

B.2 SCHEDULE OF SERVICES AND PRICE

The Department of Veteran Affairs VA Long Beach Healthcare System requires a Contractor to provide Preventive Maintenance/Repair Services for Government Owned Security systems under a Firm-Fixed price contract. The Contractor shall provide Preventive Maintenance/Repair Services for Government Owned Security systems. The contract period shall be for one (1) base year with the Government having the option to exercise four (4) one-year option periods.

Prices listed below are all inclusive of all labor, certified technicians, travel, supervision, materials, parts, equipment, tools, documentation of required services, maintenance of equipment, survey instruments, remote handling tools/equipment, licenses, and permits when required to provide all services for Preventive Maintenance/Repair Services for Government Owned Security systems.

PRIOD OF PRFORMANCE:

Base Period: 09/25/2018 - 09/24/2019					
LINE ITEM	DESCRIPTION	EST QTY	UNIT	UNIT PRICE	TOTAL COST
0001	Preventive Maintenance/Repair Services for Government Owned Security systems.	12	MO	\$	\$
TOTAL \$					

Option Period One: 09/25/2019 - 09/24/2020					
LINE ITEM	DESCRIPTION	EST QTY	UNIT	UNIT PRICE	TOTAL COST
1001	Preventive Maintenance/Repair Services for Government Owned Security systems.	12	MO	\$	\$
TOTAL \$					

Option Period Two: 09/25/2020 - 09/24/2021					
LINE ITEM	DESCRIPTION	EST QTY	UNIT	UNIT PRICE	TOTAL COST
2001	Preventive Maintenance/Repair Services for Government Owned Security systems.	12	MO	\$	\$
TOTAL \$					

Option Period Three: 09/25/2021 - 09/24/2022					
LINE ITEM	DESCRIPTION	EST QTY	UNIT	UNIT PRICE	TOTAL COST
3001	Preventive Maintenance/Repair Services for Government Owned Security systems.	12	MO	\$	\$
TOTAL \$					

Option Period Four: 09/25/2022 - 09/24/2023					
LINE ITEM	DESCRIPTION	EST QTY	UNIT	UNIT PRICE	TOTAL COST
4001	Preventive Maintenance/Repair Services for Government Owned Security systems.	12	MO	\$	\$
TOTAL \$					

PRICE/COST SCHEDULE		
BASE PERIOD:	09/25/2018 - 09/24/2019	\$
OPTION PERIOD ONE:	09/25/2019 - 09/24/2020	\$
OPTION PERIOD TWO:	09/25/2020 - 09/24/2021	\$
OPTION PERIOD THREE:	09/25/2021 - 09/24/2022	\$
OPTION PERIOD FOUR:	09/25/2022 - 09/24/2023	\$

B.3 STATEMENT OF WORK/SPECIAL REQUIREMENTS

1. STATEMENT OF WORK:

The Contractor shall provide all labor, certified technicians, supplies, travel, supervision, materials, parts, equipment, tools, training, licenses, documentation of required services, maintenance of equipment, documentation of system history, remote handling tools, and permits when required to provide Preventive Maintenance/Repair Services for Government Owned Security systems with 24 hour 7 days per week help desk support. Specific requirements are:

- a. The Contractor shall provide/install following items at the Fisher House:
 - 3 MX8 Hirsh controllers to support 21 existing AD-400 Schlage Locksets.
 - one (1) AD-400 new Schlage Lockset with a new communication board so they can be controlled and programmed through the Hirsh access control system.
 - provide 200 HID access cards for guest to gain access.
 - System software/hardware upgrades to include custom support for existing systems.
- b. The Contractor shall upgrade 20 existing Government owned Schlage locksets and connect to Velocity (Hirsh/ Identiv) Access Control system
- c. The Contractor shall ensure all new access control systems are wireless and are connected to the Hirsh panels via a panel interface module.
- d. The Contractor will provide service to include labor and programing all doors using a VA provided Hirsh workstation
- e. The Contractor shall install card readers at the following five (5) locations in Building 126 11th floor:
 - West stairwell door
 - Double doors leading into the executive suite
 - Door leading to the back hallway of the executive suite
 - Quality Management entry door
 - Inside the double doors of the main sleep lab
- f. The Contractor shall:
 - install an intercom system at the double doors leading into the executive suite area. This system shall have the ability to be controlled from five separate offices located in the executive suite.
 - install an intercom system at the Quality Management entry door. This intercom system shall have the ability to be operated from five locations within the Quality Management area.
 - connect the access control system to the existing magnetic locks of four (4) doors.
 - remove and reinstall one existing camera and install a 5MP 360-degree camera in that location.
 - install one 5MP 120-degree camera n the ack of the Quality Management area.
 - connect all access control readers to the existing Velocity system.
 - connect all cameras to the existing software of ONSSI.
 - install and program one (1) Hirsch MX8 panel in the security closet.

g. The Contractor shall provide two (2) identical sets of an operations and maintenance manual for the security systems. Each copy shall consist of a standard size, three (3) ring vinyl hard cover binder with a table of contents. The operations and maintenance manual shall include the following:

- The location of each system and all equipment.
- A schematic of the system.
- Preventive maintenance schedules.
- Recommended trouble shooting procedures.

2. SPECIAL REQUIREMENTS:

The Contractor shall provide the items listed below during the initial upgrade of the system. Pricing for these items shall be included in line item 0001.

Fisher House	QUANTITY
AD-400 Schlage Locksets	1
Command access 8 ch. Power Supply	6
MX8 Controller (must be Hirsch to be compatible with existing system)	3
Hirsch reader Interface	21
Schlage Panel Interface Module	11
Hirsch mini embedded Line Module	21
HID access Cards	200
Schlage PIM relay Board	6
Wireless lock upgrade kits	20
Bldg. 126 11th floor	
HID card reader RP 40 (Must be compatible with Hirsch and able to read PIV cards)	5
Intercom system	2
5MP 360-degree	1
Hirsch miniature Embedded line Module	5
1200 lb. Magnetic lock-3	6

Door contacts 3/8thg press to fit-4	7
Oculars Enterprise Camera Licenses	2
Master station intercom	2
Sub-Master stations intercom	10
MX8 panel	1
Relocate existing 5MP 120 camera	1

3. PREVENTIVE MAINTENACE SERVICES:

The Contractor shall provide preventive maintenance services at VALB a minimum of two times per month. The Contractor shall provide routine inspection of security systems to verify that they continue to function in accordance with its specification and to identify and rectify any items found faulty, worn or in need of scheduled replacement specifically:

- a. The Contractor shall verify cameras are in proper and the field of view is not obstructed.
- b. The Contractor shall verify cameras are adjusted to the proper setting for view (examples: wide view, close up) and focus.
- c. The Contractor shall provide for dusting or cleaning cameras within the schedule.
- d. The Contractor shall check the systems wiring and cable harnesses for signs of wear and tear or fraying. The Government will provide system wiring and cable harnesses when required.
- e. The Contractor shall perform preventive maintenance service check on all servers and provide feedback to the COR.
- f. The Contractor shall check and update all software.
- g. The Contractor shall monitor the server resource usage and provide recommendations as needed to the COR.

DESCRIPTION	QUANTITY
Servers	
Power edge R720xd	2
Power edge R720XD	6
2008 Seneca server- 1505829	1
Dell Computers	
Optiplex 990	14
Optiplex 9010	3
Cisco Switches	
WS-C3750V2-48PS	2
WS-C3750G-24TS-1U	4
WS-C3750G-12S-S	1
WS-C3850-12S-S	1
WS-C2960CX-8PC-L	1
WS-C3850-24P	3
Lilin Switches	
PMH-PoE2430Wat	13
Security Cameras	
Axis	12

Sony	235
Bosch	1
lilin	45

4. REPAIR SERVICES:

The Contractor shall contact the COR within 48 hours of receiving notification that parts have been received by the Government. Repair services are inclusive with pricing on B.2. Schedule of Services and Price.

5. PARTS:

The Contractor is responsible to provide all parts while providing preventive maintenance services. The Government will provide all parts when other than preventive maintenance repairs are required or the Government will replace systems when a system cannot be repaired. Subsequently, the Government will provide parts when preventive maintenance inspections determine that other than routine repairs are required.

6. RESPONSE TO SERVICE CALLS:

The Contractor shall have adequate procedures to receive service calls from the Government 24 hours per day, seven days a week, including weekends and holidays. All telephone calls must be responded to within 20 minutes by an individual and not a computerized system. When repairs cannot be made remotely, the Contractor shall respond to make the repair within 24 hours of the initial request.

7. CONTRACTING OFFICERS REPRESENTATIVE (COR):

The Contractor shall not accept any instructions issued by any other person(s) other than the contracting officers representative (COR) acting within the limits of his/her authority. The Contractor shall schedule and coordinate all services with the COR prior to providing services.

8. SAFETY AND FIRE PREVENTION:

In the performance of this contract, the Contractor shall take such safety precautions as necessary to protect the lives and health of the occupants of the building. Fire and safety deficiencies, which exist and are part of the responsibility of the Contractor, shall be immediately corrected. If the Contractor fails or refuses to correct deficiencies promptly, the COR may issue an order stopping all, or any part, of the work.

The Contractor shall comply with applicable Federal, State, and local safety and fire regulations and codes, which are in effect during the performance period of the contract.

The Contractor personnel shall follow applicable facility policies concerning fire/disaster programs.

9. PERSONNEL POLICY:

The parties agree that the contract personnel working under this contract **shall not** be considered VA employees for any purpose and shall be considered employees of the Contractor.

10. POLICY:

All Contractor personnel assigned to the performance of this contract shall wear a Contractor-provided uniform that clearly identifies the individual as a Contractor. Contractor personnel shall not wear sandals, flip-flop style footwear, or open toed shoes. The Contractor shall ensure that the staff assigned will be cognizant of sexual harassment, drug-free workplace and other appropriate federal employment requirements.

11. CONTRACTOR SUBMITTALS /INSURANCE REQUIREMENTS:

The Contractor shall procure and maintain liability insurance of at least \$100,000.00 while the contract is in effect. The Contractor is also required to comply with federal and state Workers Compensation and liability insurance.

- a. Within 15 days of contract award the Contractor shall furnish to the Contracting Officer certification from the insurance company indicating that the coverage has been obtained and that it may not be changed or cancelled without guaranteed thirty (30) day notice to the Contracting Officer. New certifications shall be furnished prior to the expiration date.

12. SMOKING POLICY:

Smoking is not permitted within or around the VA Healthcare System facilities, except in designated areas.

13. PARKING POLICY:

It is the responsibility of Contractor personnel to park only in designated parking areas. Parking information is available from the VA Police. The VA will not invalidate or make reimbursement for parking violations of the Contractor's personnel under any circumstances.

14. CHANGES:

Services shall only be changed by a written modification to the contract. The modification will be prepared by the VA Contracting Officer prior to becoming effective. Only those services specified herein are authorized. Before performing any service of a non-contract nature, the Contractor shall advise the Contracting Officer of the reasons for the additional work. Changes to the resulting contract are not authorized, unless in writing by the Contracting Officer.

15. CONTRACTOR'S SERVICE PLAN:

- a. The COR shall evaluate the services provided by the Contractor on an ongoing basis.
- b. The Contractor shall provide for approval by the COR, a copy of the Contractors Maintenance Schedule and Plan to meet contract service requirements within 30 days of award. This plan shall include the contractor's plan to respond within 24-hours to service requests. Services shall not commence under this contract until the COR has approved the Contractor's maintenance schedule and plan.
- c. The Contractor shall be required to participate in teleconferences to discuss performance, changes and regulatory procedures.

16. CONTRACTOR POINT OF CONTACT:

The Contractor shall provide a contract Program Manager who shall be responsible for scheduling services and the performance of the work. The name of this person shall be designated in writing to the Contracting Officer and COR. The Contractor's Program Manager shall have full authority to act for the Contractor on all contract matters relating to daily operation of this contract.

- a. Program Manager

PROGRAM MANAGER:

PHONE NO:
EMAIL:

17. CERTIFIED TECHNICIANS:

The Contractors Technicians shall be certified to provide maintenance and repair services on the following systems.

- a. On-Net Surveillance Systems (OnSSI)
- b. Axis Surveillance Solutions
- c. Dell (software/software)
- d. Hirsch Velocity Software and systems

End of B.3