

**Performance Confidence Assessment**

<b>Past Performance</b>		
<b>Rating</b>	<b>Rating</b>	<b>Description</b>
E	Excellent	Essentially <i>no doubt</i> exists that the offeror will successfully perform the required effort based on its performed record. Lease or Contractual performance required no corrective action.
G	Good	<i>Little doubt</i> exists that the offeror will successfully perform the required effort based on its performance record. Lease or Contractual performance encountered only infrequent, minor problems for which corrective actions taken by the Contractor were highly effective.
P	Poor	It is <i>extremely doubtful</i> that the offeror will successfully perform the required effort based on its performance record. Lease or Contractual performance encountered serious problems for which the Contractor's corrective actions were unacceptable.
N	Neutral	No performance record identifiable.

**PERFORMANCE**

Completed or complied with all aspects of the contract/lease for the following items (**Select from the chart above and CIRCLE the appropriate LETTER**):

Delivery Schedule:	E G P N
Submitted all required documents timely:	E G P N
Project Management:	E G P N
Customer Service:	E G P N
Contractor provided all services in a prompt, courteous and professional manner:	E G P N
Contractor provided reports in a timely manner:	E G P N

Provide any explanation you may feel is required to clarify any of the above responses:\_\_\_

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### **SCHEDULE**

S1. Ability to meet requirements of Required Schedule:

Provide any explanation you may feel is required to clarify any of the above responses. Provide additional sheets as required:

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### **MANAGEMENT**

Contractor provided experienced/qualified staff or personnel to meet contract requirements: E G P N

Contractor resolved customer complaints timely. E G P N

### **Narrative Summary**

a. What were the contractor's greatest strengths in the performance of the contract/lease?

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b. What were the contractor's greatest weaknesses in the performance of the contract/lease?

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c. Were there any environmental compliance difficulties experienced during performance of this contract/lease?

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d. Would you have any reservations about soliciting this contractor in the future or having them perform one of your critical and demanding programs?

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e. Are there any other issues not covered you feel important to note about performance of this contractor/ lease?

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#### Part IV

**Government contracts only:** Has/was this contract partially or completely terminated for default or convenience or are there any pending terminations?

Yes \_\_\_\_ Default \_\_\_\_ Convenience \_\_\_\_ Pending Terminations \_\_\_\_ NO \_\_\_\_

If yes, explain (e.g., inability to meet price, performance, or delivery schedules, etc.)

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Considering all the information provided above, by selecting one of the rating descriptions, please rate the contractor's performance overall (Circle One):

E G P N

\_\_\_\_\_  
Printed Name of Evaluator

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Contract/Lease Name

\_\_\_\_\_  
Period of Performance