

## Final Proposal Revision Clarifying Questions 02272019

1. Will the VA be issuing an amendment to this solicitation (36C10G18R0208-1) regarding the requirements outlined in the February 22, 2019 letter from Ms. Lori Smith and the accompanying attachments? **Yes, an amendment will be posted to notify all Offerors.**
2. If there are no changes being made to a volume, is Offeror still required to submit a new FPR version of the unchanged volume, with only a change to the new FPR date (which is on the cover page)? **If you decide to make no revisions to any portion of your proposal, you must submit a written statement by the deadline noted above stating that your original proposal dated November 5, 2018 is your final proposal. Please make a written statement for any Volume that will not require a change. If you decide to make changes, please include the submission date of your FPR on the front cover page.**
3. Please confirm whether, or not a volume without any changes will require submission of a Line-in/Line-out version with the FPR? In this case, the submission date may be the only change in the volume. **Same as answer to question #2.**
4. Please confirm our understanding that the direction provided in the February 22, 2019 letter from Ms. Lori Smith requires that Offeror submit only one (1) "clean" and one (1) "Line-in/Line-out" version of the FPR Technical volume in hard copy. Please confirm that this is a change from the RFP (Amendment 10 version) requirement under Section L.4.1, which requires four (4) hard copies of the Technical Volume. **The number of hard copies will remain the same, (4) hard copies of "clean" and (4) hard copies of "line-in/line-out" are required.**
5. For any content that we change beyond the Discussion Question-related changes, how do we indicate that in the required change matrix? **By adding an entry to the change matrix, to include all the information required under the FPR.**
6. Please provide direction as to where in each volume the Discussion Question matrix should be placed. **The Discussion Matrix should be placed in the front of the applicable Volume.**
7. Please confirm if the Discussion Question Matrix described in the February 22, 2019 letter from Ms. Lori Smith is included in the page count limitations provided in the updated Table 22 of Attachment IV entitled "FPR Volume Page Limitation". **The Discussion Question Matrix will not count against page count limitations.**

8. Please confirm whether or not the “Change Page” required in “Volume 5: Pricing” counts against the page count limitations provided in the updated Table 22 of Attachment IV entitled “FPR Volume Page Limitation”. **No, the change page will not count against page count limitations.**
9. The February 22, 2019 letter from Ms. Lori Smith requires inclusion of “(4) A technical description of any items being revised.”
- a. Please provide direction as to where in each volume this information should be placed; **The Government will leave this up to the discretion of the Offeror, as long as it is identified in the FPR Matrix as to its location.**
- b. Please confirm whether or not this requirement is referring to the required Discussion Question Matrix; **This requirement refers to any portion of the Offeror’s offer where revisions are made.**
- c. Please confirm whether or not the required “technical description of any items being revised” should address:
- i. Only Discussion Question-related Changes
- ii. Only changes that are above and beyond the changes made to address Discussion Questions (which are logged in the Discussion Question Matrix)
- iii. Both items i & ii above. **Correct response.**
10. The instructions for the electronic file submission state that “The content of the electronic text submission shall be identical to the “line-in/line-out” submittal,” which implies that the Government is requesting a single electronic copy. However, the directions go on to say that “Acceptable format for submission are in Adobe PDF and Microsoft Word for both the Clean copy and Line-in/Line-out versions.” This latter statement implies that the Government is asking for electronic versions of both clean and Line-out versions. Please clarify whether one or two electronic versions of each volume are being requested. **One (1) electronic version shall be submitted for both Clean and Line-in/Line out in Word or Adobe PDF.**
11. Page 4 of the FPR instructions, subsection c, provides that “[e]ach CD and the outside cover page of each hardcopy volume shall be marked as follows . . . .” It is not clear, however, how many CDs offerors should submit. In that regard, may offerors submit two (2) CDs, to include one for the “Clean” volumes (Disc 1 of 2) and one for the “Line-in/line-out” volumes (Disc 2 of 2)? **Submissions should be labeled per L.4.2.**

12. The Government has issued an SF 30 with the FPR instructions. Please confirm whether that is the correct form, or will the government issue a revised SF 33 for the FPR submittal? **The SF30 is the correct form.**
13. In the Feb. 22, 2019 FPR instruction document, with regard to Volume V, the agency instructs that “[t]he electronic price proposal narrative shall be in Microsoft Word.” Similar to the previous question, we are unsure which file format the agency is asking us to employ for Volume V: Adobe PDF, Microsoft Word, or possibly both. Please clarify and confirm which file format or formats the agency is instructing offeror(s) to submit for the FPR with respect to Volume V, in particular, where the instructions seem to deviate from the general instructions regarding the other volumes. **The pricing narrative shall be in word or pdf.**

**Submission of Final Proposal Revisions are extended to Monday, March 4, 2019 at 12:00 pm noon Eastern Standard Time.**