

BULK OXYGEN DELIVERY SERVICE
(North Las Vegas, NV)

1. BACKGROUND

- 1.1 This requirement is for the procurement of medical-grade bulk oxygen to be utilized at the VA Southern Nevada Health Care System.

2. OBJECTIVE

- 2.1 To acquire regular delivery/refill of bulk oxygen farm tanks at one (1) Medical Facility. The new contract is anticipated to be for one 12-month period. Direct any questions regarding solicitation requirements or facility specifications to the contracting specialist identified in the solicitation.

3. CONTRACTOR QUALIFICATION REQUIREMENTS

- 3.1 The Contractor shall be a medical gas manufacturer/deliverer of medical grade gases that is registered with the Federal Drug Administration (FDA) and is in good standing. All medical gases delivered and their associated processes shall conform to the specification prescribed in the United States Pharmacopeia, the National Formulary, the NFPA 55: Compressed Gases and Cryogenic Fluids Code, the NFPA 99 Standard for Health Care Facilities, most current edition and any applicable OSHA laws/regulations; and applicable safety requirements, including proper signage and use of personal protective equipment.
- 3.2 The Contractor shall ensure that medical gas delivered is manufactured, packaged, transported, and stored according to the FDA's Current Good Manufacturing Practice regulations and Code of Federal Regulations (21 CFR Part 201).

4. CONTRACTING OFFICER'S REPRESENTATIVE/POINTS OF CONTACT

- 4.1 A Contracting Officer Representative (COR) shall assist the Contracting Officer with management of this contract. The COR is responsible for local contract administration issues such as ordering and providing specific delivery instructions. A letter of delegation that outlines the COR's specific responsibilities will be provided to the Contractor and COR at the time of contract award. Within 15 days after notification of contract award, the Contractor shall meet with the COR to ensure mutual understanding of facility requirements relating to the ordering method and specific details of any delivery instructions that are included in the statement of work. The COR assigned to this requirement is Patrick Patag, Office Phone (702)791-9000 x 14602, Work Cell (702) 303-2380, patrick.patag@va.gov.
- 4.2 In accordance with VHA Patient Safety Alert dated April 5, 2004, all deliveries must be monitored by qualified and trained VA personnel. The Contractor will be provided with names and contact information of these facility representatives. This applies to all deliveries regardless of time or day of execution. The Contractor shall not connect to the facility liquid oxygen system until approved by VA personnel.

5. ORDERING PROCEDURES

5.1 The Contractor shall provide the VA with a direct phone number and e-mail address for use in placing scheduled and emergency orders. All deliveries will be to the following VA Facilities during the period of performance of this contract. The duty hours are Mon-Fri, 0730 – 1630.

VAMC - North Las Vegas
6900 N. Pecos Road
North Las Vegas, NV 89086

5.2 Authorized Ordering Officials are as follows:

VAMC North Las Vegas		
Name:	Phone Number:	Email Address:
Henry Cueto	702-791-9000 x14601	Henry.cueto@va.gov
Lucille Cloud	702-791-9000 x12224	Lucille.cloud@va.gov
Milton Best	702-791-9000 x 12234	Milton.best@va.gov
Nardo Lucas	702-791-9000 x 12206	Nardo.Lucas@va.gov

5.3 The VA's Authorized Ordering Official shall contact the Contractor via e-mail or phone and will state that the tanks need to be refilled.

5.4 The Contractor shall have a method of tracking the amount of oxygen ordered, dispensed/delivered and shall provide this documentation with invoices submitted.

6. DELIVERY OF OXYGEN

6.1 Provide and install remote liquid oxygen level sensor. Sensor to be solar and battery powered. Liquid level is to be wirelessly monitored by the liquid oxygen vendor and a low-level alarm activated at a level specified by the government. Contractor personnel is to respond to the oxygen level and schedule filling as necessary in an neat appearance and can be easily recognized as Contractor employees, E.g., wearing of distinctive clothing such as uniform, badges, patches, etc. Contractor personnel shall deliver medical-grade liquid oxygen within two business days from the date of order. Delivery points may be reported to Contractor via telephone or email. The Contractor must provide a minimum of twenty-four-hour notice before attempting delivery. If for any reason the Contractor is unable to deliver at the agreed upon day or time, the Contractor will provide 24-hour notice to the COR, so that the facility can initiate an alternate backup action.

6.2 The Contractor shall respond to requests for emergency delivery within 24 hours after receipt of VA's notification and must respond to the facility by either telephone or email within one hour to confirm receipt of emergency notification and to ascertain the nature of the emergency.

6.3 The VA has determined that emergencies include but are not limited to: actuated main bulk tank low level alarm, imminent alarm condition, or system leak. Failure of the Contractor to remain current with agreed delivery schedule and requirements does not constitute an "emergency" for purposes of charging an emergency delivery fee.

6.4 The VA oxygen tank sizes are as follows:

Main Tank: 9,000 Gallons

Reserve Tank: 1,500 Gallons

Historical Purchases (Estimates)

VAMC- North Las Vegas, Southern Nevada Monthly Purchase – 1,700 gallons.

7. Escort and Veteran's Hospital Security Police Check-In

7.1 All Contractor personnel working onsite at the VA facility shall check in and out with the VA police dispatch located in the front entrance of the main hospital building. Access to work areas and performance monitoring will be provided by VA Energy Plant maintenance personnel. After hours response will be monitored by VA Central Energy Plant operators, 702-791-9000 Ext 16900. In all cases VA Central Energy Plant operators shall be notified of any changes which may affect the response time of delivery.

8. Quality Assurance

8.1 All liquid bulk oxygen delivered under this contract shall be medical-grade and shall meet or exceed the standards cited in the current edition of the United States Pharmacopoeia/National Formulary (U.S.P.).

8.2 Before connecting to the facility liquid oxygen system, a valid certificate of analysis shall be provided with each delivery of liquid oxygen. The certificate shall include, at a minimum:

- a) Supplier's name and complete address
- b) Name of the Product (i.e. Oxygen U.S.P.)
- c) An Air Liquefaction Statement where appropriate
- d) Lot number or other unique identification number
- e) Actual analytical results for full U.S.P. monograph testing. (A statement that only states that the product meets the minimum purity of 99.5%, etc. is not acceptable.)
- f) Test method used to perform the analysis. (A statement such as "Meets U.S.P. specifications" is not acceptable; nor would "Tested via Servomex" be acceptable since the specific model number is not provided.)
- g) Signature of authorized supplier representative and date.

8.3 All Contractor owned equipment shall be maintained or repaired in accordance with NFPA 55: Standard for Compressed Gases and Cryogenic Fluids Code, 2010 Edition and FDA's Current Good Manufacturing Practices (CGMP) Regulations.

9. Regulations and Standards

9.1 The following is a list of some of the regulations and standards that are applicable to this contract. The list is not comprehensive, and the Contractor is responsible for ensuring that all products, equipment and services provided under the contract are in compliance with applicable Federal, state, and local regulations. If applicable, the editions in effect as of the date of this solicitation are listed. Contractor is responsible for remaining compliant with any future revisions that are effective at the time of contract performance.

- Title 21, Code of Federal Regulations, Parts 210 & 211 - CGMP supplying medical grade oxygen
- 29 CFR 1910.104 OSHA Standards for the installation of bulk oxygen systems on industrial and institutional consumer premises
- 49 CFR – Transportation
- Federal Food, Drug, and Cosmetic Act, Chapter V
- NFPA 55: Standard for Compressed Gases and Cryogenic Fluid Code, current edition
- NFPA 99: Standard for Health Care Facilities, current edition
- U.S.P. 23: US Pharmacopoeia & National Formulary – current edition

9.2 Density data and volume measurement equivalents published in Compressed Gas Association Pamphlet No. P-6, titled "Standard Density Data, Atmospheric Gases and Hydrogen," shall be used when necessary to convert measurement of gases from one form to another.

10. DELIVERABLES & PRICING STRUCTURE

10.1 The Contractor shall provide with each oxygen delivery, a Safety Data Sheet (SDS) at no additional charge.

10.2 A sample delivery document is attached to this Statement of Work as Attachment "A". The delivery receipt(s) shall be included with all invoices submitted. The Contractor shall include all delivery charges of the oxygen in their unit price. All deliveries shall be FOB-Destination.

10.3 Emergency delivery fees are allowed, however failure of the Contractor to remain current with delivery schedules, or failed deliveries that consequently cause an emergency call do not constitute a bona fide emergency delivery that will justify delivery fees. All emergency delivery fees shall be pre-priced in the schedule of services.

ATTACHMENT "A"

SAMPLE DELIVERY DOCUMENT

1. At a minimum, the delivery receipt shall include the following:

CONTRACT NUMBER

ORDER NUMBER

ORDER DATE

ORDERING OFFICIAL

DELIVERY DATE

TYPE OF DELIVERY: SCHEDULED OR EMERGENCY

LOCATION

TANK SIZE

QUANTITY REQUESTED

QUANTITY DELIVERED

NAME OF GOVERNMENT POC AT DELIVERY

SIGNATURE OF POC AT DELIVERY

MATERIAL SAFETY DATA SHEET ATTACHED