

Statement of Work

ER Triage Desk & Waiting Lounge Upgrades

Malcom Randall VA Medical Centers

SUMMARY OF WORK AND REQUIREMENTS:

1. Introduction

ER Triage Desk and Waiting Lounge for Malcom Randall VA Medical Center located in Gainesville, Florida has received Innovation Grant Funding for FY18. Furnishings are requested to provide veteran patients and families privacy they deserve. Patient privacy is essential to good patient outcomes. Furniture upgrades are needed to meet or exceed criteria of Fire Ratings, and clean ability for healthcare environments and infection control.

2. Description/Scope/Objective

The contractor shall provide product as requested for Malcom Randall VA Medical Center in Gainesville, Florida. Warehouse truck docks are available for separate deliveries to be pre-scheduled with Project Manager, Installation teams, VA Interior Design, and VA warehouse on site. Facilities are located at 1601 SW Archer Rd; Gainesville, FL 32608. Materials and products requested are specifically designed for healthcare environments.

3.0 Performance Requirements

Contractor shall supply, inspect, deliver, install, service and repair any and all furnishings and accessories for entire area mentioned in this SOW for the Gainesville facility in support of the Government for proper performance of health care facilities. Performance areas include all areas of facilities located at 1601 SW Archer Rd, Gainesville, FL 32608. Delivery shall be made on or before October 30th, 2018.

3.1 Scope

Provide triage desk, lounge furniture and installation in ER area of Gainesville facility as stated in 2237 listing for all items requested. Removal of all debris to include packing materials, boxes etc. will be the responsibility of chosen vendor(s) and is a necessary part of the scope of this project.

3.2 Salient Characteristics of Triage Desk

- Desk made of High pressure laminate & Frosted Glass vertical accents
 - Color: Cordoba laminate
 - 1/8" molded PVC edge on worksurface
 - Platinum Metallic Metal Finish
 - Meets or exceeds all ACT performance standards
 - See Below Drawing

3.3 Salient Characteristics of Lounge Chair, Loveseat, Ottoman, Coffee Table Ottoman

- Lounge Chair size: 30"w x 33"d x 32"h. interior seat width 24", interior seat depth 22", seat height 18.5", arm height 24"
- Loveseat size: 54"w x 33"d x 32"h. interior seat width 48", interior seat depth 22", seat height 18.5", arm height 24"
- Ottoman size: 31"w x 31"d x 18"h
- Coffee Table Ottoman: 31'w x 31"d x 18"h
- Fully upholstered in Architex vinyl Grade G
- Urethane Arm Caps on lounge chairs and loveseat
- Maple Wood legs on all pieces.

4.0 Performance Location and Hours

5.1 Government will provide detailed areas prior to performance. Primary place of performance is Malcom Randall VA Medical Facility located at 1601 SW Archer Rd; Gainesville, FL 32608.

5.2 Government normal duty hours are from 0800 – 1700, Monday through Friday, excluding Federal holidays. Some areas of installation however shall need to be done after normal business hours in order to complete project.

5.3 All work shall be scheduled with Interior Design and warehouse at Gainesville facility for deliveries to site location as specified. Work to include receipt, inspection and delivery of specified furnishings in SOW.

Federal Holidays observed by the VA:

New Year's Day
Martin Luther King Day
President's Day
Memorial Day
Independence Day

Labor Day
Columbus Day
Veterans Day
Thanksgiving Day
Christmas Day

5.0 Deliverables

5.1 The contractor shall provide a working record of all furniture and installation and submit a report of work accomplished to the Government.

5.2 All furniture shall be fully inspected, received, delivered and installed as required within the specified dates of solicitation upon contract award.

6.0 Safety

In the performance of this contract, the Contractor shall take such safety precautions as the Contracting Officer or his/her designee may determine to be reasonably necessary to protect the lives and health of VA patients, visitors, staff and the general public. The Contracting Officer or his/her designee will notify the Contractor of any noncompliance with the foregoing provisions as well as the recommended corrective action. The Contractor shall, after receipt of such notice, immediately correct the conditions to which attention has been directed. Such notice, when served in person on the Contractor or his/her representative at the site of work, or telephonically to Contractor's designated representative, shall be deemed sufficient for the purpose of the previously mentioned. If the Contractor fails or refuses to comply promptly to satisfactorily correct the situation, the Contracting Officer may issue an order stopping all or any part of the work and hold the Contractor in material breach of this contract.

The verbal order shall be followed up by a written stop work order issued by the Contracting Officer as soon as feasible after the imminent situation has been corrected. VA will not incur additional costs if work is halted for good cause.

7.0 Contractor Personnel and Management

7.1 Contractor Personnel. The Contractor shall be responsible for employing technically qualified personnel to perform the work specified in this SOW. The Contractor shall maintain the personnel, organization and administrative control necessary to ensure that the work delivered meets the contract specifications and requirements.

7.2 Contractor Badges. Notwithstanding the requirement to wear a Government furnished badge, Contractor personnel shall also wear a laminated contractor identification badge at all times when performing services under this Contract, including when on Government directed travel. The badge

will contain a personal picture, name of employee, and contractor's name. Badges shall be worn on the outer garment attached to outer garment attached to the outer shirt or jacket pocket by a button or clip or worn around the neck secured by an appropriate identification card lanyard, making identification visible at all time on VA premises.

7.4 Safety/Security Requirements. The Contractor shall comply with all applicable federal, state and local laws and ensure performance is secure while protecting material, equipment, and supplies from damage and loss. Government security personnel shall have the express right to inspect for security violations at any time during the term of the contract.

7.5 All information generated in performance of this contract becomes property of the Government and must be surrendered upon request and/or completion of the contract. The Contractor must protect against the destruction and/or misplacement of all information produced under this contract, unless directed under local policy to destroy. This includes both hard and soft copies of data.

7.6 The Contractor shall not release any information (including Photographs, files, public announcement, statements, denials, or confirmation) on any part of the subject matter of this contract or any phase of any program hereunder without the prior written approval of the CO.

7.7 Standards of Conduct

7.7.1 Conduct of Personnel. Contractor personnel shall conduct themselves in a professional manner (i.e. timeliness communication: spoken and written etc.) The Contracting Officer may require the Contractor to remove from the job site any employee working under this contract for reasons of suspected misconduct, a suspected security breach, or suspected to be under the influence of alcohol, drugs, or any other incapacitating agent. Contractor employees shall be subject to dismissal from the premises upon determination by the Contracting Officer that such action is necessary in the interest of the Government. The hospital director or designate representative has the authority to bar individuals from the Government facility. The removal from the job site or dismissal from the premises shall not relieve the Contractor of the requirement to provide sufficient personnel to perform the services as required by this SOW. The government shall not reimburse the Contractor for travel and other expenses associated with the removal of personnel.

7.7.2 Contractor personnel are not authorized to carry or possess personal weapons to include, but not limited to, firearms and knives with a blade length in excess of three inches, while assigned under this contract. Possession of weapons or contraband is prohibited and shall be subject to arrest and termination from future performance under this contract. Enclosed containers, including tool kits, shall be subject to search. Violations of VA regulations may result in citation answerable in the United States (Federal) District Court, not a local district, state or municipal court.

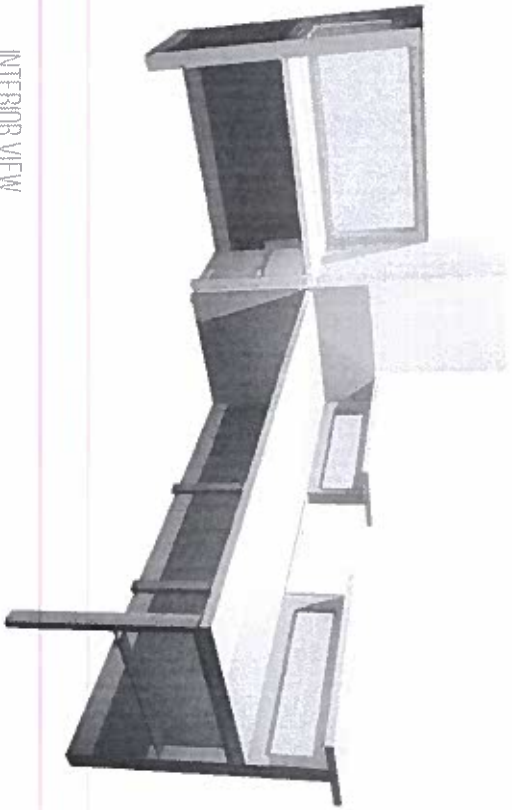
7.7.3 Working Attire and Appearance, Contractor personnel shall present a professional appearance commensurate with standards delineated for Government civilian personnel acting in similar capacities.

7.7.4 The Government reserves the right to review Contractor personnel qualifications. Upon request, resumes shall be provided to the Contracting Officer prior to clearance approval, for review and acceptance by the COR. The intent is verification purpose and not for the Government to become the hiring authority.

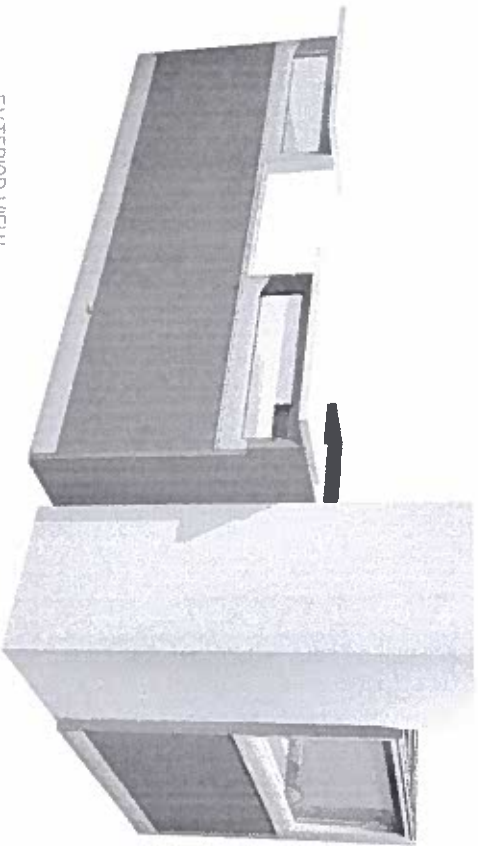
7.7.5 Smoking is prohibited inside any buildings at the VA. Designated spaces are located outside of each facility.



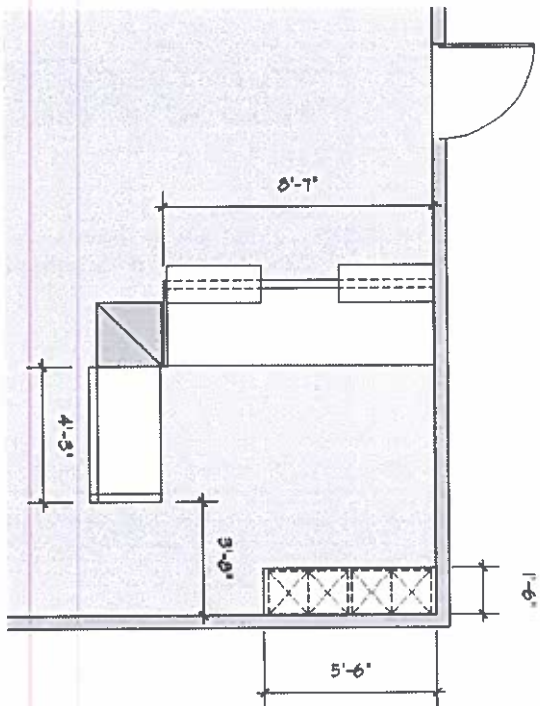
Triage reception desk
RENDERINGS + FLOOR PLAN



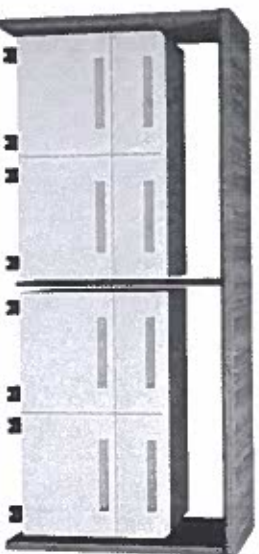
INTERIOR VIEW



EXTERIOR VIEW



FLOOR PLAN



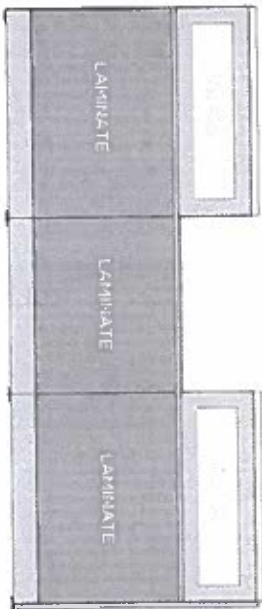
FILE STORAGE



Triage reception desk

ELEVATIONS

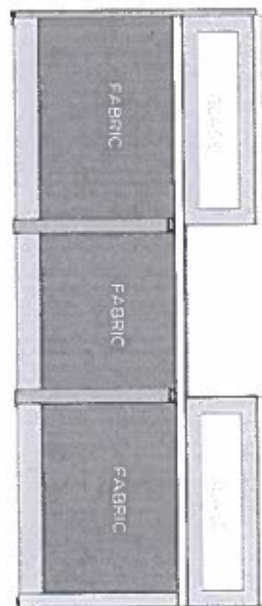
BRAND 00110



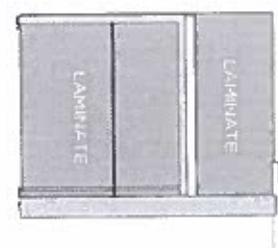
MAIN DESK FRONT



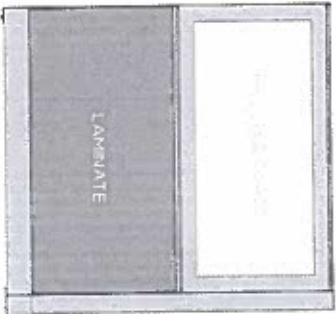
MAIN DESK LEFT



MAIN DESK INSIDE



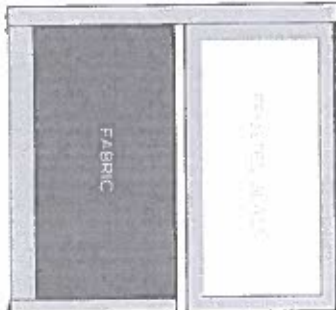
MAIN DESK RIGHT



SIDE DESK FRONT



SIDE DESK LEFT



SIDE DESK INSIDE



SIDE DESK RIGHT