5. PROJECT NUMBER (if applicable)

CODE

7. ADMINISTERED BY

2. AMENDMENT/MODIFICATION NUMBER

CODE

6. ISSUED BY

8. NAME AND ADDRESS OF CONTRACTOR

4. REQUISITION/PURCHASE REQ. NUMBER

3. EFFECTIVE DATE

9A. AMENDMENT OF SOLICITATION NUMBER

9B. DATED

PAGE

OF PAGES

10A. MODIFICATION OF CONTRACT/ORDER NUMBER

10B. DATED

BPA NO.

1. CONTRACT ID CODE

FACILITY CODE

CODE

 Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers

**E. IMPORTANT:**

is extended,

 (a) By completing Items 8 and 15, and returning \_\_\_\_\_\_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the

 offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR

 ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY

is not extended.

12. ACCOUNTING AND APPROPRIATION DATA

(REV. 11/2016)

is required to sign this document and return \_\_\_\_\_\_\_\_\_\_\_ copies to the issuing office.

is not,

A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

15C. DATE SIGNED

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES

SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).

 RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made

 by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received

 prior to the opening hour and date specified.

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

D. OTHER

BY

Contractor

16C. DATE SIGNED

14. DESCRIPTION OF AMENDMENT/MODIFICATION

16B. UNITED STATES OF AMERICA

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER

16A. NAME AND TITLE OF CONTRACTING OFFICER

15B. CONTRACTOR/OFFEROR

STANDARD FORM 30

PREVIOUS EDITION NOT USABLE

Prescribed by GSA - FAR (48 CFR) 53.243

(Type or print)

(Type or print)

(Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

(Number, street, county, State and ZIP Code)

(If other than Item 6)

(Specify type of modification and authority)

(such as changes in paying office, appropriation date, etc.)

(If required)

(SEE ITEM 11)

(SEE ITEM 13)

(X)

CHECK

ONE

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS,**

**IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

**AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT**

(Signature of person authorized to sign)

(Signature of Contracting Officer)

1

4

0002

552-18-3-6318-0009

none

36C250

Department of Veterans Affairs

Network Contracting Office (NCO) 10

Dayton VA Medical Center

3140 Governor’s Place Blvd. Suite 210

Kettering OH 45409-1337

36C250X

Department of Veterans Affairs

Network Contracting Office (NCO) 10

Dayton VA Medical Center

3140 Governor’s Place Blvd. Suite 210

Kettering OH 45409-1337

To all Offerors/Bidders

36C25018Q9831

X

X

X

X

X

1

The purpose of this Amendment, 0002, is to hereby:

A. Provide answers to questions received;

B. Provide sign in sheet from Site Visit held on 11Sep2018; and

C. All other terms and conditions remain the same.

Contracting Officer

**Questions and Answers**

**Q1. Is there any work to be done for the outside?**

A1. Yes, sweeping and things like that to keep the patios nice.

**Q2. What is the schedule for workers?**

A2. Schedule is staggered, one worker first thing in morning, 0630 or so, to get started before anyone in the house is awake. They will start cleaning the kitchen, etc.

**Q3. What will be the means of communicating with the workers?**

A3. In the housekeeping Closet, there will be a communications board which will detail daily items the housekeepers will need to take care of such as which rooms/families will be leaving that day so they know which rooms will need cleaned/turned over and ready for next family.

**Q4. Is there a certain way the rooms are to stay/appear?**

A4. Yes, the rooms are set now how they are expected to look once they are turned over and completely cleaned after a family has left.

**Q5. Is there a list per room for what is the expected cleaning schedule?**

A5. There will be pictures showing how the rooms are expected to look and the staff will provide lists. Also, refer to the Performance Work Statement for a Table of expected daily, weekly, as vacated, monthly, and as needed items to be accomplished by room.

**Q6. What are the weekend work hours?**

A6. 8 hours per day (Saturday and Sunday). Worker expected to start approximately 0630 or 0700. Before families are up and about.

**Q7. Are shirts supplied?**

Q7. No, the Vendor is to provide shirts/uniforms for their employees.

**Q8. Are rooms cleaned daily?**

A8. Refer to tables in the Performance Work Statement. No, the families are expected to keep rooms clean but housekeeping turns/cleans once every 7 days unless family is there longer than 7 days, than housekeeping will go in and provide fresh linens, etc.

**Q9. Is food permitted in bedrooms?**

A9. No. Food, of any type, is only permitted in the kitchen and dining room. This includes candy, snacks, etc. Only bottled water is permitted in bedrooms and other living areas.

**Q10. Are animals allowed in the house?**

A10. Only certified Service Animals are permitted.

**Q11. Is there a break room for housekeeping staff?**

A11. Fisher House staff will be putting a table/desk in the Housekeeping Closet to provide an area for housekeeping staff to take breaks, lunch, etc.

**Q12. When is the synopsis due?**

A12. Monday, September 17, 2018 at 1400 hours.

**Q13. Clarification of Past Performance, what is required.**

A13. As stated in the RFQ, Vendors are to provide 5 past performance references with the following information: company name, individual contact name, phone number, email, dates of service, description of service(s) provided

**Q14. Who is the incumbent and what was contract value?**

A13. This is a new requirement. There is no incumbent.

