

**JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW FAR 13.106-1  
(OVER MICRO-PURCHASE THRESHOLD(\$10K) BUT NOT EXCEEDING THE SAT (\$250K))**

IAW FAR13.104, COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW FAR13.106-1(b), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW FAR13.106-3(b)(3), COs are required to include additional statements *explaining the absence of competition* (see 13.106-1 for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW FAR13.106-3(b)(3). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

**1. ACQUISITION PLAN ACTION ID:**  
36C259-18-AP-2079

**1A. PROJECT/TASK NUMBER**  
436-18-4-648-0713

**1B. ESTIMATED AMOUNT:**  
\$120,000 (one-year requirement)

**2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:**

The VA Montana Health Care System (VAMHCS) has a need for a responsible vendor to provide training to equip peer support and behavioral health providers with understanding and information on how to apply the TAPS (Tragedy Assistance Program for Survivors) program's best-practice postvention model of care. The contractor shall provide onsite training for learning how to stabilize recent loss survivors, how to facilitate post-traumatic growth for hopeful future, and how to help survivors approach and work through their grief.

**3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:**

More than a decade ago, TAPS expanded its provisions of care to families of the deceased to include special programming for survivors of suicide. This work has proved to be a surprisingly effective method of suicide prevention, where TAPS has developed expertise and best practices that saves lives. This is done through the TAPS postvention model, which involves stabilizing grieving survivors, empowering them to embark on healthy grief journeys, and encouraging post-traumatic growth. Only TAPS offers the specific program processes that are required by the VA Montana Health Care System at this time.

**4. SUGGESTED SOURCE INFORMATION (Contractor Name, Address, City, State, Zip, and Telephone Number)**

Tragedy Assistance Program for Survivors  
3033 Wilson Blvd, Third Floor  
Arlington, VA 22201  
Shauna Springer, Ph.D.  
Senior Director, TAPS Suicide Prevention and Postvention Initiatives  
925-374-2000

**5. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:**

TAPS is currently the only organization servicing the VAMHCS geographic area that specializes in a specific postvention model for grieving survivors of Veterans who have died by suicide. The VAMHCS currently has an MOU (memorandum of understanding) with TAPS to provide support to families of Veterans that have died by suicide. While there is literature for postvention support, this group provides a training for a clinical model for postvention support, consultation and follow up with staff and families for care that is currently not provided elsewhere.

**6. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:**

Due to the sole source nature of this requirement, market research was limited to coordinating the service and pricing with the TAPS programming representative.

**7. REQUIREMENTS CERTIFICATIONS:** I Certify That The Requirement Outlined In This Justification Is A Bona Fide Need Of The Department Of Veterans Affairs And That The Supporting Data Under My Cognizance, Which Are Included In The Justification, Are Accurate And Complete To The Best Of My Knowledge And Belief. (Signature should be program office, service chief.)

JULIANA HALLOWS 1141098 Digitally signed by JULIANA HALLOWS 1141098  
Date: 2018.08.21 15:54:47 -06'00'

Date: 8/21/18

Juliana Hallows  
Suicide Prevention Coordinator  
Montana VA Health Care System

**8. CONTRACTING OFFICER'S CERTIFICATION:** Contracting Officer's Certification: *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*

Signature: 

Date: 8/23/18

Name: Ian Boettcher  
Title: Contracting Officer  
Facility: NCO 19

**9. DOC/DDOC/DESIGNEE (Required \$10K and above, up to \$250,000):** I certify the justification meets requirements for other than full and open competition.

Signature: 

Date: 08/23/2018

Name: Pamela Barnes  
Title: Branch Chief, Services 1  
Facility: NCO 19