

D.17 CONTRACT LIST OF REPORTING REQUIREMENTSIn accordance with The Joint Commission Manual <http://www.jointcommission.org/>

Report Title	Submit with Proposal	Frequency After Award	Distribution
Environment of Care (EOC) Management Plan for:			
Safety	No		Contracting Officer
- Effectiveness Review		Annually	Safety Manager
Security	No		Contracting Officer
- Effectiveness Review		Annually	Safety Manager
Hazardous Material	No		Contracting Officer
- Effectiveness Review		Annually	Safety Manager
Emergency Preparedness	No		Contracting Officer
- Effectiveness Review		Annually	Safety Manager
Life Safety	No		Contracting Officer
- Effectiveness Review		Annually	Safety Manager
Medical Equipment	No		Contracting Officer
- Effectiveness Review		Annually	Safety Manager
Utility Systems	No		Contracting Officer
- Effectiveness Review		Annually	Safety Manager
Fire Drill Records		Quarterly	Safety Manager
Description of Emergency Preparedness Exercise		Annually	Safety Manager
Infection Control Plan	Yes*	Annually	Safety Manager
Bloodborne Pathogen Plan	Yes*	Annually	Safety Manager
Tuberculosis Control Plan	Yes*	Annually	Safety Manager
Quality Improvement Plan	Yes		

Quality Improvement Reports		Quarterly	Contracting Officer COR
List of Key Personnel and Credentials (See Attachment Number One)	Yes	**	Contracting Officer
Credentialing Policies and Procedures	Yes		Contracting Officer COR

* Information not required with proposal if contractor is Joint Commission accredited. Information is required on an annual basis.

** Information shall be submitted prior to performance of any work by any individual initially identified (or designated after award) as “Key Personnel” in accordance with the PWS.