

RFQ FOR COMMERCIAL ITEMS

GENERAL INFORMATION

Document Type: Combined Synopsis Solicitation

Solicitation Number: 36C78618Q9699

Post Date: 10/22/2018

Original Response Date: 11/12/2018 at 4:00 pm

Applicable NAICS: 561730

Classification Code: S208

Set Aside Type: 100% Service Disabled Veteran Owned Small Business

Period of Performance: Date of Award through September 30, 2019, plus 4, one-year option periods, *if exercised*

Issuing Contracting Office: Department of Veterans Affairs
National Cemetery Administration, Contract Services
75 Barrett Heights Rd., Suite 309
Stafford, VA 22556

Place of Performance: Dallas Fort Worth National Cemetery
2000 Mountain Creek Parkway
Dallas, TX 75211

Attachments: A – Performance Work Statement
B – Wage Determination No. 2015-5227
C – Exhibits 1 through 6
D – Past Performance Questionnaire
E - List of References

This is a combined synopsis/solicitation for commercial items prepared in accordance with the format in Subpart 12.6 as supplemented with additional information included in this notice. This announcement constitutes the only solicitation; proposals are being requested and a written solicitation will not be issued. This solicitation is issued as a Request for Quotation (RFQ), solicitation number 36C78618Q9699.

This solicitation incorporates provisions and clauses in effect through Federal Acquisition Circular (FAC) 2005-100 (22 Aug 2018).

This is a 100% set-aside for Service Disabled Veteran Owned Small Business (SDVOSB)

The applicable North American Industrial Classification System (NAICS) code for this procurement is 561730, with a business size standard of \$7.5 million.

This notice shall not be construed as a commitment by the Government to ultimately award a contract, nor does it restrict the Government to a particular acquisition approach.

The U.S. Department of Veterans Affairs, National Cemetery Administration, anticipates the award of a Firm Fixed Priced Requirements Contract.

Scope: The contractor shall be responsible for providing grounds maintenance services at Dallas Fort Worth National Cemetery.

PRICE SCHEDULE: Contractor shall provide all labor, supervision, material, equipment, tools and supplies to complete grounds maintenance services for Dallas Fort Worth National Cemetery following National Cemetery Administration standards. Units and services to be in accordance with Performance Work Statement, Technical Specifications, Performance Incentives/Disincentives, terms and conditions contained in this solicitation.

The schedule price shall be all-inclusive, including all labor, equipment, materials, and supplies to complete the Contract Line Items (CLINs). Offerors shall enter unit price and total amounts for each CLIN as indicated in the schedule. In the event there is a difference between a unit price and the extended total amount, the unit price will be held to be the intended bid price and the total of the CLINs will be recomputed accordingly.

Offeror is to understand the quantities stated in the schedule are estimates for pricing purposes only.

The guaranteed minimum award for this contract is \$500.00 The maximum aggregate value of orders that can be placed under this contract is \$550,000.00. The Government does not guarantee that it will place any orders under this contract in excess of the guaranteed minimum award amount.

Period of Performance: Date of award through September 30, 2019, plus 4, one-year option periods, *if exercised*.

Line Item	Description	Estimated Quantity	Unit	Unit Price	Total Estimated Price
0001	Product Number: Mow all improved turf areas. Remove grass clippings, debris, trash and clean sidewalks, patios, roadways, curbs, and parking areas. Est. 105.86 acres trimmed 36 times = Est. 3810.96 acres.	3897.36	ACRE	\$_____	\$_____
0002	Product Number: String trim grass in improved areas inaccessible to mowing equipment to include all sidewalks, curbs, driveways, trees, planting beds, monuments, walls, fences, signs, and other vertical surfaces. Remove	3897.36	ACRE	\$_____	\$_____

	grass clippings debris trash, and clean sidewalks, patios, roadways, curbs and parking areas. Est. 105.86 acres trimmed 36 times = Est. 3810.96 acres.				
0003	Product Number: Mow and string trim all unimproved native turf areas. Est. 9.87 acres mowed 9 times = Est. 88.83 acres	67.23	ACRE	\$ _____	\$ _____
0004	Product Number: Trim headstones and edge markers in conjunction with every mowing. Remove and replace graveside flowers and associated items. Remove grass clippings, debris, and trash from headstones, and flat markers. Est. 31600 upright headstones and 5600 flat markers, trimmed / edged 36 times = Est. 1339200 headstones and markers.	1508400	EACH	\$ _____	\$ _____
0005	Product Number: Blade edge all curbing, sidewalks, and roads. Remove grass clippings, debris, trash and clean sidewalks, patios, roadways, curbs, and parking areas. Est. 48000 linear feet, edged 12 times = Est. 576000 linear feet edged.	576000	LINEAR FEET	\$ _____	\$ _____
0006	Product Number: Pre - emergent herbicide applications. Est. 105.86 acres applied 2 times = 211.72 acres.	216.52	ACRE	\$ _____	\$ _____
0007	Product Number: Post - emergent herbicide applications. Est. 105.86 acres applied 3 times = 317.58 acres.	324.78	ACRE	\$ _____	\$ _____
0008	Product Number: Fertilizer applications. Est. 105.86 acres applied 3 times = 317.58 acres.	324.78	ACRE	\$ _____	\$ _____
Total Estimated Price:				\$ _____	

Option Period 1: October 1, 2019 through September 30, 2020					
Line Item	Description	Estimated Quantity	Unit	Unit Price	Total Estimated Price
1001	Product Number: Mow all improved turf areas. Remove grass clippings, debris, trash and	3897.36	ACRE	\$ _____	\$ _____

	clean sidewalks, patios, roadways, curbs, and parking areas. Est. 105.86 acres trimmed 36 times = Est. 3810.96 acres.				
1002	Product Number: String trim grass in improved areas inaccessible to mowing equipment to include all sidewalks, curbs, driveways, trees, planting beds, monuments, walls, fences, signs, and other vertical surfaces. Remove grass clippings debris trash, and clean sidewalks, patios, roadways, curbs and parking areas. Est. 105.86 acres trimmed 36 times = Est. 3810.96 acres.	3897.36	ACRE	\$ _____	\$ _____
1003	Product Number: Mow and string trim all unimproved native turf areas. Est. 9.87 acres mowed 9 times = Est. 88.83 acres	67.23	ACRE	\$ _____	\$ _____
1004	Product Number: Trim headstones and edge markers in conjunction with every mowing. Remove and replace graveside flowers and associated items. Remove grass clippings, debris, and trash from headstones, and flat markers. Est. 31600 upright headstones and 5600 flat markers, trimmed / edged 36 times = Est. 1339200 headstones and markers.	1508400	EACH	\$ _____	\$ _____
1005	Product Number: Blade edge all curbing, sidewalks, and roads. Remove grass clippings, debris, trash and clean sidewalks, patios, roadways, curbs, and parking areas. Est. 48000 linear feet, edged 12 times = Est. 576000 linear feet edged.	576000	LINEAR FEET	\$ _____	\$ _____
1006	Product Number: Pre - emergent herbicide applications. Est. 105.86 acres applied 2 times = 211.72 acres.	216.52	ACRE	\$ _____	\$ _____
1007	Product Number: Post - emergent herbicide applications. Est. 105.86 acres applied 3 times = 317.58 acres.	324.78	ACRE	\$ _____	\$ _____
1008	Product Number: Fertilizer applications. Est.	324.78	ACRE		

	105.86 acres applied 3 times = 317.58 acres.			\$ _____	\$ _____
Total Estimated Price:				\$ _____	

Option Period 2: October 1, 2020 through September 30, 2021					
Line Item	Description	Estimated Quantity	Unit	Unit Price	Total Estimated Price
2001	Product Number: Mow all improved turf areas. Remove grass clippings, debris, trash and clean sidewalks, patios, roadways, curbs, and parking areas. Est. 105.86 acres trimmed 36 times = Est. 3810.96 acres.	3897.36	ACRE	\$ _____	\$ _____
2002	Product Number: String trim grass in improved areas inaccessible to mowing equipment to include all sidewalks, curbs, driveways, trees, planting beds, monuments, walls, fences, signs, and other vertical surfaces. Remove grass clippings debris trash, and clean sidewalks, patios, roadways, curbs and parking areas. Est. 105.86 acres trimmed 36 times = Est. 3810.96 acres.	3897.36	ACRE	\$ _____	\$ _____
2003	Product Number: Mow and string trim all unimproved native turf areas. Est. 9.87 acres mowed 9 times = Est. 88.83 acres	67.23	ACRE	\$ _____	\$ _____
2004	Product Number: Trim headstones and edge markers in conjunction with every mowing. Remove and replace graveside flowers and associated items. Remove grass clippings, debris, and trash from headstones, and flat markers. Est. 31600 upright headstones and 5600 flat markers, trimmed / edged 36 times = Est. 1339200 headstones and markers.	1508400	EACH	\$ _____	\$ _____
2005	Product Number: Blade edge all curbing, sidewalks, and roads. Remove grass clippings, debris, trash and clean sidewalks, patios, roadways, curbs, and parking areas. Est. 48000 linear feet,	576000	LINEAR FEET	\$ _____	\$ _____

	edged 12 times = Est. 576000 linear feet edged.				
2006	Product Number: Pre - emergent herbicide applications. Est. 105.86 acres applied 2 times = 211.72 acres.	216.52	ACRE	\$_____	\$_____
2007	Product Number: Post - emergent herbicide applications. Est. 105.86 acres applied 3 times = 317.58 acres.	324.78	ACRE	\$_____	\$_____
2008	Product Number: Fertilizer applications. Est. 105.86 acres applied 3 times = 317.58 acres.	324.78	ACRE	\$_____	\$_____
Total Estimated Price:				\$_____	

Option Period 3: October 1, 2021 through September 30, 2022					
Line Item	Description	Estimated Quantity	Unit	Unit Price	Total Estimated Price
3001	Product Number: Mow all improved turf areas. Remove grass clippings, debris, trash and clean sidewalks, patios, roadways, curbs, and parking areas. Est. 105.86 acres trimmed 36 times = Est. 3810.96 acres.	3897.36	ACRE	\$_____	\$_____
3002	Product Number: String trim grass in improved areas inaccessible to mowing equipment to include all sidewalks, curbs, driveways, trees, planting beds, monuments, walls, fences, signs, and other vertical surfaces. Remove grass clippings debris trash, and clean sidewalks, patios, roadways, curbs and parking areas. Est. 105.86 acres trimmed 36 times = Est. 3810.96 acres.	3897.36	ACRE	\$_____	\$_____
3003	Product Number: Mow and string trim all unimproved native turf areas. Est. 9.87 acres mowed 9 times = Est. 88.83 acres	67.23	ACRE	\$_____	\$_____
3004	Product Number: Trim headstones and edge markers in conjunction with every mowing. Remove and replace graveside flowers and associated items. Remove grass clippings, debris, and trash from	1508400	EACH	\$_____	\$_____

	headstones, and flat markers. Est. 31600 upright headstones and 5600 flat markers, trimmed / edged 36 times = Est. 1339200 headstones and markers.				
3005	Product Number: Blade edge all curbing, sidewalks, and roads. Remove grass clippings, debris, trash and clean sidewalks, patios, roadways, curbs, and parking areas. Est. 48000 linear feet, edged 12 times = Est. 576000 linear feet edged.	576000	LINEAR FEET	\$_____	\$_____
3006	Product Number: Pre - emergent herbicide applications. Est. 105.86 acres applied 2 times = 211.72 acres.	216.52	ACRE	\$_____	\$_____
3007	Product Number: Post - emergent herbicide applications. Est. 105.86 acres applied 3 times = 317.58 acres.	324.78	ACRE	\$_____	\$_____
3008	Product Number: Fertilizer applications. Est. 105.86 acres applied 3 times = 317.58 acres.	324.78	ACRE	\$_____	\$_____
Total Estimated Price:				\$_____	

Option Period 4: October 1, 2022 through September 30, 2023					
Line Item	Description	Estimated Quantity	Unit	Unit Price	Total Estimated Price
4001	Product Number: Mow all improved turf areas. Remove grass clippings, debris, trash and clean sidewalks, patios, roadways, curbs, and parking areas. Est. 105.86 acres trimmed 36 times = Est. 3810.96 acres.	3897.36	ACRE	\$_____	\$_____
4002	Product Number: String trim grass in improved areas inaccessible to mowing equipment to include all sidewalks, curbs, driveways, trees, planting beds, monuments, walls, fences, signs, and other vertical surfaces. Remove grass clippings debris trash, and clean sidewalks, patios,	3897.36	ACRE	\$_____	\$_____

	roadways, curbs and parking areas. Est. 105.86 acres trimmed 36 times = Est. 3810.96 acres.				
4003	Product Number: Mow and string trim all unimproved native turf areas. Est. 9.87 acres mowed 9 times = Est. 88.83 acres	67.23	ACRE	\$_____	\$_____
4004	Product Number: Trim headstones and edge markers in conjunction with every mowing. Remove and replace graveside flowers and associated items. Remove grass clippings, debris, and trash from headstones, and flat markers. Est. 31600 upright headstones and 5600 flat markers, trimmed / edged 36 times = Est. 1339200 headstones and markers.	1508400	EACH	\$_____	\$_____
4005	Product Number: Blade edge all curbing, sidewalks, and roads. Remove grass clippings, debris, trash and clean sidewalks, patios, roadways, curbs, and parking areas. Est. 48000 linear feet, edged 12 times = Est. 576000 linear feet edged.	576000	LINEAR FEET	\$_____	\$_____
4006	Product Number: Pre - emergent herbicide applications. Est. 105.86 acres applied 2 times = 211.72 acres.	216.52	ACRE	\$_____	\$_____
4007	Product Number: Post - emergent herbicide applications. Est. 105.86 acres applied 3 times = 317.58 acres.	324.78	ACRE	\$_____	\$_____
4008	Product Number: Fertilizer applications. Est. 105.86 acres applied 3 times = 317.58 acres.	324.78	ACRE	\$_____	\$_____
Total Estimated Price:				\$_____	

Price Summary

Base Period (date of award through 9/30/2019)	\$
Option Period 1 (10/1/2019 through 9/30/2020)	\$
Option Period 2 (10/1/2020 through 9/30/2021)	\$

Option Period 3 (10/1/2021 through 9/30/2022)	\$
Option Period 4 (10/1/2022 through 9/30/2023)	\$
Total Estimated Price (Base Plus all Option Periods):	\$

Services to be Provided: See Attachment A – Performance Work Statement

SITE VISIT: Offerors are urged and expected to inspect all sites where services are to be performed and to satisfy themselves regarding all general and local conditions that may affect the Price of contract performance. In no event shall failure to inspect a one or all sites constitute grounds for a claim after contract award. If you plan to conduct a site visit / inspection of the Dallas Fort Worth National Cemetery, YOU MUST CONTACT one of the following personnel to make arrangements:

Mr. John Seabolt (p) 214-467-3374 (e) john.seabolt@va.gov

Responses to this Request for Quotation (RFQ) are due to the Contracting Officer no later than 4:00 pm on 11/12/2018. Responses to this announcement will result in a Firm-Fixed Price Requirements Contract and the Government intends to make award without discussions. All information submitted in response to this announcement is voluntary and the Government will not pay for information provided nor will it compensate any respondent for any Price incurred in developing information provided for the Government. Offerors are responsible for obtaining any and all amendments or additional information concerning this announcement at <https://fbo.gov>.

All questions regarding this solicitation are to be submitted to the contracting officer, via email, no later than (3) calendar days after the closing date of the solicitation. Questions will not be addressed using the telephone.

Proposal Format and Submission Information:

Offers must be submitted on company letterhead. Commercial format is encouraged. All offerors shall include the following information as part of their quote:

- Legal Business/Company Name (as listed in www.sam.gov)
- DUNS Number
- Point of Contact Name
- Telephone number
- Email Address

- Pricing shall be submitted as requested in the Schedule of Supplies/Services
- Technical Package for Evaluation
- Past Performance Questionnaire (Attachment D)
- List of References (Attachment E)

Proposals shall be submitted via email or via mail to the following addresses:

Email: kenneth.dougherty@va.gov

Mail: 75 Barrett Heights Road

Suite 309
Stafford, VA 22556

For proposals mailed, proposals shall be submitted on compact disk (CD) and files shall be in either Microsoft Word or Adobe pdf formats. DVDs are not acceptable as the Government computer is unable to read this media type. Any DVDs received in response to this announcement will be rated as technically unacceptable and removed from consideration.

Questions pertaining to this announcement shall be sent by email to:
kenneth.dougherty@va.gov . Telephone inquiries will not be accepted.

Evaluation Process:

The Government intends to award a firm fixed price, Requirements contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation that provides the best benefit to the Government, price and other factors considered. Offers will be evaluated by performing a comparative evaluation in accordance with FAR 13.106-2(b)(3) to determine which response represents the "best" as a whole.

Quotes will be evaluated by performing a direct comparison of one offer with another in a uniform manner to determine which quote provides the government with its needs, as identified in the RFQ. The government reserves the right to consider a response that offers more than the minimum and select that response if it provides a benefit to the government. The government has the discretion to accept other than the lowest priced offeror that provides additional benefits. The government also has the has the discretion to make an award based on whether the lowest priced of the quotations/offers having the highest past performance rating possible represents the best benefit to the government.

The following factors shall be used to evaluate offers:

1. Pricing: The sum of all the CLINs, to include options, will represent the total evaluated price. Proposed price must be determined to be fair and reasonable in order to be eligible for award.
2. Technical Acceptability
 - a) Demonstrated experience performing this requirement
 - b) Demonstrated qualifications to perform services
 - c) Use of Sub-Contractors
3. Past Performance
4. SDVOSB Status verification in CVE

Proposal Contents:

- Pricing shall be submitted as requested in the Schedule of Supplies/Services.
- Technical Package for Evaluation

The following shall be included as part of the offeror's submission:

- Experience of company and subcontractors anticipated to perform work under this contract
- Managerial & Technical Qualifications of key personnel
- Qualifications of any proposed sub-contractors and the percentage of work they will be performing.

-Past Performance. The offeror is responsible for providing three (3) references of their choosing. Send a copy of the attached Past Performance Questionnaire (Attachment D) for their completion. The completed questionnaire is to be returned to the Contracting Officer for review. The completed questionnaires shall be sent to: kenneth.dougherty@va.gov no later than the solicitation's closing date and time. The references chosen by the offer should be selected based on past projects of the same or similar work.

In addition to the past performance questionnaires, the offeror is responsible for providing a completed copy of the List of References (Attachment E) to the contracting officer. The completed list of references shall be included with the offeror's proposal submission.

Solicitation Provisions and Contract Clauses

The full text of FAR/VAAR provisions or clauses may be accessed electronically at <http://acquisition.gov/comp/far/index.html>.
<https://www.va.gov/oal/library/vaar/>

The following **solicitation provisions** apply to this acquisition:

FAR 52.209-7 Information Regarding Responsibility Matters (Jul 2013)
 FAR 52.212-1 Instructions to Offerors – Commercial Items (Jan 2017)
 FAR 52.233-2 Service of Protest (Sept 2006)
 VAAR 852.233-70 Protest Content/Alternative Dispute Resolution (Jan 2008)
 VAAR 852.233-71 Alternate Protest Procedure (Jan 1998)
 VAAR 852.270-1 Representatives of Contracting Officers (Jan 2008)

Offerors must complete annual representations and certifications on-line at <http://orca.bpn.gov> in accordance with FAR 52.212-3 "Offerors Representations and Certifications – Commercial Items (Aug 2018)." If paragraph (j) of the provision is applicable, a written submission is required.

The following **solicitation clauses** apply to this acquisition:

The clause at 52.212-4, Contract Terms and Conditions – Commercial Items (Jan 2017) applies to this acquisition.

Addendum to FAR clause 52.212-4, Contract Terms and Conditions – Commercial Items (Jan 2017):

FAR 52.203-17 Contractor Employee Whistleblower Rights and Requirements to Inform Employees of Whistleblower Rights (Apr 2014)

FAR 52.204-4 Printed or Copied Double-Sided on Postconsumer Fiber Content Paper (May 2011)
 FAR 52.216-18 Ordering (Oct 1995) (date of award through September 30, 2019)
 FAR 52.216-19 Order Limitations (Oct 1995) (\$250.00 | 60 | 90 | 30 days)
 FAR 52.216-21 Requirements (Oct 1995) (September 30, 2019)
 FAR 52.217-8 Option to Extend Services (Nov 1999) (15 days)
 FAR 52.217-9 Option to Extend the Term of the Contract (Mar 2000)
 FAR 52.228-5 Insurance-Work on a Government Installation (Jan 1997)
 FAR 52.232-18 Availability of Funds (Apr 1984)
 FAR 52.232-40 Providing Accelerated Payments to Small Business Subcontractors (Dec 2013)
 FAR 52.237-3 Continuity of Services (Jan 1991)
 VAAR 852.203-70 Commercial Advertising (Jan 2008)
 VAAR 852.219-10 VA Notice of Total Service-Disabled Veteran-Owned Small Business (Jul 2016) (DEVIATION)
 VAAR 852.219-74, Limitations on Subcontracting – Monitoring and Compliance (Jul 2018)
 VAAR 852.232-72 Electronic Submission of Payments Requests (Nov 2012)
 VAAR 852.237-70 Contractor Responsibilities (Apr 1984)

The clause at 52.212-5 “Contract Terms and Conditions Required to Implement Statutes or Executive Orders – Commercial Items (DEVIATION 2018-O0021) (Sep 2018)” applies to this acquisition. The following subparagraphs of FAR 52.212-5 are applicable: (b)(1), (b)(4), (b)(6), (b)(8), (b)(9), (b)(16), (b)(22), (b)(25), (b)(27), (b)(28), (b)(29), (b)(30), (b)(31), (b)(32), (b)(33)(i), (b)(42), (b)(46), (b)(49), (b)(55), (c)(1), (c)(2), (c)(4), (c)(8), and (c)(9).

(c)(3) 52.222-42 Statement of Equivalent Rates for Federal Hires (May 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67)

Employee Class	Monetary Wage – Fringe Benefits
Laborer, Grounds Maintenance, WG-3 Grade 1	\$14.84 + \$4.50
Laborer, Grounds Maintenance, WG-3 Grade 3	\$16.08+ \$4.50
Laborer, Grounds Maintenance, WG-3 Grade 5	\$17.32 + \$4.50

CL-120 Supplemental Insurance Requirements

In accordance with FAR 28.307-2 and FAR 52.228-5, the following minimum coverage shall apply to this contract:

(a) Workers' compensation and employers liability: Contractors are required to comply with applicable Federal and State workers' compensation and occupational disease statutes. If occupational diseases are not compensable under those statutes, they shall be covered under the employer's liability section of the insurance policy, except when contract operations are so commingled with a Contractor's commercial operations that it would not be practical to require this coverage. Employer's liability coverage of at least \$100,000 is required, except in States with exclusive or monopolistic funds that do not permit workers' compensation to be written by private carriers.

(b) General Liability: \$500,000.00 per occurrences.

(c) Automobile liability: \$200,000.00 per person; \$500,000.00 per occurrence and \$20,000.00 property damage.

(d) The successful bidder must present to the Contracting Officer, prior to award, evidence of general liability insurance without any exclusionary clauses for asbestos that would void the general liability coverage.

End of Addenda

End of Document