

DEPARTMENT OF VETERANS AFFAIRS

Justification for Single Source Awards IAW [FAR 13.106-1](#) For Over Micro-Purchase Threshold but Not Exceeding the SAT (\$250K)

Acquisition Plan Action ID: VA257-18-AP-5971

1. **Contracting Activity:** Department of Veterans Affairs, Network Contracting Office (NCO) 17 in support of VISN 17, Central Texas Veterans Healthcare System, Olin E. Teague VA Medical Center, Temple, TX and Doris Miller VA Medical Center, Waco, TX. Purchase Request 674-18-3-5066-0066.
2. **Brief Description of Supplies/ Services required and the intended use/Estimated Amount:** 3-month purchase order for rental of Personal Protective Equipment (PPE) uniforms and laundry services for approximately 144 Central Texas Veterans Healthcare System, Engineering Service VA employees. Estimated period of performance is 9/1/2018 – 11/30/2018. Estimated cost is \$37,630.32.
3. **Unique characteristics that limit availability to only one source, with the reason no other supplies or services can be used:** UniFirst Corporation is uniquely positioned to meet this immediate short-term requirement within the required timeframe due the fact they are the incumbent contractor and were already providing these services. Previous contract VA257-17-C-0163 expired on 8/31/2018. UniFirst Corporation owns all PPE uniforms that Central Texas Veterans Healthcare System Engineering Service VA employees currently wear daily while on duty performing their VA duties. A determination has been made by the Central Texas Veterans Healthcare System to purchase uniforms for long-term future requirement; instead of renting uniforms. Central Texas Veterans Healthcare System Engineering Service VA employees have an immediate short-term need to continue wearing current uniforms owned by UniFirst Corporation for up to 3 months as well as continued laundering of uniforms to allow for time to purchase uniforms and issue them to Central Texas Veterans Healthcare System Engineering Service VA employees. Based on previous timeframe it took of 2-months to initially setup uniform rental which included specific selection type for specific Engineering occupations such as fire-retardant material for electricians, fitting of employees, alterations to include sewing on of VA emblem, name tags etc. and actual delivery and issue of uniforms to VA employees; it is not feasible that any other company can meet immediate short-term need; but incumbent contractor.
4. **Description of market research conducted and results or statement why it was not conducted:** Market research was conducted via the following searches Ability one, VIP, SBA Dynamic Small Business Search, GSA eLibrary, Internet Search. There are multiple companies that can possibly meet long term requirement. However, since this is a short-term requirement and there can be no gap in service it is not possible for any of these possible companies to meet immediate need.

5. **Contracting Officer's Certification:** *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*

Ross Futch
Contracting Officer
Network Contracting Office (NCO) 17

14 September 2018
Date