**DRAFT STATEMENT OF WORK**

**FOR**

**ERIE VA MEDICAL CENTER**

**DESCRIPTION:**

Storage Tank Valve Replacement

**PLACE OF PERFORMANCE:**

The Erie VA Medical Center, 135 East 38th Street Boulevard, Building 1, Room EB09, Erie, PA 16504.

**BACKGROUND:**

The Erie VA Medical Center is experiencing a lack of ability to isolate our domestic hot water tanks for legionella testing. Testing temperatures require a constant temperature of 160 degrees. Without isolating tanks our facility is not capable of maintaining 160 degrees at the tank.

**SCOPE:**

The contractor shall provide all labor, specific materials, transportation, and equipment to replace 9 domestic hot/cold water valves in Building 1 at the Erie VA Medical Center. All work shall remain in compliance with State, local, and Federal regulations. Each section listed below outlines specific requirements that the contractor shall adhere to.

**CERTIFIED TECHNICIANS:**

All services provided shall be completed by certified and licensed technicians in the field of plumbing as required by the State of Pennsylvania.

**PERFORMANCE REQUIREMENTS:**

1. Replace domestic hot/cold water valves
2. Remove five (4 inch) butterfly valves and four (3 inch) butterfly valves.
3. Install five (4 inch) ball valves and four (3 inch) ball valves; which are Government supplied (SS Nibco brand)
4. Install 1 pair of pipe flanges for each valve
5. Install new bolts and gaskets
6. Install all corresponding fittings such as tees, elbows, reducers and pipe; which are government supplied with drawing. All fittings are copper Nibco pro-press.
7. Fill system and test for leaks
8. Clean work area
9. Cleanup and Disposal:
10. Housekeeping:
11. The contractor shall maintain a clean work environment, keeping surfaces in the area free of dust and debris. Dry sweeping or compressed air for cleanup is not authorized.
12. If the COR and/or designated representative, finds the area unacceptable, the contractor, at his/her own cost, shall re-clean until acceptance is gained.
13. Disposal of Trash and Hazardous Waste:
14. The contractor shall be responsible for the cleanup and removal of all trash and debris from VA property after the Government’s final acceptance of work.
15. The contractor shall comply with the Occupational Safety and Health Administration (OSHA), the Unites States Environmental Protection Agency (EPA), the Department of Transportation (DOT), State, and all other applicable regulations governing the proper handling, disposal, and removal of all waste and debris.
16. Required Contractor Reporting:

The Erie VA Medical Center, Facilities Management Service’s (FMS) M&R Shop Supervisor (Randall James) will serve as the Point of Contact (POC) for this contract.

1. Immediately after the contract award, the contractor shall coordinate with the POC on a performance start date that complements this contract’s performance duration period (5 days from date of Award).
2. The contractor shall check-in with the POC at the beginning and end of performance activities every day.
3. Upon the completion of all performance requirements, the contractor shall provide the COR with a detailed report outlining all work performed and all supplies/materials used.
4. If there is a need for work to be performed beyond the scope of this contract, the contractor shall provide a written cost estimate for any work or materials at no additional cost to the Government.

* The contractor shall **not** perform any work or make any purchases beyond the scope without approval from the Contracting Officer.

1. Testing and Acceptance:
2. At the completion of work and prior to departing from the Erie VA Medical Center, the contractor shall provide the POC with a walkthrough of all completed tasks, as well as a demonstration of functionality.
3. If remediation is necessary after all performance requirements have been met, the contractor shall remedy the issue at no additional cost to the Government.

**PROVIDED BY ERIE VAMC:**

The POC will ensure that facility power, and water will be available for use if necessary.

* Exact location will be provided by the POC upon commencement of work.

**SPECIAL CONTRACTOR PROVISIONS:**

1. Required Training:

Training must be completed prior to the performance of the contract. Proof of training completion will be verified and tracked by the POC.

All contractor personnel must receive Privacy training annually using one of the following methods:

1. Complete “VA Privacy Training for Personnel without Access to VA Computer Systems or Direct Access to or Use to VA Sensitive Information” (Course #VA20939) training by using VA’s TMS system (<https://www.tms.va.gov/>). Contractors may use the TMS Managed Self Enrollment method to complete the training in TMS. The COR must ensure that all contractors are validated in the PIH domain.
2. Complete the hard copy version of “VA Privacy Training for Personnel without Access to VA Computer Systems or Direct Access to or Use to VA Sensitive Information” (Course #VA20939).
3. Security Requirements:

While on VA property, all contractor personnel shall comply with the rules, regulations procedures governing the conduct of personnel and the operation of the facility.

1. Prior to the commencement of any work under this contract, upon arrival to the VA Medical Center, contractor personnel shall first check-in with VA Police to obtain identification badge (Building 1).
2. The contractor employee must safeguard the badge and immediately report if the badge is lost, stolen, or destroyed to the VA Police.
3. Contractor personnel shall properly display their identification badge at all times while on VA property so that their name and the company they work for can easily be seen.
4. All contractor personnel shall properly sign out with VA Police upon the completion of all daily work activities.
5. Interference in Performance Requirements**:**

The following provisions shall be adhered to by contractor personnel throughout the duration of this contract:

1. The contractor may be required to interrupt their work at any time so as not to interfere with the normal functioning of the facility; e.g. utility services, servicing of fire protection systems, and the passage of facility patients/personnel, etc.
2. In the event of an emergency, contractor services may be stopped and rescheduled at no additional cost to the government.
3. Warranty:

All performance requirements shall come with a one year warranty (minimum).

1. Contractor Responsibilities:
2. The contractor shall be responsible for the actions of all individuals provided to work for the VA under this contract. In the event that damages arise for work performed by contractor provided personnel, the contractor shall be responsible for all resources necessary to remedy the incident.
3. The Contractor shall be responsible for ensuring all provided personnel are properly licensed to operate a motor vehicle if operating a motor vehicle on VA property is required.
4. The contractor shall ensure that all work will be in accordance with the National Fire Protection Association (NFPA) 99, codes and standards.

**PERIOD OF PERFORMANCE:**

1. Performance Duration:

10 Days from Date of Award.

1. Performance Schedule:

All work shall be performed Saturday from the hours 4am to 4pm. if needed to complete this job after hours.

1. Contractor Performance Start:

All work will commence within 5 days of Contract Award.