

**D.38 WOMEN'S HEALTH BREAST AND CERVICAL CANCER SCREENING RESULTS
NOTIFICATION TRACKING – VA WNY PRIMARY CARE SOP**

10/9/2018

**Women's Health Breast and Cervical Cancer Screening Results Notification Tracking
VA WNY Primary Care SOP**

Reference: VHA DIRECTIVE 1330.01, HEALTH CARE SERVICES FOR WOMEN VETERANS,
February 15, 2017

Purpose: ensure tracking and timely follow-up of findings from breast and cervical cancer screening and/or HPV testing completed on women Veterans.

Responsibilities:

1. Women Veterans are notified of breast, cervical cancer screening and HPV test results by the Primary Care Provider (or other ordering Provider) or designee.
 - a. The ordering provider or designee must communicate the results of normal mammograms, cervical pathology and/or HPV tests completed in-house or through contract or non-VA care to the patient within 14-calendar days from the date the results are available to the ordering provider.
 - b. The ordering provider or designee must communicate results of mammograms, cervical pathology and/or HPV tests completed in-house or through contract or non-VA care that require action to the patient no later than 7-calendar days from the date the results are available to the ordering provider.
 - c. Notification by letter and/or verbal communication with the patient must be documented in CPRS.
2. Process:
 - a. WH PACT team/designees will use the VISN 2 Data Warehouse *"UPSTATE NEW YORK HCS Women's Health Mammogram, PAP Tracking"* report to identify patients who had breast and cervical cancer screening and/or HPV testing completed.
 - 1) WH PACT teams will pull the report monthly, of screening tests completed in previous month, and complete the tracking by end of each month.
 - 2) A column for the following 4 information points will be added to the spreadsheet, for use by WH PACT team member/designee to track notification and timely follow-up:
 - i. Date available in CPRS
 - ii. Normal/Abnormal
 - iii. Date patient informed, documented in CPRS
 - iv. Status - any need for follow-up and actions taken
 - 3) The monthly report will be saved in the following folder, in each division's sub-folder:
T:\WNY-PACT-Teamlets\A - PC WNY Daily Operations Logs\A - Womens Health WNY-c
 - b. WH PACT teams/designees will review monthly data on spreadsheet to track notification and follow-up of actionable results.
 - 1) Comments will be added reflecting review of patient notification and follow-up.
 - 2) Patients who require follow-up as documented by ordering Provider in CPRS will be highlighted in the monthly spreadsheet, and those patients will be added to the FY

Follow-Up spreadsheet for each site, for continued tracking until required follow-up completed/addressed as recommended by ordering Provider.

3. Link to report and how to use:

VISN 2 Data Warehouse

https://vaww.fre.cdw.va.gov/sites/D01_VISN02/Pages/VISN2DW.aspx

Click on VISN 2 Upstate Reports

Welcome to the VISN 2 Data Warehouse

Review or Request Permissions to Reports
[Check Permissions](#) / [Request Access](#)

Announcements

✓	Title	Modified	Modified By
	VISN 2 Integrated Reports are updated. ✖	... 2 hours ago	Reagan, Donna

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Reports

VISN Links	VISN 2 Clinical Care	VISN 2 Administration
<div>▼ Upstate</div> <div>VISN 2 Upstate Reports</div>	<div>► Virtual Care</div> <div>► PACT Reports</div>	<div>► Open Encounter Reports</div>

Welcome to the new VISN 2 Consolidated DW. Please contact us at VISN2DWReportDevelopment@va.gov with any questions.

Welcome to the VISN 2 Consolidated Data Warehouse!

Click on Clinical Reports

Upstate DW Reports

✓	Name	Rpt Version	Title
	Clinical Reports	...	Clinical Reports
	Support-Admin Reports	...	Support-Admin Reports
	Validation or Pilot Reports	...	Validation or Pilot Reports

Click on PACT Reports

✓	Name	Rpt Version	Title
	Access	...	Access to Care
✓	Clinical Care	...	Clinical Care
	Dental	...	Dental
	Diabetes Education	...	Diabetes Education
	GEC	...	GEC
	MH	...	MH
	PACT Reports	...	PACT Reports - Primary Care

Scroll down and select Pact WH PAP Mammo Results Tracking report

✓	PactWHReminders	...
✓	Pact WH PAP Mammo Results Tracking	...
	PrimaryCareApptsnoPCMM	...

Select parameters for all clinics at your site/division (ex: both Providers at NF or all Providers at Batavia) – and choose all and specify date range – then select **Apply**

Parameters

FacilityList
UPSTATE NEW YORK HCS

PactTeam
BA-TEAMLET 1

Pap/MM
Mammogram, PAP

AgeGroup
All Ages

Result Start Date
9/1/2018

Result End Date
9/30/2018

Diagnosis
Abnormal, Normal, HPV Positive

Go to **Actions** top left corner, and **export** to CSV file and save as an EXCEL spreadsheet in your T drive folder as noted in SOP Process instructions

D01 VISN02 > VISN 2 Upstate > Reports > Clinical Reports > PACT Reports

Actions | Refresh | Previous | 1 of 1 | Next | Previous | Find Next | 100% |

UPSTATE NEW YORK HCS Women's Health Mammogram, PAP Tracking

an's Affairs

2018 Patient Age: All Diagnosis: Abnormal, Normal, HPV Positive (PAP)

Open with Report
Builder
New Data Alert
Print
Export

XML file with report data
CSV (comma delimited)
PDF

Team	Age	Eligibility	Collected Date	Results Date	SNOMED/CPT Code	Topography/CPT Name
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