

ATTACHMENT 1

The Department of Veterans Affairs, VISN 08, James A. Haley Veterans' Hospital (JAHVAH) is looking for certified, Service Disabled Veteran Owned Small Business (SDVOSB) and Veteran Owned Small Business (VOSB), Small business, and/or other than small businesses sources for the following:

Surgery Home Health Aide Driver for a services contract to provide Special Needs Ground Transportation, Home Health Aide (HHA) and or Certified Nursing Aide (CNA) Services. The contractor shall provide Surgery Recovery and Driver Services in accordance with all applicable laws and regulations.

The Contractor shall provide all equipment, supplies, management, supervision, and personnel necessary to assure that all services are in accordance with the terms and conditions contained in the potential contract to beneficiaries of the Department of Veterans Affairs (VA), James A. Haley Veterans' Hospital (JAHVAH).

This is not a request for competitive quotes; however, any firm that believes it can meet these requirements, please provide written notification to the Contracting Officer within seven (7) days from the date of the publication of this notice. SDVOSB or VOSB must be certified and verified in the U.S. Department of Veteran Affairs, Office of Small & Disadvantaged Business Utilization, Vendor Information Pages (VIP) web site located at <https://www.vip.vetbiz.gov/>. Any response to this notice must show clear and convincing evidence that competition would be advantageous to the Government.

The coverage option required emergent cases shall be 24 hours/day, seven (7) days/week (including Holidays). Routinely the contractor will be contacted /notified within 24-48 of service requirement or need for service. The services provided shall consist of transportation from the veteran's residence and shall include but not limited to, any reasonable medical/personal equipment, and a family member to the JAHVAH for surgery. Contractor shall contact the patient prior to arrival. The arrival time shall be no later than 15 minutes prior to the time deemed necessary to leave the veteran's residence to arrive at the JAHVAH on time for scheduled Surgery.

The service will primarily be in the geographic areas assigned to the JAHVAH catchment area located in the counties of Hillsborough, Pasco, Hernando and Polk. On rare cases, trips may extend beyond this general area.

In addition to the above, the contractor shall be responsible for the following:

- a. Physically escorting the veteran, any applicable equipment and family member(s) to the JAHVAH Ambulatory Surgery Unit (ASU) designated check in location. The contractor will wait with the veteran until their care has been taken over by a member of the JAHVAH staff. The contractor must arrive at the ASU check in location no later than the assigned arrival time. The Government may except a fifteen-minute delay based on unforeseen circumstance.
- b. Wait on site until patient discharge.
- c. Transporter shall be responsible for serving as the proxy for the veteran. Upon discharge proxy shall accomplish necessary discharge actions/requirements for the patient.
- d. Arrive within 15 minutes of the anticipated discharge time. Personnel shall be required to wait on site if there is a delay in the patient discharge.

- e. Sign hospital discharge paperwork, including but not limited to understanding discharge orders for diet, restrictions, medication administration orders (time, quantity), side effects to look for (fevers, redness, worsening pain), and post-op surgical site care orders.
- f. Physically escort the patient to the designated location of the transport vehicle and assisting with transfer from the wheelchair to the vehicle. Upon arrival to the designated location, the contractor shall assist with transfer from the vehicle to the patient's home.
- g. As necessary, stop at the JAHVAH outpatient pharmacy which is offsite to pick up medication prescribed after discharge from the Ambulatory Surgery unit. Additional stops may include the prosthetic department to pick up items prescribed after discharge from the ambulatory surgery unit. The contractor shall wait at all stops with the Veteran until all required discharge needs are complete.

Only responses from authorized representatives of the firm will be considered.

Responses are due by 10/17/2018 2:30 PM, Eastern Standard Time (EST). The North America Industry Classification System (NAICS) Code is 621610. Business Size Standard is 15 million of dollars. Contracting Office Address: Department of Veterans Affairs NCO 08 Acquisitions 8875 Hidden River Parkway, Tampa Florida 33612.

Point of Contact(s): Cyrouse Houshyani 813-631-2816. cyrouse.houshyani@va.gov

DISCLAIMER This Sources Sought notification is issued solely for information and planning purposes only and does not constitute a solicitation. All information received in response to this notice that is marked as proprietary will be handled accordingly. In accordance with FAR 15.201(e), responses to this notice are not offers and cannot be accepted by the Government to form a binding contract. Responders are solely responsible for all expenses associated with responding to this notice.