

ATTACHMENT C

SMALL BUSINESS PARTICIPATION PLAN

(a) Provide the applicable size and categories for the **PRIME** Offeror for this procurement:

☐ Large Prime

or

☐ Small Business Prime; also categorized as a

☐ Small Disadvantaged Business

☐ Woman-Owned Small Business

☐ HUB Zone

☐ Service Disabled Veteran-Owned

☐ Veteran-Owned

☐ HBCU/Minority Institutions

(b) Submit the total combined percentage of dollars (include options) for both large and small businesses (include the percentage for both Prime and Subcontractors):

***Example:** If Prime proposes a price of \$1,000,000 (including all options), and small business(es) will provide \$250,000 in services/supplies as a prime or subcontractor, the % planned for small businesses is 25%; and 75% for large business equaling 100%.*

(NOTE: When combined, Large and Small Business totals must equal 100 %.)

**Percentage of Total Contract
Dollars/Price**

Total Percentage and Dollar Value planned for the PRIME Contractor _____% = \$ _____

Total Percentage and Dollar Value planned for Large Business(es) _____% = \$ _____

Total Percentage and Dollar Value planned for Small Business(es) _____% = \$ _____

Total: 100%

(When combined, all (Prime, Large and Small Businesses totals must equal 100 %.)

- (c) Please indicate the total percentage of participation to be performed by each type of subcategory small business and the dollar value. The dollar value and percentage of work performed by Small Businesses that qualify in multiple small business categories may be counted in each category:
Example: *Victory Prop Mgt (WOSB and SDVOSB) performing 2%; and Gentleman Concierge (SDB, HubZ and WOSB) performing 3%. Results equate to: SDB 3%; HubZone 3%; WOSB 5%; SDVOSB 2%; VOSB 2%; 0% HBCU/MI). SDVOSBs are also VOSBs automatically; however VOSBs are not automatically SDVOSBs.*

Small Businesses	Percentage of Total Contract Dollars	Price
Small Business	_____%	= \$ _____
Small Disadvantaged Business	_____%	= \$ _____
Woman-Owned	_____%	= \$ _____
HUB Zone	_____%	= \$ _____
Service Disabled Veteran-Owned	_____%	= \$ _____
Veteran-Owned	_____%	= \$ _____
HBCU/Minority Institutions	_____%	= \$ _____

Each participation percentage above shall be accompanied by detailed supporting documentation regarding the individual commitments. Detailed explanations shall also be provided when the percentages fall short of the VA goals. The sum of the dollar values and percentages of Small Businesses and Small Disadvantaged should equal the entries for Total Small. All percentages should use TOTAL CONTRACT VALUE as a baseline.

- (d) List principle supplies/services to be performed by Small Businesses:

Example: *If a Small Business qualifies also as a WOSB and a SDVOSB, and you can add them to each category below in which they qualify.*

Name of Company

Identify Type of Service/Supply

Small Business:

_____	_____
_____	_____
_____	_____

Small Disadvantaged Business:

_____	_____
_____	_____
_____	_____

Women-Owned:

_____	_____
_____	_____
_____	_____

HUB Zone:

_____	_____
_____	_____
_____	_____

Service-Disabled Veteran-Owned:

_____	_____
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_____	_____
_____	_____

Veteran-Owned:

_____	_____
_____	_____
_____	_____

HBCU/Minority Institutions:

_____	_____
_____	_____
_____	_____

Describe the extent of commitment to use small businesses (for example, what types of commitments if any are in place for this specific acquisition either -- written, verbal, enforceable, non-enforceable, joint venturing, mentor-protégé, etc.) Provide documentation regarding enforceable commitments to utilize any Small Business category, as defined in FAR Part 19, as subcontractors. Demonstrating proof of enforceable commitments are to be weighted more heavily than non-enforceable ones.

Large Business Subcontracting Past Performance: Describe the extent to which you attained applicable goals for contracts that required you to submit a Subcontracting Plan. You may include copies of up to three Individual Subcontracting Reports (ISRs—formerly known as 294s) or Summary Subcontracting Reports (SSRs—formerly known as 295s) to validate your past performance. You may also submit an explanation of your efforts, where you failed to meet goals.

NOTE: Large Businesses are encouraged to provide the planned percentage of work, dollar amount they will self perform and a description of those services/supplies within the planned dollars for large business, to include their large business subcontractors they planned

