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition (Revision 1),

dated September 2015, unless otherwise indicated.

** REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE, Standard Form 1444 (SF-1444) **

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination (See 29 CFR 4.6(b)(2)(i)). Such conforming procedures shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees (See 29 CFR 4.6(b)(2)(ii)). The Wage and Hour Division shall make a final determination of conformed classification, wage rate, and/or fringe benefits which shall be paid to all employees performing in the classification from the first day of work on which contract work is performed by them in the classification. Failure to pay such unlisted employees the compensation agreed upon by the interested parties and/or fully determined by the Wage and Hour Division retroactive to the date such class of employees commenced contract work shall be a violation of the Act and this contract. (See 29 CFR 4.6(b)(2)(v)). When multiple wage determinations are included in a contract, a separate SF-1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order the proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the U.S. Department of Labor, Wage and Hour Division, for review (See 29 CFR 4.6(b)(2)(ii)).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour Division's decision to the contractor.
- 6) Each affected employee shall be furnished by the contractor with a written copy of such determination or it shall be posted as a part of the wage determination (See 29 CFR 4.6(b)(2)(iii)).

Information required by the Regulations must be submitted on SF-1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" should be used to compare job definitions to ensure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination (See 29 CFR 4.152(c)(1)).