

JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW FAR 13.106-1
 (OVER MICRO-PURCHASE THRESHOLD(\$3.5K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW FAR 13.104, COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW FAR 13.106-1(b), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW FAR 13.106-3(b)(3), COs are required to include additional statements **explaining the absence of competition** (see 13.106-1 for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW FAR 13.106-3(b)(3). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

1. ACQUISITION PLAN ACTION ID:
36C244-18-AP-1022

1A. PROJECT/TASK No.

1B. ESTIMATED AMOUNT:
\$49,205.41

2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE: The VA Pittsburgh Healthcare System, HJ Heinz Campus requires the purchase of a Toro Groundsmaster 7210 "Polar Trac".

3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED: This equipment will be used year round; in the winter for clearing ice and snow from the sidewalks to ensure safe passage for patients, visitors and staff, and during the summer months for landscaping projects in tight spaces around the hospital campus. The Toro 7210 with Polar Trac is compact, powerful, versatile, and it is the only known utility vehicle of it's type with a track system rather than tires. This feature allows for no damage to concrete and grassy surfaces. It also has a zero turn radius which allows for faster, more efficient completion of required jobs.

4. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED: Market research was conducted on multiple brands including John Deere and Bobcat, and nothing was found with the needed dual functionality as well as a track rather than wheeled system.

5. Contracting Officer's Certification: *Purchase is approved in accordance with FAR 13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief. Note: COs are required to make a determination of price reasonableness IAW FAR 13.106-3. See the Commercial Supply and Service SOP for Price Reasonableness templates.*

Debra Willard, Contracting Officer

Date